



ANNUAL SECURITY & FIRE SAFETY REPORT

2016

A guide to policies, procedures, practices, and programs implemented to keep students, faculty, and staff safe and facilities secure.



www.montana.edu/reports/security.pdf

Inside this Report

2016 Annual Security and Fire Safety Report for Reporting Year 2015	1
Crime Statistics Report	2
MSU Bozeman Main Campus - Clery Crime Reporting Map	5
MSU College of Nursing Campuses - Clery Crime Reporting Maps	6
MSU College of Nursing – Billings Campus Clery Crime Reporting Map	6
MSU College of Nursing – Great Falls Campus Clery Crime Reporting Map	8
MSU College of Nursing – Missoula Campus Clery Crime Reporting Map	10
MSU Bozeman Main Campus Crime Statistics	11
Crime Statistics for MSU College of Nursing Campuses	15
MSU College of Nursing – Billings Campus Crime Statistics	15
MSU College of Nursing – Great Falls Campus Crime Statistics	15
MSU College of Nursing – Kalispell Campus Crime Statistics	15
MSU College of Nursing – Missoula Campus Crime Statistics	15
Fires Summary	16
About the University Police Department	17
Crime or Emergency Reporting	18
Voluntary Confidential Reporting	18
Security and Access in Campus Facilities	22
Security and Access in Residence Halls	22
Security in Building Maintenance	23
Maintenance of Campus Facilities	23
Campus Safety and Security Awareness	23
Ice Gripper Program	24
Automated External Defibrillators (AEDs)	26
Crime Prevention Programs	27
Crime Reports	27
Campus Crime Log	27
Definition of Crime Categories Under Federal Law	33
Definition of Crime Categories Under Montana Law	36
Timely Warnings and Immediate Notification	39
Timely Warning Notifications	39

Emergency Notification.....	40
Emergency Response and Evacuation Procedures	41
Sexual Misconduct, Domestic Violence, Dating Violence, and Stalking Prevention	42
Reporting.....	44
Procedures Survivors Should Follow	44
University Response	48
Discrimination Grievance Procedures	49
Bystander Intervention	50
Support Programs and Services – On Campus.....	53
Sexual Assault Support Programs and Services – Off Campus	54
Campus Safety and Welfare.....	56
Campus Safety and Welfare Team (CSWT).....	56
What if I am Concerned about Someone?	56
Guides for Intervention.....	56
Suicide Prevention.....	57
Alcohol and Substance Abuse.....	58
Standards of Conduct.....	58
Alcoholic Beverages	58
Approval Process	58
Fraternity/Sorority Organizations.....	59
ASMSU, Departmental and Other Registered Student Organizations	59
Stadium and Sports Facilities	60
University Employees and Outside Groups.....	60
Alcohol Marketing Guidelines.....	60
Illegal Drugs	60
Prescription Drug Abuse	60
Medical Marijuana	60
Health Risks of Alcohol and Drug Abuse.....	61
Social, Academic, and Personal Risks of High-Risk Substance Abuse	61
Risks Associated with Dependency or Addiction.....	61
Education, Prevention, and Treatment Programs	62
Education – AlcoholEDU for College	62
Students and Employees – General Counseling Services.....	64
Enforcement / Sanctions.....	64
Missing Student Policy.....	66

2016 Annual Campus Fire Safety Report for Reporting Year 2015	67
Fire Reporting and University Response to Arson	67
Fire Safety Policies	68
Fire Safety Report Log	69
Fire Safety System.....	71
Fire Drills	72
Fire Evacuation Procedures	75
Fire Safety Education and Training	75
Fire Safety Improvement Plans.....	76
References	77
MSU Sexual or Violent Offender List	77

2016 Annual Security and Fire Safety Report for Reporting Year 2015

Introduction

Montana State University (MSU) is pleased to provide this year's edition of the Annual Security and Fire Safety Report, which was assembled by Tara Moore with support from the Dean of Students' Office. This publication represents the University's information and data in compliance with the provisions of the Crime Awareness and Campus Security Act of 1990 and the Jeanne Clery Act of 1998. This report includes statistics for the previous three years concerning reported crimes that occurred on campus or on property owned or controlled by MSU and on public property within, or immediately adjacent to and accessible from, the campus. These statistics and an explanation of how they were gathered are found on page 2 & 10-13. This Report also includes fire safety statistics found on pages 15 & 60-61.

This report is also intended to be a resource guide, directing readers to campus safety and security services and providing crime prevention and personal safety guidance and strategies. It includes information and policy statements regarding: crime prevention and security awareness; fire safety; alcohol and substance abuse prevention, sexual misconduct, dating violence, domestic violence, and stalking prevention; policies, response and resources; procedures for reporting a crime; emergency and evacuation policies and procedures; missing student policies; as well as other matters of importance to the campus community.

Each year, an email notification is sent to all enrolled students, faculty, and staff

which provides an exact web address for this online Annual Security and Fire Safety Report, a brief description of the report, and information about where to obtain paper copies of this report. Additionally, in their enrollment or application process, prospective students, faculty, and staff are notified of the availability of the Annual Security and Fire Safety Report and a direct URL to the Annual Security and Fire Safety Report online. Paper copies are available at the Office of the Dean of Students, the Human Resources Department and the University Police Department. Prospective students and staff are also given the exact web address of the report, with information about how to obtain paper copies.

MSU is committed to providing a safe and secure educational and working environment. All members of our campus community (students, employees and visitors) are encouraged to read and understand the security, personal safety, and other useful information contained in this report. Personal safety is the responsibility of each individual. As such, MSU encourages each student, employee, and visitor to be aware of how to most effectively protect themselves and to report crimes and suspicious incidents.

Campus community members can also use this information to prevent and report criminal or other misconduct, or unsafe activities. Personal awareness, practicing personal safety, and reporting incidents of concern are the foundation of a safe community.

Crime Statistics Report

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus, non-campus property owned or controlled by MSU and on public property within, or immediately adjacent to and accessible from, the campus. These statistics are found on pages 10-13.



The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. § 1092 (f)) is a federal law that requires colleges and universities to disclose information about crime on and around their campuses. The following pages provide crime rates and statistics for the 2015, 2014, and 2013 calendar years as required by law.

The Clery Act requires that the following “Clery crimes” be reported:

- ✓ Murder and Non-negligent Manslaughter
- ✓ Manslaughter by Negligence
- ✓ Sex Offenses
- ✓ Robbery
- ✓ Aggravated Assault

- ✓ Burglary
- ✓ Motor Vehicle Theft
- ✓ Arson
- ✓ Domestic Violence
- ✓ Dating Violence
- ✓ Stalking
- ✓ Hate Crimes

Criminal Offenses are defined as outlined by the U.S. Department of Justice, FBI National Incident-Based Reporting System on pages 27-29.

Under the Clery Act, Montana State University is required to report annual crime statistics showing reported occurrences of specific types of crime for the benefit of current/prospective students and employees.

Crimes reported under the Silent Witness Program are included in the annual disclosure of crime statistics. The VOICE Center staff report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. The VOICE Center staff will inform persons they are counseling that they will make these confidential reports.

Statistics pertaining to referrals for disciplinary action reflect those incidents of alcohol, drugs, and weapons violations that were referred to the Dean of Students, Director of Housing, or the Fraternity/Sorority Leadership for student disciplinary action.

Statistics for off-campus crime are not collected by the Bozeman Police Department or Gallatin County Sheriff’s Office for Clery reportable offenses or arrests. The University Police department has requested the information for public property and non-campus buildings or property within the jurisdiction of each agency. However, the agencies have

officially confirmed that they are not able to provide this data.



Definitions. *The following Clery geography definitions apply to the Crime Statistics Report on pages 10-13.*

On-campus is defined as “any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including student halls; and property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).”

***On-campus Subset: On-campus Student Housing** is defined as “any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up campus.”

Non-campus building or property is defined as “any building or property owned or controlled by a student organization recognized by the institution;

and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution’s educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.”

Public Property is defined as “all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution’s educational purposes.”

