**Success Mentor Position Description 2019**

**Background Information:** Success Mentors are current MSU students who are selected because of their leadership potential, enthusiasm, academic record, and desire to help their fellow Bobcats achieve their goals at MSU. Success Mentors work as peer mentors with MSU freshman students, assisting them in making a smooth transition to college life.

**Responsibilities of Success Mentors:**

1. Success Mentors will assist students in making a successful transition to university life and help them make progress toward fulfilling their academic and career goals.
2. Success Mentors will maintain contact with their assigned students and provide support to students as they face the challenges of university life.
3. Success Mentors will help their students’ network with peers, faculty, and the administration.
4. Success Mentors will refer students to resources on campus, including SmartyCats tutoring, the Office of Student Engagement, Counseling and Psychological Services, student success advising, and academic advising.
5. Success Mentors do the above by meeting with each of their students individually or in small groups, attending CheckPoint classes, and keeping in touch during the 2019-2020 school year.

**What Success Mentors offer to their students:**

- A positive role model
- Personalized guidance and mentoring
- Experience and knowledge about how to be a successful college student
- Information on campus policies and procedures
- Information about academic resources, co-curricular activities, and social life at MSU
- Referrals to important on-campus resources

**To qualify you must:**

1. At the time of applying for the position have at least a 3.0 GPA, be in good academic standing, and maintain this status during employment
2. Be a full-time student at MSU with no active judicial record
3. Have completed at least two full semesters of college, by fall 2019
4. Have a genuine desire to work with your fellow students
5. Have the ability to relate to students from a variety of backgrounds and abilities
6. Possess strong verbal and written communication skills
7. Have the ability and desire to work as a team member
8. Feel comfortable leading a group of 12-15 students
9. Have basic understanding of university policies and procedures

**Success Mentors must demonstrate the following characteristics:**

- Responsibility
- Honesty
- Integrity
• Respectfulness
• Maturity
• Professionalism

Training and Required Activities:

You must be available for the success mentor training on Thursday, August 15, from 10 a.m. to 3 p.m., as well as the three-day main event, which is Sunday, August 18 through Tuesday, August 20. Mentors will continue to have contact with students throughout the 2019-2020 school year. Please note: the August 19 and August 20 workdays will exceed eight hours.

Compensation

Success Mentors will be compensated at the rate of $9.50/hour. Mentors will be paid for participation in training, Adventures MSU, other Allen Yarnell Center for Student Success programs and activities, as well as time spent checking in with students during the 2019-2020 school year.

As a Success Mentor you will:

• Meet new people. Being a mentor affords you the opportunity to meet new people, including key MSU faculty and staff, fellow mentors, and your peers.
• Earn money. Mentors are compensated for their involvement.
• Learn new skills. Mentors receive training in communication and personal skills, campus resources, leadership development, and conflict resolution.
• Gain experience and enhance your resume. Being a Success Mentor will prepare you for future leadership and professional opportunities.
Success Mentor Application

Please return this application to the Allen Yarnell Center for Student Success in 177 SUB or email it to amy.roach@montana.edu.

Contact Information

First Name: LAST NAME:

Student ID #: E-mail Address:

Local Address:

Phone #:

Educational Information

Class Standing (Circle one): Soph. Jr Sr

Major:

Minor (if applicable):

Current GPA:

Please complete the questions below. You may attach additional pages if you need more space.

1. Why are you interested in becoming a Success Mentor?

2. Describe three or four challenges students face, academically and socially, during their transition to college life.
3. What do you expect to gain from this peer mentor experience?

4. How can you draw on your academic and other college experiences to benefit your Adventures MSU students?

5. What are your anticipated activities and employment for the 2019-2020 academic year? (Be sure to include student teaching, sports, internships, student activities, and employment.)
6. Please attach a resume detailing your education, employment, campus activities, leadership positions, and community service involvement.

PLEASE READ THE FOLLOWING STATEMENT AND SIGN BELOW

I have read and understand the qualifications, time commitments, remunerations, and job expectations of the Success Mentor position. I acknowledge that the information contained in this application is factual and is a realistic assessment of my abilities.

Signature:______________________________ Date:_______________