2017 APPLICATION FORM
MONTANA APPRENTICESHIP PROGRAM (MAP)
MONTANA STATE UNIVERSITY – BOZEMAN
JUNE 18 – JULY 28, 2017
SPONSORED BY
THE EMPOWER PROGRAM, MSU COLLEGE OF ENGINEERING
(406) 994-5567
APPLICATION DEADLINE: MARCH 20, 2017

IMPORTANT INFORMATION FOR MAP STUDENT APPLICANTS
and their Parents/Guardians:

Please read the following information before applying to the Montana Apprenticeship Program:

1. MAP is designed for students who will enter their junior or senior year in high school in fall 2017. The program is open to students who are current residents of Montana. Native American and other underrepresented minority students, and/or “first generation” students (first in their families who will attend a four-year college or university) are strongly encouraged to apply. MAP applicants should have a strong interest in 1) pursuing a four-year college degree immediately after high school graduation and 2) pursuing studies in science, technology, engineering, or math (“STEM”).

MAP is an intensive college preparatory and science/engineering focused program. Students have fun, but also work hard. Participants will complete daily, non-credit coursework in math, physics, chemistry, biology, and writing, aimed at helping students prepare for both upper-level high school coursework and coursework during their first year of college. Students will also participate in activities to help them successfully apply to college. In addition, MAP students will participate in hands-on science/engineering laboratory activities and field trips, and will research scientific topics. Please apply to MAP if you are committed to fully participating in an intensive college and STEM preparatory program. The goals of MAP are to inspire young people to pursue college degrees and STEM majors, and increase the number of Native American, other underrepresented minority students, and first generation high school students entering the career fields of science, technology, engineering, and math.

2. Accepted MAP students are required to participate in the entire six-week program, including all weekday and weekend activities. The Montana
Apprenticeship Program (MAP) begins Sunday, June 18\textsuperscript{th} at 1pm and concludes Friday, July 28\textsuperscript{th}, 2017 by 2pm. The MAP program cannot make any exceptions for the above dates. MAP participants should make sure to schedule routine dental/medical check-ups, and any other routine appointments, either before or after the June 18 to July 28, 2017 time-period.

3. MAP students will participate in a variety of evening and weekend group activities, including many active, outdoor activities. These activities may include team sports (basketball, soccer, etc.); overnight camping trips in a campground setting; day hiking excursions on area hiking trails; and river float trips.

4. Please type or clearly print in ink the application form questions. If you choose to hand print the questions, use black or blue ink only and write clearly. Applications printed in pencil and unreadable applications will not be reviewed. The essay portion of the application must be typed.

5. Make sure to submit the most current and correct contact information for you and your parents/legal guardian, including a current home mailing address, email address, and telephone number(s) where MAP staff can reach you.

6. In addition to the completed MAP application form, applicants should submit the following materials:

   a. Using a separate sheet(s) of 8.5 X 11 paper, MAP student applicants should TYPE a personal essay of 500 to 700 words, 1.5 spaced, using Times New Roman or Arial font size 12. In your essay, please tell the MAP program about yourself. You may wish to describe your family; community; culture; hobbies/interests; extracurricular activities/volunteer involvement; and describe your personality and the things you are passionate about. Please describe your interests in pursuing a college degree and future studies/professional career in science, technology, engineering, or math (STEM). Finally, please share your personal goals, why you wish to participate in MAP, and what you hope to learn and achieve by participating.

   b. TWO letters of recommendation, typed and signed by each Recommender/Reference. The Recommender/Reference may be a teacher, academic guidance counselor, etc., but not a relative. The two letters of recommendation must to be submitted separately to the MAP program by the Recommender/Reference, via mail or email (PDF format):

   Montana Apprenticeship Program  
   PO Box 173820  
   Montana State University  
   Bozeman, MT 59717-3820

   OR, a PDF of the reference letter may be sent to amy.stix@montana.edu
*In each recommendation letter, the Recommender/Reference should address the MAP applicant’s personality and characteristics, including: 1) initiative; 2) passion for learning; 3) aptitude; 4) quality of academic work; 5) interest in STEM and STEM careers; 6) persistence; 7) school attendance and punctuality; 8) ability to work with others; 9) communication skills; and 10) maturity and judgment.

c. A copy of your complete high school transcripts, including fall semester 2016.