Crime Statistics Collection



In accordance with the Jeanne Clery Disclosure of Public Safety Policy and Campus Crime Statistics Act (the Clery Act) of 1998 and the Higher Education Amendments of 1992 and 2008, MSU collects and reports

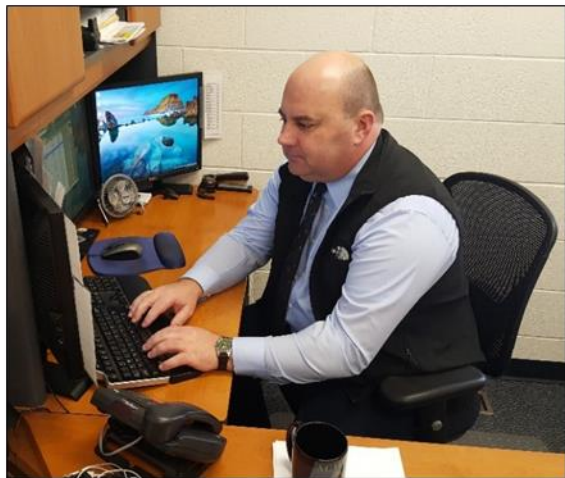
crimes on campus, non-campus sites owned or maintained by MSU and/or recognized University organizations, and public property. MSU prepares a three year statistical report of these incidents and provides this report to MSU students and employees through publication on the MSU website and specific notifications sent annually referring current and prospective students and employees to the report.

Unfounded Crimes. Occasionally, an agency will receive a complaint that is determined through investigation to be

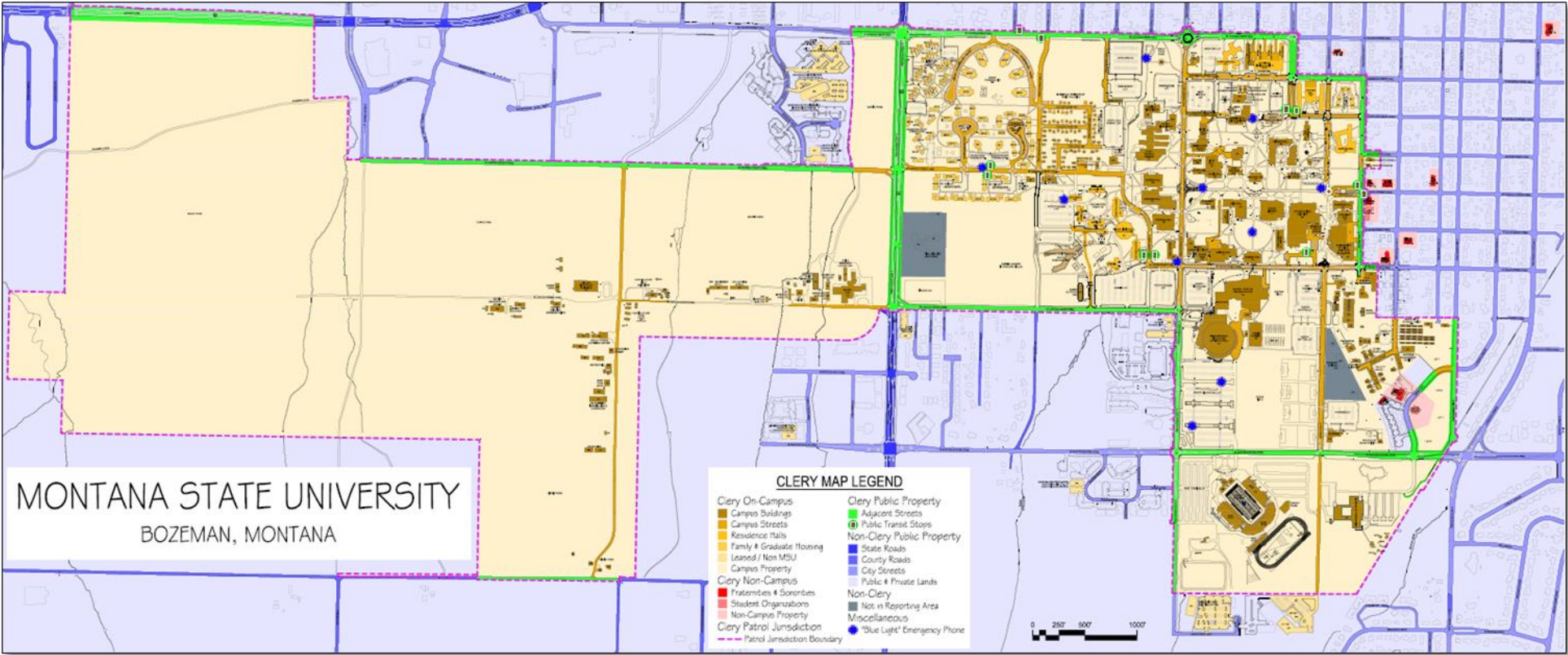
false or baseless. In other words, no crime occurred. If the investigation shows that no offense occurred nor was attempted, then it must be classified as being unfounded. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with prosecution, or the failure to make an arrest does not unfound a legitimate offense. Also, the findings of a coroner, court, jury, or prosecutor do not unfound offenses or attempts that law enforcement investigations establish to be legitimate.

U.S. Department of Justice, Federal Bureau of Investigation (2004) Uniform Crime Reporting Handbook pp 77,78

The current reported crime statistics are found on pages 10-13 and can also be accessed by going to the Department of Education's Security Statistics search site at <http://ope.ed.gov/campussafety/#/> and to the Montana State [University Police Department](#) website.



MSU Bozeman Main Campus - Clery Crime Reporting Map

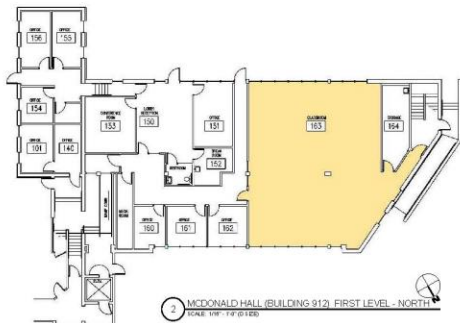


MSU College of Nursing Campuses - Clery Crime Reporting Maps

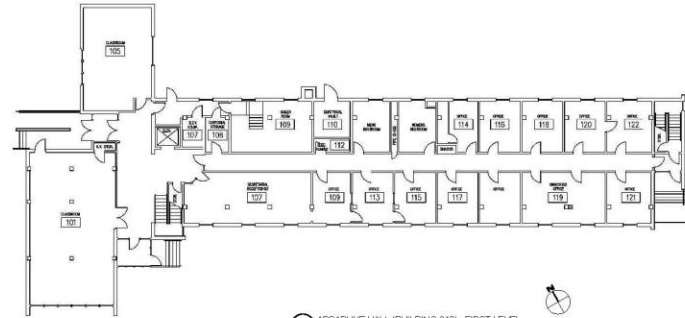
MSU College of Nursing – Billings Campus Clery Crime Reporting Map



1 MSU BILLINGS CAMPUS
SCALE: NONE



2 McDONALD HALL (BUILDING 912) - FIRST LEVEL - NORTH
SCALE: 1/8" = 1'-0" (SEE)



3 APSARUKE HALL (BUILDING 912) - FIRST LEVEL
SCALE: 1/8" = 1'-0" (SEE)



4 APSARUKE HALL (BUILDING 912) - SECOND LEVEL
SCALE: 1/8" = 1'-0" (SEE)



5 APSARUKE HALL (BUILDING 912) - THIRD LEVEL
SCALE: 1/8" = 1'-0" (SEE)



COLLEGE OF NURSING AT
MSU BILLINGS
BILLINGS, MONTANA

CAMPUS PLANNING,
DESIGN & CONSTRUCTION
MONTANA STATE UNIVERSITY
BILLINGS, MONTANA
PHONE: 406/251-5151 FAX: 406/251-5666

DRAWN BY: GAB

REVIEWED BY:

