Section 2-5 Business Manager

C. Duties

1. The Business Manager shall:

   (xv) Oversee the financial operations and fiscal accountability of all Student Programs, and meet with all directors regularly; and
   (xvi) Perform weekly deposits; and
   (xvii) Serve as an ex-officio non-voting member on the Budget Oversight Committee.

Section 2-8 Senate Speaker

A. Duties

1. The Senate Speaker shall:

   (xii) Chair the Senate Judiciary Committee
   (xxi) Meet with each senator to discuss responsibilities and evaluate performance as needed; and
   (xxii) Conduct goal-setting sessions with senators during Senate orientation and continually as needed; and
   (xxiii) Chair the Budget Oversight Committee

Section 4-16 Budget Oversight Committee

A. Composition
1. The voting membership of the Budget Oversight Committee shall consist of three senators. The Business Manager and Operations Manager shall serve as non-voting, ex-officio members. The Senate Speaker shall serve as the chair and vote only to break ties.

B. Duties

The Budget Oversight Committee shall:
1. Review student program and classified program expenditures monthly and ensure budget alignment;
2. Recommend action to the Senate via resolution in response to deviation of the fiscal budget as allocated by the Senate; and
3. Have the ability to order a meeting with the director of the program in question. The President and Business Manager shall have the right to be present at the meeting; and
4. Recommend any legislation and proceedings deemed necessary to rectify the situation.

Section 8-9 Budget Variations

A. If the Budget Oversight Committee finds material discrepancies in the program budgets, it will send a written notice to the Program Director and meet with that director to discuss any discrepancies that were found.

B. There will be a two-week evaluation period for the Director to respond to and resolve any discrepancies in the budget.

C. If after the two-week period, the Director fails to resolve the issue, it shall be brought before Senate as a motion to freeze the budget.

Section 8-10 Budget Freezing and Unfreezing

A. Any motion to freeze a budget must have been approved by the Budget Oversight Committee before being presented to the Senate.

B. Any motion to freeze a budget shall pass with a 2/3 majority from the Senate.

A. C. In order for a budget to be unfrozen, a motion must be presented to Senate by the Budget Oversight Committee and passed with a 2/3 majority from Senate.