GENERAL CURRICULAR REQUIREMENTS

For the most up-to-date catalog information:
www.montana.edu/wwwcat

Catalog and Curriculum

Catalog in Effect
MSU-Bozeman undergraduates may elect to follow the catalog in effect when they began their freshman year at MSU, or any subsequent catalog, if there has not been a break of more than one academic year in their attendance and if they fall within the six-year catalog limitation policy. Undergraduate students transferring from any accredited United States college or university may follow the MSU catalog which was in effect when they first entered the institution from which they transferred, or any subsequent catalog in effect prior to graduation, provided there has been no break in attendance of more than one academic year. The six-year catalog limitation policy applies to transfer students.

MSU undergraduates who change majors may follow the catalog in effect when they began their freshman year at MSU or any subsequent catalog in effect prior to their graduation, provided there has been no break in attendance of more than one academic year. In these instances, too, the six-year catalog limitation policy will apply. In either case transferring or changing majors may be necessary to make course substitutions within the department curricular requirements, due to changes in tabulations from year to year. The department head and college dean make the official check on curricular requirements for graduation. The Registrar makes the final check on courses required, total credits earned, grade points, cumulative grade-point average earned at MSU, as well as University-wide requirements during the next to the last semester prior to graduation. Students must be officially registered in their chosen curriculum for at least two semesters prior to graduation in order to be eligible for a degree in that curriculum.

On-Line Catalog
Students are encouraged to consult the online version of the MSU-Bozeman catalog for the most current information regarding academic policies and curricular requirements. The online catalog, found at www.montana.edu/wwwcat/, is updated on an ongoing basis as changes are made to programs and courses. It is the responsibility of the student to check with his or her department to confirm any changes in curricula.

Six-Year Catalog Limitation Policy
Each MSU-Bozeman catalog covers a specific time period, usually two years, beginning fall semester of the first year and ending summer session two years later. From the time a student enters Montana State University, he or she has six years to fulfill the curricular requirements stated in the catalog in effect when he or she entered. If a student does not complete the requirements in six years, he or she must select a subsequent catalog. This policy applies to both undergraduates who changed majors as well as to transfer students.

Change of Curriculum
A change of curriculum card may be obtained from the Registrar's Office or the college dean's office. The approval of the new academic adviser is required. A change of curriculum becomes official when the change of curriculum card is filed with the Registrar's Office.

Second Bachelor's Degree
There are two distinct methods for obtaining more than one bachelor's degree:
1. A student who has already completed requirements for one bachelor's degree must complete a minimum of thirty additional credits, all course requirements of the second degree curriculum, and two semesters in residence at Montana State University after completing the requirements for the first degree. Nine of the total minimum number of credits required for the second degree must be upper division. All courses listed on the student's transcript at the time the first degree is granted are considered as required for and/or awarded toward the first degree. A student may have completed more credits than the minimum
required for the degree, but the completion of the first degree "closes the books," i.e., none of those extra credits will be counted as part of the thirty credits necessary for a second degree. A second degree student will not be required to complete University Core requirements, with the exception of students who have international degrees.

2. A student may work concurrently toward receipt of two bachelor's degrees. These degrees may be awarded at the same time. In this case, the student must complete the courses required in both curricula and at least 30 credits beyond the larger number of credits required for the two degrees he or she is seeking. Fifty-one credits (forty-two credits for the first degree; nine for the second) of the total minimum number of credits required for both degrees must be upper division. A student working under this option must notify, in writing, the deans of the colleges in which the curricula are offered, the department heads involved, and the Registrar, by submitting the Second Major/Second Degree Declaration form. The application for baccalaureate degree for the second degree must be submitted to the Registrar's Office by the end of the semester one year prior to the semester the student plans to graduate.

A student may not work concurrently toward the receipt of an undergraduate and a graduate degree. A graduate student may not work toward an undergraduate degree.