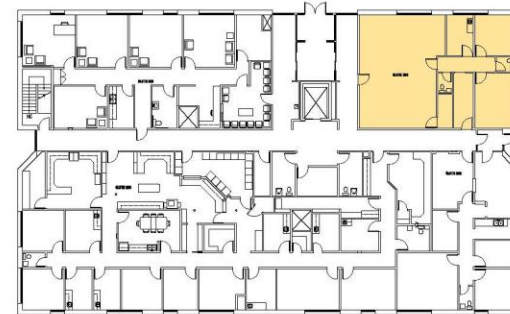
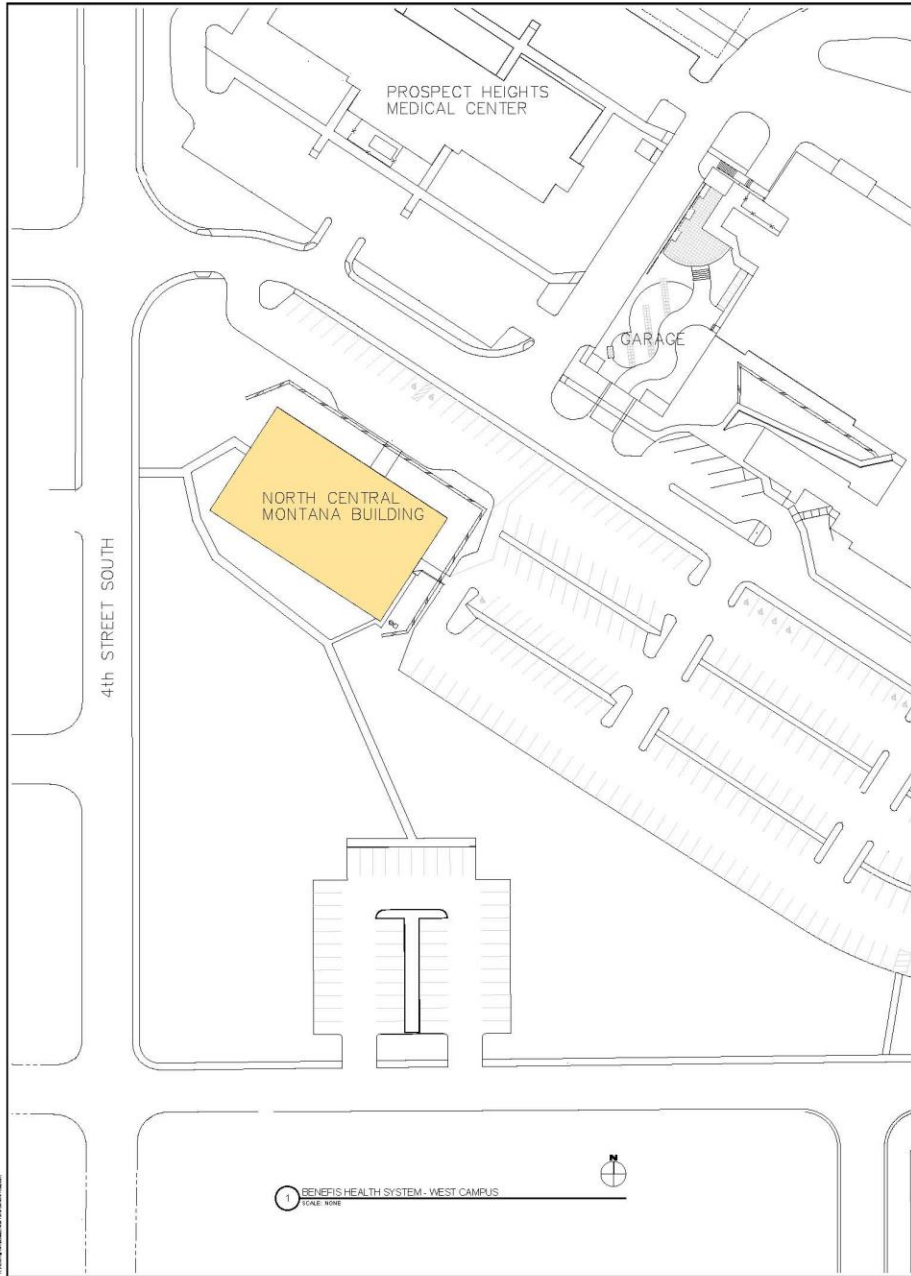
REV.	DESCRIPTION	DATE

SHEET TITLE
MSU COLLEGE OF NURSING

SHEET
R1.3

DATE
05-27-15

MSU College of Nursing – Great Falls Campus Clery Crime Reporting Map



**COLLEGE OF NURSING AT
BENEFIS HEALTHCARE**
GREAT FALLS, MONTANA

CAMPUS PLANNING,
DESIGN & CONSTRUCTION
MONTANA STATE UNIVERSITY
BOZEMAN, MONTANA
PHONE: 406/943-4100 FAX: 406/943-4866

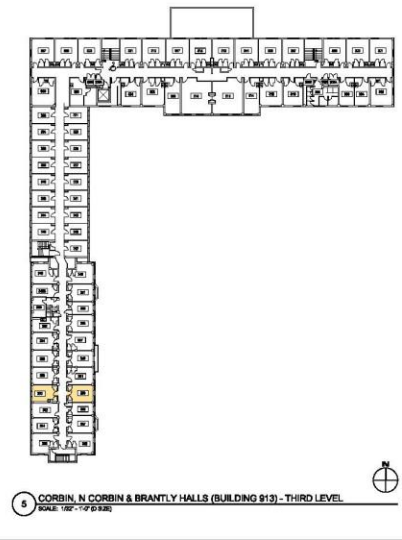
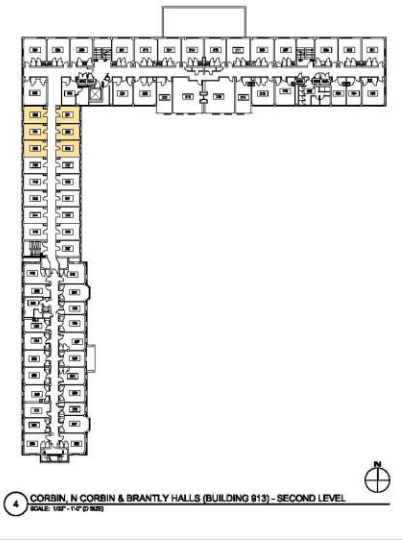
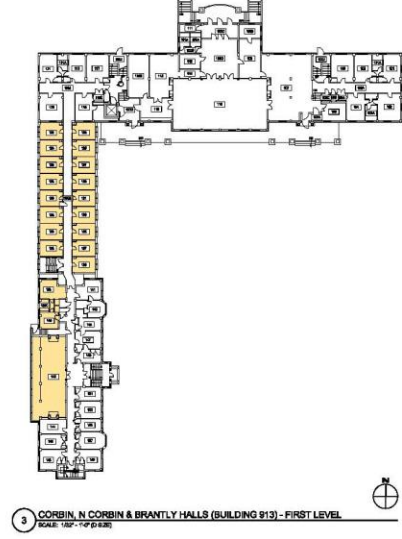
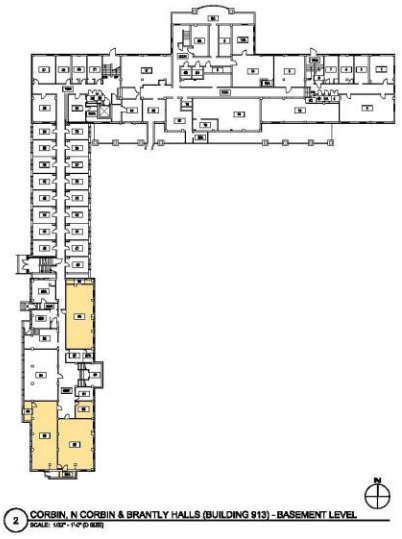
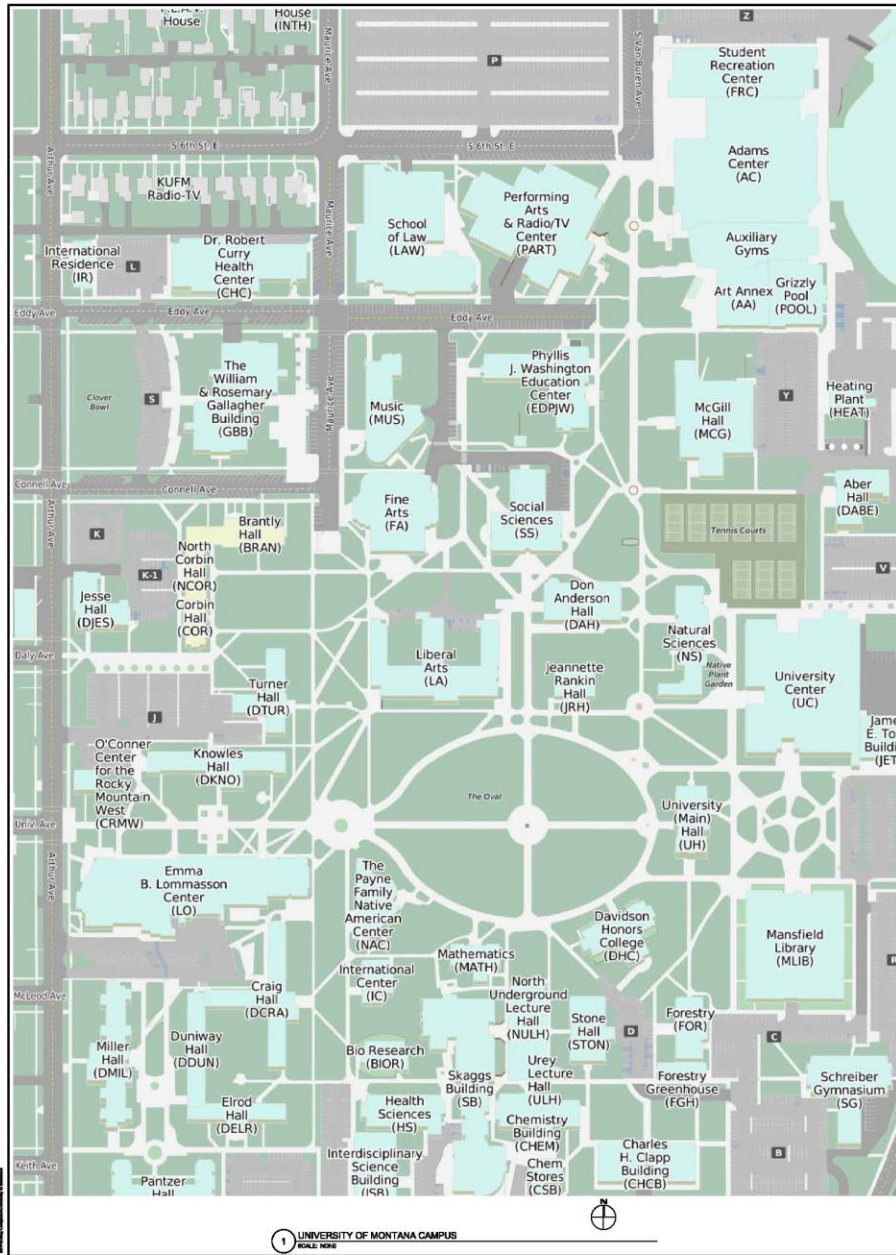
DRAWN BY:	CSG	
REVIEWED BY:		
REV.	DESCRIPTION	DATE

