2021 MSU ORIENTATION LEADERS

Each semester MSU coordinates several Orientation sessions to welcome new students and parents. These sessions are essential to new students—helping them develop knowledge in many facets of the University including campus resources, academic degree programs, course registration, university traditions and more.

We are very proud that the success of our Orientation Program is due in large part to the quality, ability and dedication of Student Orientation Leaders. Orientation Leaders work closely with new freshmen, transfers, and parents. Student Orientation Leaders should be knowledgeable about campus activities, campus life and various services offered by the University. Each leader must accept the responsibility to attend the Orientation Leader class and to work all sessions, including the Sunday trainings.

WHY BECOME A STUDENT ORIENTATION LEADER?

- Improve your communication, leadership and mentorship abilities
- Help new students as they transition to MSU
- Build community with other Orientation Leaders
- Learn about campus practices, academic programs and resources
- Connect with campus staff and faculty
- Get paid!
- Receive 400-level course credit

REQUIREMENTS

All interested applicants must be:
1. Of freshman through graduate standing in the fall of 2020
2. In good academic standing (preferable grade point average of 2.5 or above)
3. Interested in and able to work closely with others
4. Completely committed to all training and Orientation Program dates

TRAINING

Orientation Leaders are required to take a training course in spring semester, 2021. HLD 460, a two-credit class, meets twice a week, from 4:30 – 6:00 p.m. on Tuesdays and Thursdays, and is required of ALL leaders. During the course, students will learn all necessary information required to perform as an Orientation Leader. This course will be offered in a blended format for the spring 2021 semester.

ORIENTATION DATES

For each of the summer Orientation sessions, the Orientation Leaders will be expected to work for four days and three evenings, which includes a Sunday training session. Fall and spring Orientation session have shorter time commitments. Please note that as a result of the COVID-19 pandemic, these dates are currently under review and may change.

- Sunday, June 13 – Training & Monday, June 14 – Wednesday, June 16 – Freshman Orientation
- Sunday, June 27 – Training & Monday, June 28 – Wednesday, June 30 – Freshman Orientation
- Sunday, July 18 – Training & Monday, July 19 – Wednesday, July 21 – Freshman Orientation
- Tuesday, August 24 – Training & Wednesday, August 25 – Friday, August 27 – Freshman & Transfer Orientation

PAYMENT

Student will be compensated $300 per summer Orientation session (June & July) and $200 per fall Orientation session (August). Students will also be awarded 400-level credit for completing the HLD 460 course. In addition to course credit and payment, students benefit from incentives such as free t-shirts, free meals, campus swag and more.

APPLICATION TIMELINE

To complete the application process, you must complete the following by Monday, November 9th at 12:00pm.

- Complete the application available at www.montana.edu/admissions/orientation/leaders.html
- Describe your Orientation experience on a separate page
- Submit a letter of recommendation
- Sign-up for a group interview time

You may turn in your materials in-person at the Office of Admissions, SUB 201 (across from the coffee shop) and to sign-up for a group interview time. If you are not on campus, you may email your materials to shannon.bangen@montana.edu and schedule an interview time by calling 406-994-2452.
First Name: __________________________   Last Name:________________________ Student ID: ________________

Complete Local Address: ______________________________________________________________________________
Street    City    Zip

Local Phone: ________________ __    E-mail Address: ____________________________________________

Hometown, State: __________________________________ Birthdate: ________________________________

# of Semesters attended at MSU ____________    Current class level: Freshman Sophomore Junior Senior

Did you transfer to MSU?  No ___ Yes ___ If yes, where from? ________________________________

Do you have a declared major? No ___ Yes ___ If so, what is it? ________________________________

Cumulative GPA: ____________    GPA last term: _______________    Signature: ________________________________

It is preferable for leaders to have a cumulative GPA of 2.5 or above. Please sign here to give us permission to verify your grades online.

Do you plan to attend summer school? ____________    Approx. # of credit hours? _____________________________

Anticipated Graduation Date: ____________________    Plans after graduation: ______________________________

Circle all living situations you have experienced while attending MSU:

Residence Halls    Fraternity/Sorority    Apartment/House    Living at Home

Who or what created your interest in this position?________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

Please list below extracurricular activities, leadership experiences or training and/or work experiences in which you have participated that you feel are relevant to this job.

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Submit one letter of recommendation for a reference (organization advisor, professor, work supervisor, RA, etc.) who can attest to your abilities either in a group experience (such as an organization or class) or in a working situation.

In addition, on a separate page, please do one of the following (A or B):

A. Describe your Orientation experience, either here or at another university you have attended. Discuss both the positive and negative aspects of that experience. For each negative experience, describe what you believe would have made it a better experience.

   OR

B. If you have never attended a formal Orientation Program, please describe the components you feel would be important to include in a Freshman Orientation Program. Also discuss at least three things you believe could happen during an Orientation Program that would give new students a negative impression of the University.

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