Budget Council Minutes  
Tuesday, September 23, 2014  

Terry Leist  
David Court  
Martha Potvin  
Linda Young  

Tricia Cook  
Chris Fastnow  
Doralyn Rossmann  

Nancy Cornwell  
Chris Kearns  
Joel Schumacher  

Guests:  
Kathy Attebury, Megan Bergstedt,  
Heidi Gagnon, Bob Mokwa,  
MacKenzie Seeley  

I. Call to Order  
The meeting was called to order by Chair Terry Leist.

II. Approval of Minutes  
The minutes from the August 26, 2014 meeting were revised and approved.

III. Information/Announcements/Updates  
- September Board of Regents meeting  
  Terry explained the new format for the budget presentations at the Board meeting. Instead of 
  presenting individual budget presentations, campuses were assigned a specific topic to discuss.

IV. Current Business  
- FY12 SIP Assessments and Ratings  
  The ratings were compiled by the Budget Office staff and distributed to the Council. The process is 
  designed so that an assessment is performed in the second year. If, after the assessment, it is determined 
  that continued funding is not recommended, the recipient will be notified so that they have one full year 
  to phase out their program. The Budget Council can ask for additional information if they feel they need 
  it. Also, they may continue funding a program on one-time funds (as opposed to base) if that is the 
  consensus of the Budget Council.

  The proposals under consideration are:

  Student Mental Health Support - $275,000 original request, $281,356 adjusted
  There was consensus that support is critical for this program and base funding was supported.

  Content Management System - $85,000, ($50K personal services, $35K software)
  The Council would like to see better metrics to get a more complete information/picture. There was a 
  consensus for base funding.

  Office of Student Success (Tutoring & Champ Change) - $296,588 original request, $441,000 FY15
  (adjusted due to benefits)
  - This new program is doing a lot of good things. The Council would like to see a more comprehensive 
    plan with additional information/metrics to see which pieces of these programs are successful and which 
    efforts are impacting retention. This request was $296K originally and was increased to $441K to cover 
    the necessary staff and benefits that weren’t covered in the original proposal. One-time funding was 
    supported, assuming that they will have this next year to prepare better assessments. Linda Young
suggested that this department present again at a Budget Council meeting to update the Council with additional information.

Undergraduate Scholars Program - $189,000
Full base funding was supported.

Writing Center Director & Development - $61,000
There was support for base funding.

NCAA Compliance Assistant - $50,500
There was support for base funding, with the request that we get some additional information for future work plan.

Economic Student Retention Investments- $30,000
1,000 students are affected. Full one-time funding was supported, with a request for additional data.

Terry Leist will present the recommendations to the President. Once approved, correspondence will be sent to each proposer with the funding decision and will be copied to the Budget Council.

- FAQ's
  - A draft document was distributed to the Budget Council for review.
  - Council members should provide input and ask questions of the Budget Office.

- Budget Training

Budget 101 Training is scheduled for October 15 at either 10:00 or 11:00. The invitation will be sent to the entire Budget Council. Those wishing for a refresher are welcome to attend.

The next meeting is scheduled for October 28, 3:30 – 4:30 pm.