All students working for a second bachelor's degree are required to earn a 2.0 average or better on the 4.0 system, only on those courses taken after the first degree. Students working on two bachelor's degrees concurrently must have a total cumulative average of 2.0.

Non-teaching Minors

All applications for a non-teaching minor must be submitted to the Registrar with the Application for Baccalaureate Degree by the end of the semester one year prior to the semester of completion. Former returning students may do this during the first week of classes. The minimum number of credits required for a non-teaching minor is twenty-one, with nine of those being upper-division credits.

Non-teaching Minor Application forms may be obtained from department offices or the Registrar's Office.

Core Curriculum

Purpose

As a land grant university, MSU-Bozeman is charged, through the Morrill Act of 1862, with providing "liberal and practical education...in the several pursuits and professions of life." In addition, as a member of the Montana University System, MSU is charged with providing programs that "stimulate critical analysis, clear and effective communication, and the creative process." Students should also "broaden their cultural horizons by contact with the creative arts, sciences and the humanities, and achieve an understanding of the political, social, economic and ethical problems of the contemporary world and the relation of their studies to these problems."

To this end, the faculty of MSU have developed a common Core curriculum for all undergraduate students in the belief that it will enable students to reach their intellectual potential, to become contributing members of society, and to compete more successfully in our rapidly changing and increasingly complex world.

The purpose of Core courses is to ensure a wide-ranging general education of consistent and high quality to all Montana State University students regardless of their major or area of study. Core courses allow students to reaffirm their common experiences, redefine their common goals, and confront their common problems. Core courses emphasize communication and techniques of creative inquiry in a variety of disciplines.

One of the goals of the Core is to provide students with the opportunity to develop their creative and intellectual potential. Therefore, Core courses will require students to do the following:

1. Think, speak, and write effectively, and evaluate the oral and written expression of others.
2. Develop learning objectives and the means to reach them, thus developing lifelong patterns of behavior which increase the potential to adapt to and create change.
3. Exercise and expand intellectual curiosity.
4. Think across areas of specialization and integrate ideas from a variety of academic disciplines and applied fields.
5. Use complex knowledge in making decisions and judgments.
6. Make discriminating moral and ethical choices with an awareness of the immediate and long-term effects on our world.
7. Develop a critical appreciation of the ways in which we gain and apply knowledge and understanding of the universe, of society, and of ourselves.
8. Understand the experimental methods of the sciences as well as the creative approaches of the arts.
9. Develop an appreciation of other cultures as well as an understanding of global issues.

Credit Policies

1. University Core requirements cannot be satisfied by the CLEP procedure.
2. Advanced Placement credits (AP), if equivalent to MSU Core courses, can be used to fulfill Core requirements.
3. Credit earned in repeatable Core courses may be applied only once to University Core requirements.
4. Some study abroad programs, upon approval, may satisfy the Diversity requirement.
5. Students in good standing in the University Honors Program may fulfill part of their University Core curriculum requirements with designated honors courses. Specific information is available in the Honors Program Office, Quad D.

Grading Standards

1. College-level competence in all areas of the Core curriculum is necessary for adequate performance in the Core and beyond. A grade of C- or better is required in all University core courses.
2. No University Core course may be taken on a pass/fail basis.

Appeals

Unusual circumstances that warrant an appeal of the established policies...
and procedures must be initiated by
the student and sent through his/her
adviser to the Core Equivalency Review
Board via the Registrar’s Office.

Accommodation for Students
with Math Learning Disabilities
Accommodation to the Quantitative
Reasoning (Q) Core Curriculum
Requirement may be made for stu-
dents with math learning problems
caused by disabilities.