SHEET TITLE
MSU COLLEGE
OF NURSING

SHEET
R1.1

DATE
05-27-15

MSU College of Nursing – Missoula Campus Clery Crime Reporting Map



**COLLEGE OF NURSING AT
UNIVERSITY OF MONTANA**
MISSOULA, MONTANA

CAMPUS PLANNING,
DESIGN & CONSTRUCTION
MONTANA STATE UNIVERSITY
303 W. WASHINGTON
MISSOULA, MT 59717
PHONE: 406/994-1411 FAX: 406/994-6465

REV	DESCRIPTION	DATE

SHEET TITLE
MSU COLLEGE OF NURSING

SHEET
R1.4

DATE
05-27-15

MSU Bozeman Main Campus Crime Statistics



			ON-CAMPUS			*ON-CAMPUS STUDENT HOUSING			NON-CAMPUS			PUBLIC PROPERTY			UNFOUNDED CRIMES		
			2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
CLERY CRIMES (Reported by Hierarchy)																	
Murder/Non-negligent Manslaughter			0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Manslaughter by Negligence			0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Assault	2013	**Forcible	5	-	-	5	-	-	3	-	-	0	-	-	-	0	-
		**Non Forcible	0	-	-	0	-	-	0	-	-	0	-	-	-	0	-
	2014/2015	Rape	-	6	6	-	6	5	-	2	0	-	0	0	-	0	0
		Fondling	-	3	3	-	3	0	-	1	2	-	0	0	-	0	0
		Incest	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0
		Statutory Rape	-	0	0	-	0	0	-	0	0	-	0	0	-	0	0
Robbery			0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Aggravated Assault			1	0	2	0	0	2	0	0	0	0	0	0	-	0	0
Burglary			2	4	4	1	3	3	0	2	1	0	0	0	-	0	0
Motor Vehicle Theft			1	1	4	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL			9	14	19	6	12	10	3	5	3	0	0	0	-	0	0

CLERY CRIMES (Not Reported by Hierarchy)																	
Arson			6	3	4	6	3	4	0	0	0	0	0	0	-	0	0
Domestic Violence			6	13	4	5	7	3	0	0	0	0	0	0	-	0	0
Dating Violence			1	4	6	1	1	4	0	0	0	0	0	0	-	0	0
Stalking			7	13	7	1	2	2	1	0	0	0	0	0	-	0	0
TOTAL			20	33	21	13	13	13	1	0	0	0	0	0	0	0	0

WEAPONS, DRUGS, ALCOHOL ARRESTS (Reported by Hierarchy)																	
Weapons Law Arrests			0	1	0	0	1	0	0	0	0	0	0	0	-	0	0
Drug Law Arrests			65	97	66	57	66	50	0	0	0	0	3	0	-	0	0
Liquor Law Arrests			80	137	64	19	37	20	6	13	6	4	3	5	-	0	0
TOTAL			145	235	130	76	104	70	6	13	6	4	6	5	-	0	0

WEAPONS, DRUGS, ALCOHOL DISCIPLINARY ACTIONS / REFERRALS (Reported by Hierarchy)																	
Weapons Law Violations			0	0	2	0	0	2	0	0	0	0	0	0	-	0	0
Drug Law Violations			67	58	62	56	42	54	0	0	1	1	9	0	-	0	0
Liquor Law Violations			128	270	178	98	217	149	15	3	9	4	13	3	-	0	0
TOTAL			195	328	242	154	259	205	15	3	10	5	22	3	-	0	0



ON-CAMPUS			ON-CAMPUS HOUSING*			NON-CAMPUS			PUBLIC PROPERTY			UNFOUNDED CRIMES		
2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015

HATE CRIMES BY CATEGORY & BIAS															
Murder and Non-negligent Manslaughter															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Rape															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Fondling															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Incest															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Statutory Rape															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0



	ON-CAMPUS			ON-CAMPUS HOUSING*			NON-CAMPUS			PUBLIC PROPERTY			UNFOUNDED CRIMES		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
HATE CRIMES BY CATEGORY & BIAS															
Robbery															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Aggravated Assault															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Burglary															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Motor Vehicle Theft															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Arson															
Race	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0



ON-CAMPUS			ON-CAMPUS HOUSING*			NON-CAMPUS			PUBLIC PROPERTY			UNFOUNDED CRIMES		
2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015

HATE CRIMES BY CATEGORY & BIAS																
Destruction/Damage/Vandalism to Property																
Race	0	1	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	1	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	2	0	0	2	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	2	2	0	2	0	0	0	0	0	0	0	0	0	-	0	0
Intimidation																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Larceny/Theft																
Race	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Simple Assault																
Race	0	1	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Religion	0	1	0	0	0	0	0	0	0	0	0	0	0	-	0	0
National Origin	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Gender Identity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0	0
TOTAL	0	2	0	0	0	0	0	0	0	0	0	0	0	-	0	0

* Crimes reported in the "On-Campus Student Housing" columns are also accounted for in the "On-Campus" columns. Beginning with the 2015 Annual Security and Fire Safety Report for reporting year 2014, the following crimes are also reported: domestic violence, dating violence, and stalking.

**Sex offenses, for Clery counting purposes were counted as Forcible and Non-Forcible for 2013. Beginning with the 2015 Annual Security and Fire Safety Report for reporting year 2014, sex offenses are counted as Rape, Fondling, Incest and Statutory Rape. ("Rape" is inclusive of sexual assault, sexual assault with an object, and sodomy and can be perpetrated against both women and men.)

Crime Statistics for MSU College of Nursing Campuses



MSU College of Nursing – Billings Campus Crime Statistics

College of Nursing at MSU Billings, Apsaruke Hall (34 rooms – 202, 204, 205, 206, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 301, 302, 306, 307, 308, 309, 310, 312, 313, 314, 315, 316, 317, 318, 319), 1500 University Drive, Billings, MT 59101 (refer to map on page 5).

