

ASK US ANNOUNCEMENTS

	10:30am	11:30am	1:30pm
M			
T			
W			
Th			
Fri			

ORGANIZATION: _____

CONTACT'S NAME: _____

PHONE: _____

EVENT: _____

LOCATION: _____

EVENT DAYS/TIMES: _____

Please type announcement exactly as you want it read (max. 50 words):

Handwritten submissions will not be accepted.

PRINT AND SUBMIT AT THE ASK US INFORMATION CENTER, STRAND UNION, MSU.

ASK US ANNOUNCEMENT POLICIES:

Announcements will be only be made for events open to the public and held on campus.

A maximum of 5 announcements will be read at each time

Will be made the week of the event only

Each event will be announced a maximum 6 times: 2 days, 3 times/day

Will be made only at the times specified

Are only heard in the Union Market and 2nd Floor South Hallways & Restrooms

Approved event sponsors:

MSU student clubs & organizations

Strand Union Building programs & offices

Intramurals

Athletics

Brick Events

The Strand Union & ASK US management reserve the right to refuse any announcements.

Announcement form is available at ASK US and on the ASK US website: www.montana.edu/askus