MSU recognizes that some students
with specific learning disabilities may
experience difficulty completing the
Core Quantitative Reasoning require-
ment. Students with learning dis-
abilities who believe that they need
an accommodation to meet the
Quantitative Reasoning requirement
should contact the office of Disabled
Student Services (DSS) to begin
the process to certify the disability.
Learning Disability documentation
must meet established MSU require-
ments as developed by DSS. This docu-
mentation is available from:
Disability Student Service
P.O. Box 17960
Strand Union, Room 155
Montana State University
Bozeman, MT 59717-3960

Core Curriculum Requirements
Beginning Fall 2004, the University
is offering a new Core curriculum,
Core 2.0. The mission of Core 2.0 is
to enhance students' use of multiple
perspectives in making informed
critical and ethical judgments in their
personal, public, and professional
lives. All incoming students will need
to complete the Core 2.0 curriculum
to satisfy baccalaureate degree Core
requirements. Continuing and returning
students (those entering MSU
prior to Fall 2004) may convert to the
Core 2.0 curriculum or graduate by
satisfying the original Core curriculum
requirements. Continuing and return-
ing students should visit www.montana.
edu/newcore for more information
about these options.
NOTE: Changing faculty staffing,
departmental course offerings, and other
factors will affect the list of courses available
to satisfy Core requirements. Students
should consult the latest updates of Core
offerings, which will be widely available
on campus, including departmental and
deans' offices.

Foundation Courses
University Seminar (US):
The University Seminar provides an
introduction to college studies aimed
at expanding students’ intellectual
interests, improving critical thinking
and communication skills, and creating
a community of learners. It empha-
sizes discussion, critical interpretation
of important texts, multi-disciplinary
perspectives, exploration of diverse
disciplines, and examination of arguments
and evidence.

Students choose from the following:
- AGED 251US - Leadership Development
  for Business & Industry Employees
- BUS 101US - First Year Seminar
- CLS 101US - University Seminar
- COM 110US - Introduction to Public
  Communication
- US 101US - First Year Seminar
- LS 101US - Ways of Knowing
- UW 201US - Texts and Critics: Knowledge

Any other course with the "US" suffix

College Writing (W):
College Writing focuses on exposito-
ry (vs. creative or personal) writing
with sections organized around topics/themes of the instructor's choosing.
With some variation, typical sections
incorporate a wide range of learning
components in support of major paper
assignments: reading of essays, study of
writing instruction texts, short composi-
tions in response to reading, in-class
writing, small group workshops, peer
review of writing, draft conferences,
and class discussion.

Students choose from the following:
- ENGL 121W - College Writing I

Any other course with the "W" suffix

Diversity (D):
Graduates of Montana State
University face an ever changing and
increasingly complex world. An under-
standing of and sensitivity to other
cultural perspectives prepares them
to function in the global community
and creates a campus climate that is
conducive to academic growth for all
students. Diversity courses address
the study of identities (e.g. race, class,
gender, sexual orientation, ability, etc.),
societies, nations, or national languages
and cultures.

Students choose from the following:
- ANTH 101D - Anthropology & the
  Human Experience
- ENGL 210D - Mythologies
- ENGL 214D - Regional Literature
- GEOG 101D - World Regional Geography
- GEOG 201D - Human Geography
- HHD 205D - Dance as Cultural Expression
- HIST 109D - Modern Asia
- HIST 110D - Latin American History
- HIST 115D - History of Japan
- HIST 160D - World History
- JS 150D - Introduction to Law, Justice, and
  Injustice
- MGMT 245D - Cultural Dimensions of
  International Business
- MKTG 246D - Introduction to Global Markets
- MLF 102D - Elementary French II
- MLF 210D - Intermediate French
- MLF 220D - French Language & Culture
- MLG 102D - Elementary German II
- MLG 210D - Intermediate German
- MLG 220D - German Language & Culture
- MLJ 102D - Elementary Japanese II
- MLJ 210D - Intermediate Japanese I
- MLJ 220D - Intermediate Japanese II
- MLS 102D - Elementary Spanish II
- MLS 219D - Intermediate Spanish

Quantitative Reasoning:
Every person is inundated daily with
numerical information, often in the
form of graphical representations, sta-

tistical summaries, or projections from
mathematical models. Comprehension
of the elementary quantitative
concepts, development of quantitative
reasoning skills, and the ability to reasonably ascertain the implications of
quantitative information are goals of
Quantitative Reasoning.