No Clery crimes were reported in the identified Clery geography for 2014.

No Clery crimes were reported in the identified Clery geography for 2015.

MSU College of Nursing – Great Falls Campus Crime Statistics

College of Nursing at Benefis Health System-West Campus, 400 15th Avenue South, Great Falls, MT 59405

Suites 101, 102, 106, 109 and 201 (refer to map on page 6).

No Clery crimes were reported in the identified Clery geography for 2014.

No Clery crimes were reported in the identified Clery geography for 2015.

MSU College of Nursing – Kalispell Campus Crime Statistics

College of Nursing at Kalispell Regional Medical Center, Medical Arts Bldg., 210 Sunnyview Ln., Kalispell, MT 59901

Suites 003 and 005 (refer to map on page 7).

No Clery crimes were reported in the identified Clery geography for 2014.

No Clery crimes were reported in the identified Clery geography for 2015.

MSU College of Nursing – Missoula Campus Crime Statistics

College of Nursing at the University of Montana, Corbin (14 rooms – 51, 53, 56, 58, 65, 65A, 66, 100S, 138, 138C, 140, 142, 360, 363), N. Corbin (21 rooms – 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 135), 136, 137, 231, 232, 233, 234, 235, 236) 32 Campus Drive, Missoula, MT 59812 (refer to map on page 8).

No Clery crimes were reported in the identified Clery geography for 2014.

No Clery crimes were reported in the identified Clery geography for 2015.

Fires Summary

The following Fires Summary table indicates the fire statistics for each on-campus housing facility over the last three years. The [MSU fire log](#) is located on pages 60-61 of this report and is accessible online. Hard copies are available at the Residence Life Office during normal business hours.

Summary of Fires									
Name of Facility	2013			2014			2015		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
North Hedges Hall	0	0	0	0	0	0	0	0	0
South Hedges Hall	1	0	0	1	0	0	0	0	0
Roskie Hall	4	0	0	0	0	0	2	0	0
Langford Hall	1	0	0	1	2	0	0	0	0
Johnstone Center	0	0	0	1	0	0	1	0	0
Hapner Hall	0	0	0	0	0	0	0	0	0
MSU Quads	1	0	0	1	0	0	0	0	0
Hannon Hall	0	0	0	0	0	0	0	0	0
Paisley Court	0	0	0	0	0	0	0	0	0
Branegan Court	0	0	0	0	0	0	0	0	0
McIntosh Court	0	0	0	0	0	0	0	0	0
Grant Chamberlain	0	0	0	0	0	0	0	0	0
Julia Martin East	0	0	0	0	0	0	1	0	0
Julia Martin West	0	0	0	0	0	0	0	0	0
Peter Koch Tower	0	0	0	0	0	0	0	0	0
Nelson Story Tower	0	0	0	0	0	0	0	0	0
West Side Houses - Single Family Housing Complex	0	0	0	0	0	0	0	0	0
Madison Hall	0	0	0	1	0	0	0	0	0
Gallatin Hall	0	0	0	0	0	0	0	0	0
Jefferson Hall	0	0	0	0	0	0	0	0	0
South Street Residence	0	0	0	0	0	0	0	0	0
Total	7	0	0	5	2	0	4	0	0

Campus Security and Crime



About the University Police Department

The Montana State University Police Department (UPD or Department), established by Montana law ([Section 20-25-321 Montana Code Annotated](#)), has primary responsibility for law enforcement on the MSU campus and its jurisdiction extends one mile beyond the campus for University related activities. UPD police officers have full authority within this jurisdiction and provide a broad range of services to the campus.

The Department provides continuous year round security and law enforcement protection to the Montana State University community. Twenty four hour police services are provided with access to municipal fire and emergency medical services.

The UPD also has an agreement with the Bozeman City Police which allows University police officers to enforce Bozeman municipal ordinances and laws on University property within the city. UPD officers may also enforce vehicle and traffic laws within the city. The agreement gives the UPD primary jurisdiction on other

University-related property and at University events within the city—for example, on fraternity and sorority property, on property occupied by student organizations, and at events sponsored by the University. The UPD, Gallatin County Sheriff's Office, and the Bozeman Police Department provide mutual assistance when needed.

The Director is responsible for the management of the UPD and reports directly to the Vice President of Finance and Administration. However, all public safety services are closely coordinated with other key university administrators as well as local officials.

University Police Officers are certified Peace Officers for the State of Montana and sworn to all of the responsibilities and powers of a Peace Officer in Montana, including the duty to maintain public order and the power to arrest. All sworn officers are graduates of an accredited Police Academy and professional and formal education is stressed for all officers. Most officers hold B.A. or M.A. degrees or are working towards a degree. All University Police 911 Dispatchers are trained and certified by the State of Montana.



Crime or Emergency Reporting

Crime is a reality at Montana State University. Preventing crime is everyone's responsibility. Unreported crime is a criminal's greatest ally. If you suspect a criminal act has taken place, MSU highly encourages accurate and prompt reporting. Contact the University Police Department located at the corner of 7th Avenue and Kagy Boulevard, in the Roy E. Huffman Building or dial:

MSU Bozeman Core Campus

Emergency: 911

Non-Emergency: 406-994-2121

MSU College of Nursing Campuses:

Billings Nursing Campus

Emergency: 911

Non-Emergency: 406-657-2222

Great Falls Nursing Campus

Emergency: 911

Non-Emergency: 406-771-4300

Kalispell Nursing Campus

Emergency: 911

Non-Emergency: 406-756-3822

Missoula Nursing Campus

Emergency: 911 or 406.243.4000

Non-Emergency: 406-243-6131

Suspicion of crime does not require proof. If you suspect a crime has been committed or is being committed, call the University Police Department immediately. Make a difference, call. Only concerned citizens can prevent crime.

If you are a victim or witness of a crime:

Report the incident immediately to the University Police. If you can, gather pertinent information, such as sex, race,

hair color, length and texture, body size, clothing description, scars and other noticeable characteristics, modes of travel, type of vehicle, color and license information.

Suspicious persons: If you see anyone acting suspiciously, call 911. Do not approach the individual yourself. Report the type of suspicious behavior and the location. Relay pertinent information concerning the involved person including: age, sex, dress, vehicle and direction of travel.

Bomb threats: If you receive a bomb threat, it is important to obtain as much information as possible from the caller. Things to ask are: (1) location of bomb, (2) time of explosion, and (3) type of bomb. Make mental notes about the caller's voice, and background noises which you may hear. Call 911 immediately. Do not panic. The University Police will search the area, notify properly trained personnel, and notify emergency services. The University Police, in conjunction with the building supervisor and administration, will determine if evacuation is necessary.

What to Report: When calling the University Police Department to report an incident, please provide the following information:

1. Your name
2. Location of incident
3. Type of incident
4. Description of suspect, vehicles or other pertinent information
5. Return telephone number

Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the University Police Chief or designee of

University Police can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incident involving students, employees and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution. If you wish to make a confidential report, MSU offers the Silent Witness Program to anyone who has witnessed, or knows about, a crime committed on campus. You are welcome to send email to switness@montana.edu with information you feel may be useful in keeping your campus safe and secure. You should provide the information as described in the previous paragraph.

University Police Response to Reported Crimes

The University Police Department will respond to reports of crime against persons and all property owned, controlled, leased or operated by Montana State University which includes Fraternity/Sorority (Greek) residences located within one mile of the campus boundary. On a 24 hour basis, dispatchers can instantly dispatch the University Police, Bozeman Fire, Emergency Medical Services, and, if

needed, will request assistance from the Bozeman Police and/or Gallatin County Sheriff's Office.