**Return all applications materials to:**
Montana Apprenticeship Program
PO Box 173820
Montana State University
Bozeman, MT 59717-3820

OR - a complete PDF of the application (excluding the two recommendation letters, which must be sent separately) may be scanned to amy.stix@montana.edu Please ensure all application pages are included in one (1) PDF document.

Please do not fax application materials.

**Application deadline is MARCH 20, 2017.** Only complete applications will be reviewed.

Thank you.
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Applicant Name_________________________________________ Age_____ Date of Birth__________________________

Home Mailing Address______________________________________________________________

City & State_________________________________ Zip_______ Email______________________________

Home Phone_____________________________ Cell Phone________________________________________

Current Grade Level: Fresh  Soph  Junior  Senior

Gender:  Male  Female

Ethnic Origin (Check all that apply):
American Indian/Alaska Native_____  Tribal Affiliation(s)____________________________________
Hispanic_____  African American_____  Asian/Pacific Islander_____________________________  
Other (Specify)__________________________________________________________

Parents/Legal Guardian’s Name_________________________

Parents/Legal Guardian’s Home Mailing Address (IF different than above)
______________________________________________________________

City & State_________________________ Zip ________________

Parents/Legal Guardian’s Email(s)______________________________

Home Phone_________________________________ Cell Phone_____________________________________

Applicant’s High School____________________________________ Phone________________

Address of High School____________________________________________________________________

City& State_________________________________________________________ Zip________________

MAP applicants may be asked to complete Skype (video chat) or phone interviews with MAP staff. Is the applicant able to access a computer and Internet to video chat from school or home? Check all that apply: _____SCHOOL  
_____HOME  _____BOTH

Is the applicant able to speak to MAP staff on the phone from school or home? _____SCHOOL  _____HOME  _____BOTH
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For Statistical Purposes - Please complete the following:
Parent/Guardian Information:

Marital Status: Single Married Divorced Widowed Separated

1. Highest level of school completed by Father/Guardian:
   - Middle School/Jr. High
   - High School
   - Vocational Certificate
   - 2-year College (Associates Degree)
   - 4-year College (Bachelor Degree)
   - Graduate level (Masters and/or PhD)
   - Other
   - Unknown

Place of Employment: ________________________________________________

Job Title: ___________________________________________________________

Did Father/Guardian ever participate in MAP? If YES, what year(s)?

2. Highest level of school completed by Mother/Guardian:
   - Middle school/Jr. High
   - High School
   - Vocational Certificate
   - 2-year College (Associates Degree)
   - 4-year College (Bachelor Degree)
   - Graduate level (Masters and/or PhD)
   - Other
   - Unknown

Place of Employment: ________________________________________________

Job Title: ___________________________________________________________

Did Mother/Guardian ever participate in MAP? If YES, what year(s)?
In addition to the completed MAP application form, applicants should submit the following materials:

a. Using a separate sheet(s) of 8.5 X 11 paper, MAP student applicants should TYPE a personal essay of 500 to 700 words, 1.5 spaced, using Times New Roman or Arial font size 12. In your essay, please tell the MAP program about yourself. You may wish to describe your family; community; culture; hobbies/interests; and extracurricular activities/volunteer involvement. You may also wish to describe your personality, the things you are passionate about, and your favorite classes in school. Please make sure to describe your interests in pursuing a college degree and future studies/professional career in science, technology, engineering, or math (STEM). Finally, please share your personal goals, why you wish to participate in MAP, and what you hope to learn and achieve by participating.

b. TWO letters of recommendation, typed and signed by each Recommender/Reference. The Recommender/Reference may be a teacher, academic guidance counselor, etc., but not a relative. The two letters of recommendation must be submitted separately to the MAP program by the Recommender/Reference, via mail or email (PDF format).