All courses in this category focus on
identified classical mathematical
concepts and modern techniques of
mathematical thought and critical rea-
soning. These courses require prereq-
usite competencies at the level of Math
103 or higher. One way to demonstrate
prerequisite competency is by passing
the Mathematics Placement Test at the
appropriate level.

Students choose from the following:
- MATH 131Q - Math for Elementary Teachers II
- MATH 149Q - Secrets of the Infinite
- MATH 150Q - Linear Algebra
- MATH 151Q - Language of Math
- MATH 160Q - Precalculus
- MATH 170Q - Survey of Calculus
- MATH 175Q - Calculus for Technology I
- MATH 181Q - Calculus & Analytic Geometry I
- MATH 183Q - Calculus & Analytic Geometry II
- MATH 224Q - Calculus of Functions
  of Several Variables
- STAT 216Q - Elementary Statistics

Any other course with the "Q" suffix
• MLS 220D - Spanish Language & Culture
• MTA 218D - International Film and Television
• MTA 377D - Whiteness/Masculinity in Cinema
• NAS 100D - Introduction to Native American Studies
• NAS 201D - American Indians in Montana
• NAS 242D - American Indians in Contemporary Society
• PHIL 288D - Philosophy & Culture
• POLS 241D - Introduction to International Relations
• PSY 201D - Contemporary Issues in Human Sexuality
• RELS 105D - Introduction to Religion
• RELS 110D - Religion, Conflicts & Politics
• RELS 292D - Asian Religions: Hinduism and Buddhism
• RELS 310D - Asian Religions: Taoism to Zen
• SOC 150D - Social Difference
• UH 400D - Spanish America: Illusions and Reality

Any other course with the "D" suffix

Contemporary Issues in Science (CS):
Contemporary Issues in Science courses focus on natural science or technology and examine the ways in which science contributes to the study of significant problems in the contemporary world, and can help individuals and society make informed decisions about these issues.

Students choose from the following:
• ARCH 121IA - Introduction to Design
• ARCH 322IA - Architectural History, World Architecture I
• ARCH 325IA - Architectural History, World Architecture II
• ART 111RA - 3-D Art Fundamentals
• ART 208RA - Ceramics
• ART 210RA - Introduction to Photography
• ART 211RH - Researching Slavery
• ART 343RH - Researching Slavery
• ARCH 151RA - Design Fundamentals I
• ART 110RA - 2-D Art Fundamentals
• ART 111RA - 3-D Art Fundamentals
• ART 112RA - Drawing Fundamentals
• ART 208RA - Ceramics
• ART 259RA - Represenational Drawing
• MUS 103RA - Introduction to Photography
• MUS 102RA - Fundamentals of Musical Creation

Any other course with the "IA or RA" suffix

Humanities (IH or RH):
Courses in the Humanities explore ethical and moral, aesthetic and creative, historical and descriptive dimensions of human cultural traditions, emphasizing methods of reaching a conclusion, formulating an interpretation, or making a judgment in the discipline.

Students choose from the following:
• ENGL 125IH - Introduction to Literary Study
• ENGL 265IH - Theory & Methods in Linguistics
• HIST 105IH - Origins of Western Civilization
• HIST 107IH - Western Civilization 1600-Present
• HIST 155IH - American Peoples
• HIST 156IH - America & the World After 1865
• MLF 506IH - From Reflection to Revolution
• MLG 505IH - Modern German Culture and Society
• MLS 330IH - Travel in Latin Am Lit & Film
• PHIL 105IH - Problems of Good and Evil
• PHIL 120IH - Reason & Reality
• RELS 204IH - Intro to the Hebrew Bible
• RELS 205IH - Intro to the New Testament
• RELS 206IH - Origins of God
• RELS 207IH - Images of Jesus
• RELS 217IH - Religion & Science
• RELS 239IH - Institutions of American Religion
• UH 221IH - Texts and Critique: Imagination
• UH 400IH - Origins
• WS 201IH - Introduction to Feminist Theories & Methodologies

Any other course with the "IH or RH" suffix

Natural Sciences (IN or RN):
Courses in Natural Sciences emphasize a coherent body of scientific principles and the methods scientists use to create knowledge of the natural world.