All reports of criminal activity occurring within the jurisdiction of the University Police Department will be investigated and, if the investigation confirms a violation of the state criminal code, the matter will be referred to the Gallatin

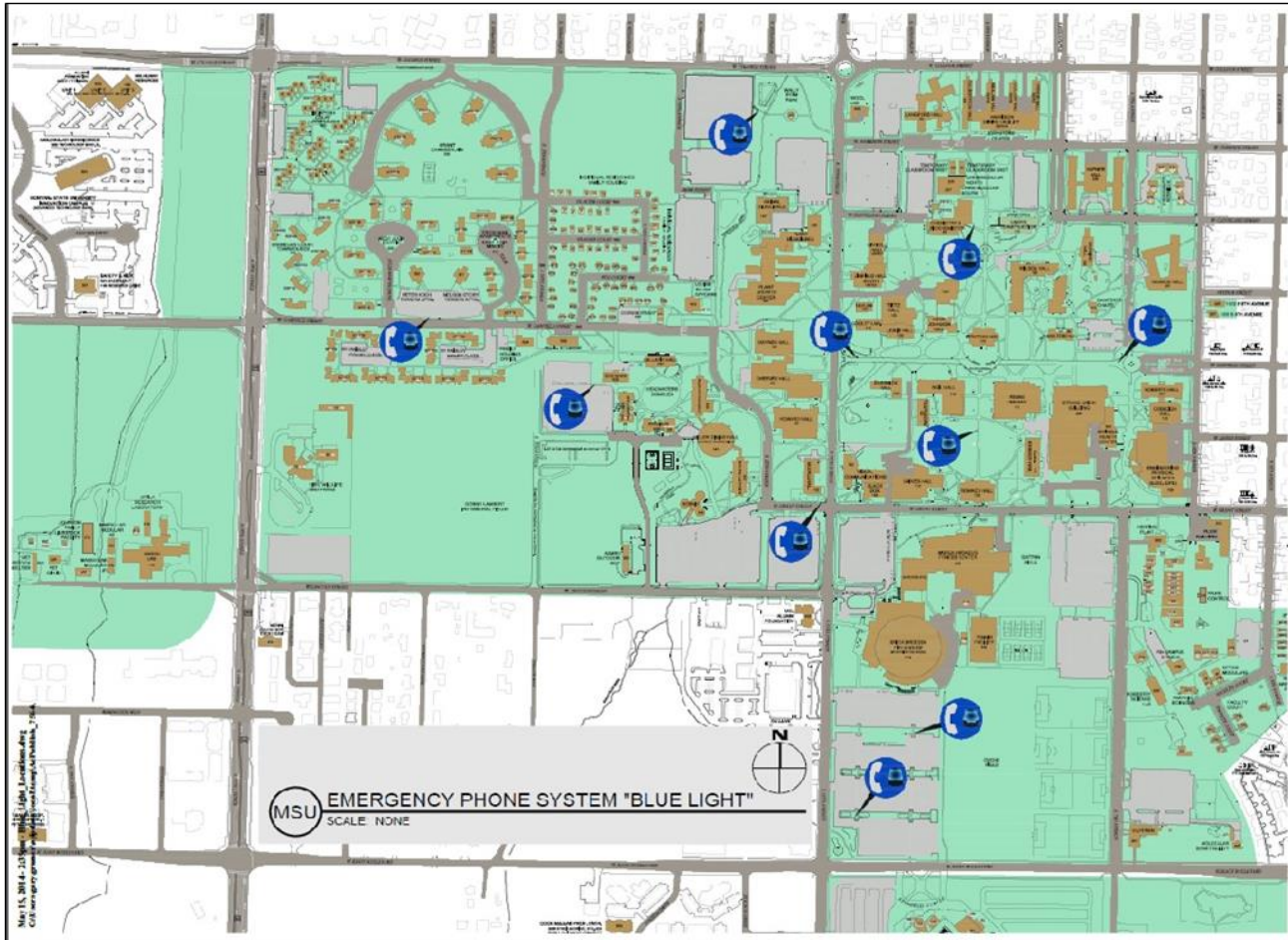


County Attorney or Bozeman City Attorney for prosecution. Reports of criminal activity received by the University Police occurring outside of its jurisdiction will be referred to the appropriate city or county law enforcement agency.

MSU will make timely reports to the campus community regarding the occurrence of crime on campus. A log of daily crime reports and incidents are maintained and available for review by the campus community and the public at large. This [crime log](#) can be found on-line or accessed at the customer service desk of the University Police Department.

Emergency Blue Light Telephones

The campus is also equipped with Emergency Telephones (blue light phones) spread across campus in parking lots and along heavily used foot paths. These phones can be used for both emergency and non-emergency purposes such as reporting a crime in progress or requesting an escort anywhere on campus.



For more information on Emergency Blue Light Telephones, visit montana.edu/police/blue-light.html

Campus Security Authorities

Students and employees should report criminal offenses described in the law to designated Campus Security Authorities (CSAs) or local law enforcement for the purpose of making timely warning reports and annual statistical disclosure. Under the Clery Act, MSU must designate certain individuals and organizations as CSAs. CSAs include University Police, campus security-related personnel and officials who have significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. CSAs must report crimes online at www.montana.edu/clery using the [CSA Reporting Form](#). Crimes reported to any CSA will be included in the annual crime statistics found on pages 10-13.



As explained above, students, employees, and visitors are encouraged to promptly report crimes to the University Police Department. However, students may contact any CSA for appropriate assistance in reporting crimes. Confidentiality of crime reports made to CSAs cannot be promised. Clery requires statistical reporting, but CSAs are also reporters under the requirements of Title IX and as such may not be able to maintain confidentiality. There may be instances where the University must act

regardless of the wishes of the complainant or reporter. Nevertheless, in such cases MSU will take care to protect identities to the extent allowed by the circumstances and law.

Annual Disclosure of Crime Statistics

Under the Clery Act, Montana State University is required to report annual crime statistics showing reported occurrences of specific types of crime for the benefit of current/prospective students and employees. These statistics are provided on pages 10-13.

Crimes reported under the Silent Witness Program are included in the annual disclosure of crime statistics. The VOICE Center staff report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. The VOICE Center staff will inform persons they are counseling that they will make these confidential reports. The VOICE Center staff will not disclose any identifying information without the written consent of the client.

Statistics pertaining to referrals for disciplinary action reflect those incidents of alcohol, drugs, and weapons violations that were referred to the Dean of Students, Director of Housing/Residence Life, or the Fraternity/Sorority Leadership for student disciplinary action.

Statistics for off-campus crime are not collected by the Bozeman Police Department or Gallatin County Sheriff's Office for Clery reportable offenses or arrests. The University Police department has requested the information for public property and non-campus buildings or property within the jurisdiction of each agency. However, the agencies have

officially confirmed that they are not able to provide this data.

Security and Access in Campus Facilities

MSU has established policies and practices designed to provide security and access in its facilities, whether in classrooms, offices, residences or other campus locations.



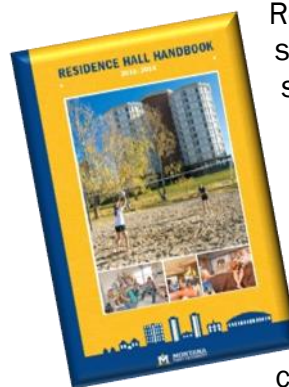
Security and Access in Academic and Administrative (non-residence) Campus Buildings

Primarily, security in buildings is maintained through a master key system managed by the Facilities Services department and a Cat-Card electronic access system managed by Auxiliary Services. This key system provides access for authorized students, staff and faculty to academic buildings during closed hours. Key access is provided with appropriate written supervisory approvals. Campus buildings (non-residence) are normally open from 6:00 AM until 6:00 PM (closing times may vary) Monday through Friday or for scheduled weekend classes and special events, but are generally locked at all other times.

In addition, the university has adopted the following additional security practices:

1. Rules that require that exterior building doors are not propped open when the doors are locked.
2. The right to prohibit, limit or otherwise restrict access to or use of its buildings, facilities or other property as may be necessary to provide for the orderly conduct of the University's educational, research and service programs and the safety and security of the campus property, students, employees, guests and other visitors.
3. Substantial outdoor lighting installations which helps deter criminal behavior and enhances security; lighting is routinely patrolled to identify outages and periodically assessed to assure effectiveness.
4. UPD officers patrol the campus, 24 hours a day.
5. A [policy requiring background checks](#) for new employees; potential employees with criminal backgrounds may be denied employment to protect the campus community.

Security and Access in Residence Halls



Residence halls are subject to substantial security policies and measures, including restricted access, 24 hour monitored desk operations, guest log-in and evening escort requirement, check-in policies, lock-downs, and other measures which are detailed in the [Residence Hall Handbook](#) under "Safety and Security". A paper copy of the policy is also available from the Residence Life Office.

