

## **BETA ALPHA PSI – ETA CHI CHAPTER #183 PARTICIPATION GUIDELINES**

The information below will familiarize you with how the national organization of Beta Alpha Psi evaluates the participation of our chapter as a whole and your role as an individual candidate or member.

### **To meet annual participation requirements:**

- 1 BAP hour = 50 minutes
- At least **32** total BAP hours of professional and service activities (this averages out to about 50 minutes a week)
- Minimum 12 professional BAP hours + 12 service BAP hours
- Additional 8 BAP hours required may be any combination of professional or service activities
- You may earn hours by participating in activities sponsored by Beta Alpha Psi, individual activities, and activities sponsored/presented by other organizations
- At least 22 hours must be from BAP affiliated events/activities
- You may report certain non-BAP sponsored activities
  - up to 5 BAP hours of **professional** activities of your choice
  - up to 5 BAP hours of **service** activities of your choice

### **Examples of Professional Activities:**

- Accounting Club/BAP meetings and speakers
- Accounting Club/BAP-sponsored socials
- Speakers hosted by other clubs or organizations both on- or off-campus
- Seminars or workshops both on- and off-campus
- Professional organization meetings (e.g., AICPA, MSCPA)
- Field trips to relevant firms or governmental agencies
- Attendance at BAP regional and/or national conferences
- Participation in BAP regional and/or national Best Practices Competition
- Recruiting events
- Professional networking events

### **Examples of Service Activities:**

- Service activities sponsored or promoted by the chapter (e.g., Bowl for Kids' Sake, VITA, or tutoring)
- Individual service activities (e.g., volunteering at an elementary school or nursing home, Service Saturdays)
- Service to the chapter as officer, committee member, event coordinator, etc. (limited to 10 hours per person & 100 hours total for the chapter)
- Note: If you receive compensation for time spent on a professional or service activity it cannot count towards your member requirements

If you are unsure whether an activity qualifies for reporting purposes, please consult the faculty advisor or an officer.

**How does the national office evaluate our chapter at year-end?**

We report the number and types of activities our chapter participates in at the local, regional, and national level. We also report the number of participation hours earned by each member for each activity. The national office uses that information to assess the chapter's achievement level as either Mission-Based, Distinguished, or Superior based on the total chapter hours earned. For example, if we have 20 members and candidates for the entire school year, we should earn 640 total hours (20 members/candidates x 32 hours) to achieve Superior status.

**What happens if I am a candidate or member for the entire school year and only earn 20 hours?**

Other candidates/members must earn the additional 12 hours.

**How does the national office know how many hours each member earned?**

Our reporting officer submits biannual reports to the national office. You must sign in at all Beta Alpha Psi events so they can report who was present. If you participate in a non-BAP activity, you must keep track of the event (time, date and minutes) and submit that information to our reporting officer at the end of each semester. A form will be distributed for you to complete and submit.

**The hours you earn will also be evaluated by our chapter:**

- To determine which candidates/members are in good standing
- To determine if a candidate qualifies to be initiated as a member of Beta Alpha Psi
- To determine which candidates/members may use chapter funds to subsidize the cost of attending regional and national meetings