Students choose from the following:
• BIOL 100IN - Organism Function
• BIOL 101IN - Organizational Biology
• CHEM 121IN - Introductory General Chemistry
• ENTO 204IN - Insect Biology
• ESCI 101IN - Physical Geography
• GEOG 101IN - Dinosaurs
• MB 101IN - Microbiology in Today's World
• PHYS 101IN - Mysteries of the Sky
• PHYS 102IN - Mysteries of the Universe
• PHYS 103IN - Our Physical World
• PHYS 201IN - Physics by Inquiry
• UH 400IN - Origins

Any other course with the "IN or RN" suffix

Students in science majors may be able to substitute courses for this requirement. See the Permitted Substitutions at the end of this section.

Social Sciences (IS or RS):
Courses in the Social Sciences emphasize methods and principles used by social scientists to systematically study human behavior.

Students choose from the following:
• AGEC 210IS - Agribusiness and Farm Management
• ANTH 201IS - Human Prehistory
• ANTH 204IS - Culture & Society
• ANTH 211IS - Mysteries of the Past
• ECON 101IS - The Economic Way of Thinking
• ECON 201IS - Introduction to Microeconomics Theory
• ECON 250IS - Honors Economics
• HDFC 150IS - Lifespan Human Development
• MGMT 231IS - Business Inquiry
• NAS 240IS - Critical Inquiry into Native American Studies Theories & Methods
• POLS 206IS - Government of the U.S.
• POLS 214IS - Principles of Political Science
• PSY 100IS - Introductory Psychology
• SOC 101IS - Sociology Inquiry
• UH 150IS - The Economics of Life

• AGE 451RS - Economics of Agricultural Policy
• ANTH 258RS - Undergraduate Research Experience in Anthropology

Any other course with the "IS or RS" suffix
Additional Research & Creative Experience Courses:

Important: All students must take at least one (1) approved Research & Creative Experience course or a total of three credits of independent undergraduate research (289R/290R or 489R/490R). Students may take an approved Research & Creative Experience course in one of the four Ways of Knowing areas or they may take a separate Research & Creative Experience course in any discipline, including the Undergraduate Scholars Program (USP 489R/490R). Any course with the “R” suffix satisfies this requirement.

• ACCT 325R - Accounting Information Systems
• ANTH 459R - Social Organization
• ARNR 416R - Meat Processing
• BIOL 466R - Gene Construction
• CE 457K/458R - Senior Project I & II
• CET 408R - Construction Project Management
• CH E 411R - Chemical and Biological Engineering Design I
• CH E 412R - Chemical and Biological Engineering Design II
• CS 460R - Senior Design Project I
• CS 461R - Senior Design Project II
• ECON 432R - Benefit-Cost Analysis
• EE 492R - Electrical Engineering Design II
• ENGL 461R - Integrative Teaching Methods
• ENGR 401R - Multidisciplinary Design I
• ENGR 402R - Multidisciplinary Design II
• ESCI 492R - Surface Water Resources
• GEOG 294R - Snow Dynamics and Accumulation
• FIN 457R - Financial Markets and Institutions I
• GEOL 204R - Mountain Geography
• GEOL 204R - Introductory to Mineralogy
• HDEN 451R - The U.S. Food System
• I&ME 444R - Senior Design Project
• I&ME 445R - Independent I&ME Senior Design
• ME 404R - Mechanical Engineering Design II
• ME 405R - Mechanical Engineering Design I
• MET 457R - Mechanical Engineering Technology
• MGMT 4051i - Senior Project
• MKTG 342R - Marketing Research
• MUS 405R - Senior Project
• POLS 460R - Capstone Research Project
• PSPP 489R - Plant Propagation
• SOC 518R - Research Methods
• VITB 476R - Biotechnology Internship

Any other course with the “R” suffix.