In each recommendation letter, the Recommender/Reference should address the MAP applicant’s personality and characteristics, including: 1) initiative; 2) passion for learning; 3) aptitude; 4) quality of academic work; 5) interest in STEM and STEM careers; 6) persistence; 7) school attendance and punctuality; 8) ability to work with others; 9) communication skills; and 10) maturity and judgment.

c. A copy of your complete high school transcripts, including fall semester 2016.

Please submit completed application and two recommendation letters to:
Montana Apprenticeship Program
PO Box 173820
Montana State University
Bozeman, MT 59717-3820

OR, a PDF of the materials may be sent to amy.stix@montana.edu
The following statements must be signed by both the student applicant and their parent/guardian:

Student Statement:

“If I am selected as a participant for MAP and accept the offer of the Montana Apprenticeship Program, I will fully participate in all official activities during the six-week summer program from June 18 through July 28, 2017.”

Student’s Signature

Date

Parent or Legal Guardian Statement:

“I understand that if my son/daughter is selected for MAP they will be expected to complete the full six-week summer program from June 18 through July 28, 2017 and that it is the parent’s/guardian’s responsibility to coordinate with the MAP Program to help arrange and provide transportation to and from the program.”

Parent or Legal Guardian’s Signature:

________________________________________________________________________

Date____________________________________________________________________
POLICIES AND STUDENT RESPONSIBILITIES/REQUIREMENTS

1. MAP students participate in academic classes/activities, laboratory activities, and field trips and are expected to attend all classes/activities and weekend excursions during the six-week summer program. Rooms and meals (three meals per day, Monday through Friday) are paid by the program and all meals will be provided during weekend excursions, field trips and recreational activities. Apprentices will be responsible for paying for replacement costs for lost room keys.

2. Apprentices are required to participate in and be on time for all scheduled activities and observe laboratory activity schedules.

3. Apprentices are NOT ALLOWED to have motorized vehicles in the Bozeman area; TO DRIVE motorized vehicles in the Bozeman area; or TO RIDE in/or drive motorized vehicles in the Bozeman area UNLESS ACCOMPANIED BY AN AUTHORIZED MAP STAFF MEMBER.

4. Apprentices are NOT to leave Bozeman at any time unless participating in an official program activity or unless they have permission from a parent or guardian and PRIOR approval (minimum of two [2] days prior to departure) from MAP Program Director.

5. The program will NOT assume responsibility for routine health care or injuries related to non-sanctioned activities. Health care provider/insurance company information must be provided by each student.

6. Apprentices will have access to the MSU-Bozeman, libraries, Strand Union Building (SUB), and other campus facilities.

7. Apprentices are required to maintain a high standard of behavior on the campus and in the community and to abide by the general university student integrity and conduct guidelines as detailed in: A) MAP Policies and Student Responsibilities and Requirements; B) University Regulations - Conduct Guidelines; and C) General Residence Hall and Food Service Regulations.
9. Apprentices **MUST** observe program curfew hours as follows: Quiet hour begins at 10:00 PM with lights out and in your own room by 11:00PM, Sundays through Thursdays, and midnight on Fridays and Saturdays.

10. Guests of MAP students must check in with the MAP Program Coordinator and/or RAs. Guests are allowed only after dinner and must leave by 9:30 PM.

11. MAP students are not allowed on any floor other than the designated floor at any time during the length of the program. Male students are not allowed in female student rooms and female students are not allowed in male student rooms.

12. Bouncing and throwing of objects, running in the hallways, and loud noise is not allowed in the residence hall.

13. MAP students are expected to clean up after themselves when using "common area", i.e., bathroom, laundry room, and floor lounge, etc.

14. Possession of alcohol/drugs (including tobacco) and/or any weapons of any kind will result in **automatic expulsion** from the program.

15. MAP students are not permitted to bring or ride on skateboards at any time during the program.

16. Failure to abide by the above rules and responsibilities **will result in suspension and/or expulsion** from the program.