

MONTANA STATE UNIVERSITY–BOZEMAN
JAKE JABS COLLEGE OF BUSINESS & ENTREPRENEURSHIP
Starzen Internship Recommendation Form

Name of Applicant: _____

Name of Recommender: _____

Thank you very much for taking the time to write a letter of recommendation for this applicant for the Jake Jabs College of Business & Entrepreneurship (JJCBE)'s Starzen Internship. The internship is a four week opportunity for the applicant to work at a Japanese company in Tokyo. Because living and working in Tokyo can be a challenging experience for someone who is not prepared for it, the JJCBE would appreciate your candid evaluation of the applicant.

The applicant may include this form with his/her application or you may send this form electronically directly to the Starzen Internship Coordinator, starzen@montana.edu. The application deadline is March 28.

To the extent you are able to do so, please rate the applicant on the following criteria relative to other students you have known:

	Low	Average	High	No basis for judgment
Comfort with new situations				
Willingness to take risks				
Comfort with meeting new people				
Ability to take initiative				
Independence				
Oral communication skills				
Written communication skills				
Professionalism				
Maturity				
Motivation to learn from an internship experience				

Please indicate how and for how long you have known the student you are recommending.

Please explain, or elaborate on, any of your answers above, or on any other aspect of the applicant of which you think the internship selection committee should be aware. If you prefer to attach a letter, that will be fine.

Signature of Recommender

Date

Please list your telephone number and e-mail address in case the selection committee has questions.

Telephone _____ E-mail address _____

Thank you very much for your help in this important process.