Permitted Substitutions

1. Completion of at least two of the following courses, normally taken by students in science majors, with a grade of C- or better satisfies the Contemporary Issues in Science (CS) and the Inquiry Natural Science (IN) requirements. Individual substitutions for one requirement or the other are not permissible.
   • ARNR 240
   • BCHM 122

2. The University Honors course
   • CHEM 121, 151, 152, 141, 142, 215
   • ENTO 204
   • ESCI 111, 112
   • GEOG 102, 204, 210
   • LRES 201
   • MB 201
   • MBEH 210
   • PDS 505, 206, 211, 212, 213, 221, 222
   • PSPP 101, 102

2. The University Honors course
   • CHEM 121, 151, 152, 141, 142, 215
   • ENTO 204
   • ESCI 111, 112
   • GEOG 102, 204, 210
   • LRES 201
   • MB 201
   • MBEH 210
   • PDS 505, 206, 211, 212, 213, 221, 222
   • PSPP 101, 102

Credits and Grades

Correspondence Credits and Extension Courses

No more than thirty semester credits earned by correspondence, extension, continuing education from accredited colleges or universities, may be counted toward graduation. Normally correspondence, extension, and Continuing education courses are not accepted toward degrees in the College of Engineering. However, special circumstances may warrant consideration and approval of such course on a case-by-case basis.

Special Topics and Individual Problems Courses

No more than twelve credits of Special Topics 280 or 480 combined in each rubric will count toward graduation. No more than six credits of 470 Individual Problems in each rubric will count toward graduation. Some departments have established lower limits than these, and students are responsible for checking course listings to ensure that they do not exceed the allowable number of credits in each category.

Credits

A candidate for the bachelor's degree must complete the minimum number of credits required for the degree selected. The minimum number of credits must be composed of credits earned for graduation. The required number of credits varies among the four-year curricula leading to the bachelor's degree.

Credits Carried

Credits carried are those credits for which a student receives a grade other than I, N, W, or P.

Credits Earned for Graduation

Credits earned for graduation shall mean the total number of credits for which passing grades (A through D, and P) have been received in courses numbered 100 or above. If students repeat courses in which they have passing grades, the most recent grade will be the effective grade for graduation.

A course taken by an undergraduate or a non-degree student may not later be repeated and applied toward requirements for a graduate degree.

For further credit-use restrictions, see Special Topics and Individual Problems, or refer to the Course Descriptions for maximum allowable credit limits placed on certain courses.

Upper-Division Credit Requirement

A minimum of forty-two credits for the first degree and at least nine additional credits for the second degree must be earned in courses numbered 300 and above (upper-division courses).

Transfer Student Credit Requirements at MSU

To graduate from Montana State University, transfer students must complete two full-time semesters of fifteen weeks or more in residence at Montana State University and earn not less than thirty MSU credits and a minimum 2.0 cumulative GPA, as well as meet the curriculum requirements for a degree.

Except for certain pre-professional curricula (e.g., premedicine), twenty-three of the last thirty credits earned to meet the graduation requirement must be MSU credits.

Semester Grade-Point Average

The student's semester grade-point average is computed by dividing the number of grade points earned by the number of credits carried. Semester grade-point averages are used in computing fraternity, sorority, and all-university averages.

Cumulative Grade-Point Average

The cumulative grade-point average is computed by dividing the sum of grade points earned by the sum of credits carried, except that neither the credits nor the grade points shall be counted for the following:

1. Subcollegiate courses.
2. For repeated courses, only the credits and grades received the last time the course was taken will be used.
in the calculation of the cumulative grade-point average, and only the credits received the last time the course was taken will be included in the credits counted for graduation. However, all grades received will be listed on the transcript. Repeat waivers are figured manually and will be reflected in the cumulative totals the next semester after the courses have been repeated.

