

Banner 8 Upgrade Documentation: General Changes for Student Module

The following list summarizes Banner 8 changes in the student module:

Web Self Service (MyInfo) Login PIN The Banner 8 MyInfo PIN now requires 8-15 characters using a combination of letters and numbers. This is a significant improvement as password length and complexity are essential to the security of any system. Initial PIN and PIN re-set formats will continue to be based on the DOB but in the format of *ddmomyyy* with month being lowercase (EXAMPLE: DOB of January 1st, 1990 would be 01jan1990). Once logged in with the initial PIN, users will receive the Login Verification Change PIN message.

Web Self Service (MyInfo) Security Questions The security questions have been enhanced with a drop down menu of set questions instead of free form text. Upon initial login, with Banner 8, students will be prompted to set up two security questions. This allows them to use the Forgot PIN feature on the secure area login page. When re-setting PINS, encourage students to use this option to save future calls for PIN resets. Users can define/change their security questions within the Personal Information tab as well.

Web Self Service Ethnicity Survey On October 19, 2007, the U.S. Department of Education posted to the Federal Register the “Final Guidance on Maintaining, Collecting and Reporting Data on Race and Ethnicity (R/E) to the U.S. Department of Education. Banner 8 provides an Ethnicity Survey to all students upon initial login which will directly update SPAPERS. Once they have confirmed their ethnicity they will not receive the survey again.

General Form Changes Radio buttons and drop down menus are now being used in place of text fields on many forms. More tabs have been added in place of “next block” navigation.

Expanded Field Length To accommodate international information, many fields have been expanded on Banner tables and forms including Name, Address, Telephone Number, Email Address, ID, Currency Amount and Currency Rate. Use caution when entering data – keep in mind how it will look on envelopes, labels, letters, etc.

SSN/DOB Masking SSN and DOB are masked for the majority of Banner users for security purposes. Users can still enter a known SSN into the database and it will convert to the GID, provided the SSN is in Banner. SSN lookup access will be granted on a need-to-know basis only and is strictly limited.

Registration Error Messages Registration error messaging has been enhanced to be more specific. Students/users will now see messages such as “Linked Course Required (Lab)”, “Corequisite BIOL 101 Required”, “Field of Study Restriction – Major”.

Student Course Registration SFAREGS Form The SFAREGS form has several changes:

- Minimum Registration Hours has been added allowing for Minimum/Maximum registration hours. Be careful when processing credit overload that you update the Maximum field.
- The Acceptance (fee) indicator has been moved to the far right and is now displayed as radio buttons with Confirmed/None/Accepted values.
- The **Override** indicator is now a drop down menu with Yes/All values. Avoid using All as you could override errors such as closed class, pre-requisite error, etc without knowing it. Yes overrides each error as it occurs.
- Error Flag and Status Type messaging has been added to the bottom of the form.

Course Roster Due to a Banner 8 defect pending resolution, course rosters processed in SFRSLST and displayed in SFASLST/SFAALST sort in status order. This means RE records are grouped/sorted at the top and RW records are grouped/sorted below. **NOTE:** Faculty rosters and grade sheets in web self service are sorted correctly – by student last name, first name.

Cancelled Course Defect Due to a Banner 8 defect pending resolution student can be re-registered for a cancelled course in SFAREGS by changing DD, DC or CN back to RE. The work-around will result in the course no longer displaying in SFAREGS as cancelled (CN). The course will be removed entirely from SFAREGS.

Re-Admit Error on Registered Student SFAREGS Pop-up Message Please notify the Registrar's Office if you receive this pop-up message in SFAREGS. The student applied or re-admitted for summer but did not register. Instead, student registered for Fall. Because of Summer/Fall registration overlap this can happen and the Fall 2009 admit/re-admit requirements are no longer met. If the record is not adjusted student will be stopped in web self service with the re-admission error.

