### ASMSU Supplemental or Reserve Request Sheet

**Date Submitted (dd/mm/yyyy):** 28/09/2018  
**E-mail Address:** asmsupres@montana.edu

**Person Responsible:** Taylor Blossom  
**Program Responsible:** President

**Title and Organization:** ASMSU  
**ASMSU Director Responsible:**

**Phone Number:** (406) 461-4199  
*If this is a sponsorship

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**Vendor Name**

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Vendor Phone</th>
<th>Contact Name</th>
<th>Price</th>
<th>Price</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vendor A</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,000</td>
</tr>
<tr>
<td>Vendor B</td>
<td></td>
<td></td>
<td></td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

**Total Request:** $1,000

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**Description of Item(s) to be Purchased:**

- $1000 dollar sponsorship of Dean of Students speaker.

**PAYMENT METHOD:**

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**CONCLUSION:**

- This form MUST be submitted to the Senate Pro Tempore, who will present it to Finance Board. Upon Finance Board approval, it will be presented to Senate.
- Upon Senate approval, the form will be turned into the Operations Manager, who will process the request.
- If Finance Board doesn’t NOT approve this request, it is STILL presented to the ASMSU senate. It will then need a 2/3 majority to approve.
- If this is a sponsorship, an ASMSU program director must endorse and cosign.
- You must present this Request to both Finance Board and Senate. Attach any pertinent information to this form.
- If funds will be used to purchase from an outside vendor, add vendor info as well as purchase options from multiple vendors.
- Payment takes 4-6 weeks. Do not fill out grey areas.
- Please contact the ASMSU Operations Manager with any questions - 994-6865
## Proposal

### Background: Concisely describe the background of the request.

The Dean of Students approached me at the start of the school year about helping to bring Kristina Anderson to campus and requested a $1000 sponsorship. I told him I would bring this request to finance board when it began meeting. Several other campus groups have already sponsored the event.

### Request: Outline and justify the item(s) to be purchased or the amount of funding needed.

$1000 in sponsorship

### Impact and Implementation: Please detail the impact to the program(s) or student constituencies the request will benefit, lifetime of item(s) to be purchased, as well as who is responsible for overseeing the use of the funds, if approved.

The event was focused on school safety and what students can do to make campus a safer place. The funds would go to the Dean of Students Office.