Security in Building Maintenance

MSU's master key system also controls security for maintenance staff. All Facilities Services and Auxiliary employees authorized to carry master keys are required to store these keys in a secure/alarmed cabinet during all non-working hours. Some buildings are part of a security system that requires the use of a staff-assigned Cat Card to gain entrance into the building.

Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. UPD regularly patrols campus and reports malfunctioning lights and other unsafe physical conditions to Facilities Services for correction. Other members of the University community are helpful when they report equipment problems to UPD and/or Facilities Services.



Facilities Services provides a voluntary call-out program to provide maintenance services during after-hour, weekend, and holiday periods. For security considerations, if an employee is called in to assist with after-hour maintenance issues, the employee checks out master keys at the University Police Station where their name, date and time of key checkout and check in are recorded or uses

personally identifiable Cat Card with the supervisor's permission.

Campus Safety and Security Awareness

The University Police Department provides safety and security education through numerous presentations to on-campus groups and other presentations upon request.



Robert Putzke, MSU Police Chief, speaks on the protocols for an active shooter scenario during an Emergency Operations Plan forum at MSU on Thursday, October 8, 2015. Photo: Adrian Sanchez-Gonzales/Bozeman Daily Chronicle

The Office of Health Advancement offers outreach and presentations upon request for residence halls, fraternity and sorority life and student groups on topics related to risk reduction/harm reduction; bystander intervention; Alcohol, Tobacco and Other Drugs (ATOD); and healthy relationships.

Safety and Risk Management provides safety and compliance training free of charge to University employees; including workplace safety, occupational health & safety, and laboratory training courses.

Educational programs concerning security awareness, personal safety, and crime

prevention, including prevention of sexual assault, date/acquaintance rape, other forcible and non-forcible sex offenses and personal safety techniques are offered by a variety of groups and individuals on campus each year, including University Police, Office of Health Advancement (OHA), Office of Clery Compliance (OCC), Office of Emergency Management (OEM), Safety and Risk Management (SRM), University Counseling Center, the VOICE Center, Residence Life and others.



Programs and presentations include:

- AED/CPR/First Aid Training
- Fire extinguisher Training
- Chemical Safety Training
- E-Scrap Computer & Electronic Recycling
- Ice Gripper Program (MSU employees)
- Alcohol awareness
- Drug awareness
- Crime Prevention covering crimes such as rape, acquaintance rape, domestic violence, dating violence, sexual assault, sexual intercourse without consent, relationship violence, privacy in communications, and stalking
- Run, Hide, Fight - Active shooter protocol
- Workplace violence protocols
- New Employee Orientation
- Internet Safety and Security
- Facility Intruder Awareness for Secure Facilities
- International Student Orientation

- Property security
- Personal safety
- Bicycle safety
- Stranger Danger
- Identity theft
- Adopt-A-Cop program
- VOICE Center and Not In Our House taskforce educational presentations on bystander intervention and interpersonal violence prevention
- Insight – OHA classroom instruction based on self and administrative referral for individuals dealing with alcohol & drug related issues
- Others upon request

Students living in residence halls are provided with security brochures at check-in. Residence Life staff regularly address residence hall safety and security rules and precautions, and personal safety considerations with all residents at floor and hall meetings. Safety and security rules and guidance are provided in the [Residence Hall Handbook](#).

Ice Gripper Program

MSU employees are eligible to participate in the Ice Gripper Program. To help MSU personnel stay safe while walking in the winter time, Safety & Risk



Management provides free ice grippers to employees (eligible every three years for a new pair). Ice grippers are the equivalent of studded tires for your feet. These devices are similar to slippers that slide over the outside of your shoe and can be easily put on and removed. For more information, contact Safety & Risk

Management at 994-7597 or visit
www.montana.edu/srm/programs.

Automated External Defibrillators (AEDs)

MSU initiated the Public Access Defibrillator Program in 2004 because of due diligence and the expectation an organization MSU's size would have AED's available to the public. MSU currently has approximately 65 AED's located throughout campus. For detailed locations, go to www.montana.edu/srm/aedlocations.

A few of the things we consider when placing an AED are, building population, high risk activities, athletic activities, near energized electrical circuits, or more than a 3 minute response time for an AED to arrive from Police or Emergency Medical Services (EMS).



Please contact Safety & Risk Management at 994-7597 if you would like to make a request or if an AED has been used and emergency services have been called.





Adopt-A-Cop Program

In the interest of fostering good relations with community members residing in university residence halls, the MSU Police Department in partnership with MSU Residence Life, implemented the Adopt-A-Cop program in the fall of 2007. The program entails the assignment of a specific officer to each hall. Officers participate in hall activities, eat meals in the dining halls with residents, and deliver presentations on topics such as alcohol awareness, safety and security, identity theft, etc. Since its inception, the program has been very successful. Officers feel that they have been able to develop a kind of rapport with students that wasn't possible prior to the program. Hall staff and residents have also reported having many positive experiences with the program.

Crime Reports

Crime statistics are located on pages 10-13 of this report and can also be accessed on the Montana State University Police website located at: <http://www.montana.edu/police/crime-statistics.html>.

Campus Crime Log

The MSU Police Department keeps a daily [crime log](#) available online or may be

accessed at the customer service desk of the University Police Department.

Crime Prevention Programs

The University's crime prevention program stresses community awareness and interaction through the dissemination of materials and presentations designed to familiarize students, faculty and staff with their responsibility in reducing criminal opportunity. The university police department also plays an active role in the local crime prevention and crime stoppers program as well as the DUI task force. University officers provide presentations throughout the university community ranging from late night discussion sessions in residence halls to classroom presentations. Crime prevention materials and reminders are also distributed to the campus community. In addition, the [University Police website](#) provides crime prevention information for the campus, including a crime log, crime alerts, the MSU [Sexual or Violent Offender List](#), [360 ° Stay Safe at College online](#) and other useful information.

The University Police Department sponsors a free bicycle registration program for students in an effort to discourage bicycle theft.



Specifically, Montana State University offered the following ongoing and primary prevention & awareness programs and presentations in 2015:

Name of Program	Date Held	Location Held	Which Behavior Covered?
Healthy Relationships Presentation	1/5/2015	Bozeman High School - PE	Domestic & Dating Violence
Workplace Violence/Active Shooter Presentation for Student Success	1/9/2015	Byker Auditorium	Work Place Violence/Active Shooter - UPD
International Student Orientation and Safety Fair	1/9/2015	SUB 233	Drug/alcohol offenses, Sexual Assault, Harassment, Stalking - UPD
VOICE 101 – VOICE Center Training	1/24/2015	VOICE Center	Consent, Bystander Intervention
VOICE Center Education & Support Services for Athletics	1/27/2015	Hall of Fame Room-Fieldhouse	Resources, Primary Prevention
VOICE Center Classroom Presentation – BMKT 499	2/5/2015	Reid Hall	Consent, Sexual Harassment
Not In Our House Presentation – Golf Team	2/7/15	Hall of Fame Room-Fieldhouse	Consent, Bystander Intervention
Not in Our House and Fraternity Culture Presentations	2/7/2015	Sigma Chi Fraternity	Chapter Culture, Bystander Intervention
VOICE 101 – VOICE Center Training	2/14/2015	VOICE Center	Consent, Bystander Intervention
Healthy Relationships presentation – Hannon Hall	2/18/2015	Hannon Hall	Domestic & Dating Violence
Gender in the Workplace Classroom Presentation	2/26/2015	Traphagen Hall	Resources, Primary Prevention
VOICE Center Advocate Training	2/28/2015	VOICE Center	Resources, Advocacy, Direct Services
NIOH Presentation (Alpha Omicron Pi)	3/1/15	Alpha Omicron Pi Sorority	Sex Offenses, Stalking, Dating/Domestic Violence
UPD Safe Practices (Sigma Nu)	3/8/15	Wilson Hall	Alcohol, Tobacco & Other Drugs, Substance Abuse
“The Hunting Ground” Documentary and Discussion (FSL Community)	4/1/15	Emerson	Sex Offenses, Bystander Intervention
Student Orientation - Catapalooza	8/20-21/2015	Center of Campus	Theft, Drug/alcohol offenses
Bozeman Monologues (FSL Community)	4/7/15	Emerson	Sex Offenses, Stalking, Dating/Domestic Violence

