



# JAKE JABS COLLEGE OF BUSINESS & ENTREPRENEURSHIP

## Starzen Internship Recommendation

Thank you very much for taking the time to write a letter of recommendation for this applicant for the Starzen internship for summer 2018. The internship is a four-week opportunity for the applicant to work at the Starzen Company in Tokyo. Because living and working in Tokyo can be a challenging experience for someone not prepared for it, we would appreciate your candid evaluation of the applicant.

Name of Applicant: \_\_\_\_\_  
 Your Name: \_\_\_\_\_  
 Your Phone number: \_\_\_\_\_  
 Your Email address: \_\_\_\_\_

Please rate the applicant on the following criteria relative to other students you have known:				
	Low	Average	High	N/A
Comfort with new situations				
Willingness to take risks				
Comfort with meeting new people				
Ability to take initiative				
Independence				
Oral communication skills				
Written communication skills				
Professionalism				
Maturity				
Motivation to learn from an internship experience				

In a separate letter, please answer the following questions:

1. How did you meet, and for how long you have known, the applicant?
2. What are the applicant's strengths for dealing with the challenges of operating in a foreign environment? If possible, please provide examples of situations that demonstrate the applicant's fitness for an international internship in Japan.
3. Do you have any concerns about the applicant's ability professionally to represent MSU in Japan?

**Please e-mail this form and supporting letter to [sdana@montana.edu](mailto:sdana@montana.edu). The applicant's deadline for submitting the application and supporting materials is April 14, 2017. Thank you!**