**Budget Council Agenda**

**Tuesday, February 23, 2016**

**3:30 – 4:30 p.m.**

***President’s Conference Room***

|  |  |  |
| --- | --- | --- |
| Terry Leist | John Cowles | Nicol Rae |
| Toni Lee | Chris Kearns | Martha Potvin |
| Doralyn Rossmann | Mandy St. Aubyn | Jerry Sheehan |
| Joel Schumacher |  | *Guests: Kathy Attebury, Heidi Gagnon* |

1. Call to Order
2. Information/Announcements/Updates

Kathy Attebury reported that the FY18/19 biennial budgets have been submitted to the Commissioner of Higher Education.

1. Current Business

 **Presentation**: Dr. David Roberts

Base and Bridge Funding to Accommodate BIOB 160 Lecture and BIOB 170IN Lab Classes by LRES and Ecology Proposal (FY13 Strategic Investment Proposal)

Dr. David Roberts gave an update on the classes for which he received FY13 SIP funds.

This class is mostly taken by freshman students. They currently hold 16 labs which are full with over 20+ students in each one. The students conduct research as part of this course.

To assess the effectiveness of the instructors, GTA evaluations are conducted each semester. As a result of the SIP funding, Professor Willey, the staff member that manages these labs, was able to be moved into a base-funded position.

 **FY17 One-time Only (OTO) Pools – process**

A subcommittee was formed and met to discuss the creation of OTO pools. They recommended two pools: strategic pool and results pool.

1. Strategic Pool: should align with the strategic plan, with a focus on priorities from Planning Council.
2. Results Pool: should be used for rewards and incentives for successful initiatives

A recommendation was made that 0.5% be designated for strategic pool but the split of the distribution could be changed if it was determined to be necessary. Considerable discussion followed on funding of the pools, awarding of pools, matching funds, timeline, etc.

The pools will be managed at the Dean level - they may get suggestions from their department heads but ultimately the Deans will be making the decisions for the awarding of these pools in their respective areas.

There was consensus that departments shouldn't be required to match with their own funds:

* At some point, departments may have to reallocate funds from other areas to base fund proposals since the pools are only OTO funds.
* The process needs to be super simple, make changes later as it is determined whether changes are necessary. Above all, allow for flexibility.

Budget Council plans to issue the main request/message to Vice President's with the expectation that the Executives communicate it down to their departments. All requests will be submitted to the Executives for prioritization. VP's need to have the final decisions communicated by the end of March.

Terry Leist suggested the Budget Council focus more on the policy than determining how to fund proposals. The Executives should be able to make decisions on their own areas and report back to Budget Council. If an academic or student request is a higher priority based on the strategic plans (MSU, MUS, BOR), then funding should be distributed based on that - "A new budget sun is rising over the land of planning".

With no further discussion, the meeting was adjourned.