3. Courses passed on a pass/fail basis.
4. Only credits taken at MSU are used to compute the cumulative grade-point average.

**Deficiencies, I, and F Grades**

All deficiency make-up grades, transfer work, advanced standing, and challenge examinations must be completed and transcripts filed in the Registrar’s Office at least one month before the end of the semester of expected graduation.

**Graduation Requirements for Baccalaureate Degrees**

**Registration Required the Semester of Graduation**

A student must be registered at Montana State University the semester of his or her graduation. If the student is not required to take any courses at Montana State University during the final semester, he or she must process an “in absentia” registration and pay a registration fee of $30 before the end of the third week of the semester he or she expects to earn a degree. Arrangements for this registration must be made by the student with the Registrar. Registration in Extended Studies courses does not fulfill this requirement. Graduate students must have the written permission of the Graduate Dean to register in absentia.

**Notification of Degree Eligibility**

Students expecting to graduate at May commencement must notify the Registrar by filing an Application for Degree form in that office one year prior to the semester of completion. A $30 degree application fee is also required at the time the Application for Degree form is filed. Returning former students must file the application during the first week of university instruction of the semester of completion. Application for Degree forms received late will be filed with Application for Degree forms for the next semester in that academic year. Application for Degree forms can be moved from one semester to the next within the academic year only. If, however, it is necessary to delay graduation beyond the originally scheduled academic year, one must file a new Application for Degree form.

**Satisfaction of Financial Obligation**

All candidates for degrees must fully satisfy their financial obligations to the University (or make arrangements with Montana State University for doing so) as a condition for completing their degree programs. Candidates failing to comply with this requirement shall not be eligible for graduation, diplomas, degrees, or any transcripts of their records.

**Graduation Grade Point Average**

In order to graduate, students must earn a cumulative grade point average of 2.00, or twice as many grade points as total credits carried, subject to other graduation requirements. Further restrictions may be imposed by the various curricula.

To receive a graduate degree from MSU-Bozeman, students must earn a 3.00 grade point average or three times as many grade points as credits required in the major and minor for the degree. Students must also earn 3.00 grade point average or three times as many grade points as credits taken at MSU-Bozeman which are required in the major and minor.

**Graduation with Honors**

Graduation with honors or highest honors applies only to baccalaureate degrees.

To receive honors, a student must earn a cumulative grade point average of 3.25 through 3.69. To receive highest honors, a student must earn a minimum cumulative grade point average of 3.70. Cumulative grade point averages are computed at the end of the semester of graduation.

All MSU credits attempted and grades received will be used in computing graduation with honors or highest honors.

Transfer students must meet the cumulative grade-point average requirements stated above and complete a minimum of sixty semester credits at MSU. The credits earned at MSU must compute to minimum grade point averages of 3.25 or 3.70 for graduating with honors or highest honors respectively.

For second degree or subsequent baccalaureate candidates, the grade-point average of the first or subsequent degrees and any transfer work will be included in the determination of honors or highest honors. Transfer credit and grade-point average requirements apply.

**Commencement**

Students who are unable to be present at commencement must make arrangements with the Registrar to have their diplomas mailed to them. Diplomas are dated the last day of the semester in which the requirements for the degree are completed. Degrees are conferred once a year at May commencement.

**Appeals of Graduation Requirements**

The Admission and Graduation Requirements Board (GARC) is composed of the Assistant Vice Provost for Undergraduate Education (chairperson), the assistant dean of the college concerned, and the Registrar. This board considers appeals and/or petitions from undergraduate and non-degree students seeking waivers of established requirements in special situations.

Instructions for submitting appeals and petitions are available through the Registrar’s Office. These submissions should be forwarded by letter to the Registrar and should originate with the student in conjunction with the student’s adviser.