Name of Program	Date Held	Location Held	Which Behavior Covered?
Rock Against Rape (Sigma Phi Epsilon)	4/9/15	Baxter Hotel	Sex Offenses, Bystander Intervention
NIOH Presentation (Sigma Nu)	4/10/15	Sigma Nu Fraternity (SUB)	Sex Offenses, Stalking, Dating/Domestic Violence
Substance Abuse Discussion (Sigma Phi Epsilon)	4/13/15	Sigma Phi Epsilon Fraternity	Alcohol, Tobacco & Other Drugs, Substance Abuse
Sexual Assault and Fostering a Culture of Prevention: A Conversation	4/15/15	Strand Union	Sexual Assault, Prevention Strategies, Risk Reduction
Workplace Violence/Active Shooter Presentation for Education Dept.	4/20/15	Reid 301	Work Place Violence/Active Shooter
Psychology of Gender-001	4/21/2015	Traphagen Hall	Consent, Bystander Intervention
Psychology of Gender-002	4/21/2015	Traphagen Hall	Consent, Bystander Intervention
Psychology of Gender-003	4/21/2015	Traphagen Hall	Consent, Bystander Intervention
Gender in the Workplace	4/23/2015	Traphagen Hall	Resources, Primary Prevention
Not in Our House - Bobcat Men's Basketball & Ski Teams	4/23/2015	Fitness Center Classroom	Resources, Consent, Bystander Intervention
Health Psychology	4/30/2015	Traphagen Hall	Resources, Bystander Intervention
Workplace Violence/Active Shooter Presentation for MSU Alumni Foundation	7/28/15	1501 South 11th	Work Place Violence/Active Shooter - UPD
VOICE Center & support resources at MSU	8/12/2015	Johnstone Center	VOICE Center & support resources at MSU
The Red Zone	8/12/2015	JC - Pryor 1&2	Sexual Assault
VOICE Center & Support Resources at MSU	8/12/2015	JC - Pryor 1&2	VOICE Center & support resources at MSU
Clery Training for Residence Life RDs/RAs	8/12/2015	Procrastinator Theater	Mandatory Campus Security Authority Crime Reporting - OCC
Safety and Security Presentation	8/12/15	Procrastinator Theater	Personal Safety -UPD
VOICE Center & Support Resources at MSU	8/14/2015	Hannon	VOICE Center & support resources at MSU
VOICE Center & Support Resources at MSU	8/16/2015	Madison Hall	VOICE Center & support resources at MSU
The Red Zone	8/16/2015	Quad C	Sexual Assault

Name of Program	Date Held	Location Held	Which Behavior Covered?
How to Support a Friend	8/16/2015	Quad D	How to Support a Friend
International Student Orientation/Interactive Fair	8/17/15	SUB 233	Drug/alcohol offenses, Sexual Assault, Harassment, Stalking
Consent	8/18/2015	Johnstone - Colter	Consent
Student Orientation - Catapalooza	8/20-21/2015	Center of Campus	Theft, Drug/alcohol offenses
Take the Pledge Events (Sigma Phi Epsilon)	8/24-28/15	Centennial Mall	Sex Offenses, Domestic Violence
VOICE Center & Support Resources at MSU	8/28/2015	Hannon Hall	VOICE Center & support resources at MSU
The Red Zone	9/1/2015	Hapner Hall	Sexual Assault
Consent Presentation	9/4/2015	Roskie Hall	Consent
The Red Zone	9/9/2015	Johnstone Center	Sexual Assault
The Red Zone	9/9/2015	1st Mullan	Sexual Assault
Clery Training for Residence Life Access Monitors	9/16/2015	Procrastinator Theater	Mandatory Campus Security Authority Crime Reporting
Mandatory Reporting and Clery Reporting Overview	9/17/15	Montana Hall	Dean's Council – Mandatory Reporting; OCC
Mandatory Reporting and Clery Reporting Overview	9/17/15	Leon Johnson	Academic Advising – Mandatory Reporting; OCC
VOICE Volunteer Training (Alpha Gamma Delta)	9/19/15	SUB	Sex Offenses, Stalking, Dating/Domestic Violence
Violence Prevention Workshop (Sigma Phi Epsilon)	9/19/15	SUB	Homicide, Aggravated Assault,
Workplace Violence/Active Shooter Presentation for HR	9/22/15	Technology Blvd	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Education Dept	9/24/15	Reid 126	Work Place Violence/Active Shooter and Classroom Management - UPD
Healthy Relationships	9/24/2015	Roskie Hall	Domestic & Dating Violence
Healthy Relationships	9/29/2015	Hannon Hall	Domestic & Dating Violence
Healthy Relationships	10/3/2015	Johnstone Center	Domestic & Dating Violence
Clery Training for Office of the Dean of Students	10/06/2015	University Police	Mandatory Campus Security Authority Crime Reporting; OCC

Name of Program	Date Held	Location Held	Which Behavior Covered?
NIOH Presentation (Chi Omega)	10/19/15	Chi Omega Sorority	Sex Offenses, Stalking, Dating/Domestic Violence
Workplace Violence/Active Shooter Presentation for Res Life Custodial	10/20/15	South Hedges Basement	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Admissions	10/21/15	SUB 201	Work Place Violence/Active Shooter - UPD
“The Mask You Live In” Documentary and Discussion (FSL Community)	10/25/15	Procrastinator (SUB)	Sex Offenses, Stalking, Dating/Domestic Violence
Emergency Operations Plan Forum	10/28/15	Procrastinator (SUB)	Emergency preparedness & response, Safety & Welfare Team, Active Shooter Protocols
Active Shooter Presentation (Alpha Omicron Pi)	10/28/15	Alpha Omicron Pi Sorority	Homicide, Aggravated Assault
Workplace Violence/Active Shooter Presentation for Athletics Administration	10/28/15	HOF Room	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Professional Staff	10/29/15	Procrastinator	Work Place Violence/Active Shooter - UPD
NIOH Presentation (Alpha Gamma Delta)	11/2/15	Alpha Gamma Delta Sorority	Sex Offenses, Stalking, Dating/Domestic Violence
Clery Training for Student Club Advisors	11/03/2015	SUB	Mandatory Campus Security Authority Crime Reporting; OCC
Workplace Violence/Active Shooter Presentation for College of Business	11/03/15	Jabs Hall 207	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for College of Business	11/04/15	Jabs Hall 311	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Alpha Omicron Pi Sorority	11/04/15	Alpha Omicron Pi Sorority House	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for College of Business	11/05/15	Jabs Hall 207	Work Place Violence/Active Shooter - UPD
Clery Training for Student Club Advisors	11/06/2015	SUB	Mandatory Campus Security Authority Crime Reporting; OCC
Workplace Violence/Active Shooter Presentation for Facilities Services	11/09/15	Procrastinator	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Registrar’s Office	11/13/15	PCR	Work Place Violence/Active Shooter - UPD

Name of Program	Date Held	Location Held	Which Behavior Covered?
Workplace Violence/Active Shooter Presentation for Chi Alpha	11/16/15	Chi Alpha Fellowship House	Work Place Violence/Active Shooter - UPD
NIOH Presentation (Sigma Nu)	11/18/15	Sigma Nu Fraternity (SUB)	Sex Offenses, Stalking, Dating/Domestic Violence
Workplace Violence/Active Shooter Presentation for Staff Senate	11/18/15	UPD Training Room	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Rec Sports and Fitness	11/18/15	Fitness Center Classroom 175	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Mail Services	11/20/15	Culbertson 101	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Center for Biofilm Engineering	11/20/15	EPS 323	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Chi Alpha	11/23/15	Chi Alpha Fellowship House	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Rec Sports and Fitness	12/01/15	Fitness Center Conference Room	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Rec Sports and Fitness	12/02/15	Fitness Center Classroom 175	Work Place Violence/Active Shooter - UPD
VOICE Volunteer Training (Sigma Phi Epsilon)	12/2/15	SUB	Sex Offenses, Stalking, Dating/Domestic Violence
Clery Training for Senior Administration/ VPs	12/14/2015	Montana Hall	Mandatory Reporting and Campus Security Authority Crime Reporting; OCC
Workplace Violence/Active Shooter Presentation for College of Business	12/15/15	Jabs Hall 305	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for MSU Student Health	12/15/15	MSU Student Health Center	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Sports Facilities	12/16/15	Fieldhouse HOF	Work Place Violence/Active Shooter - UPD
Workplace Violence/Active Shooter Presentation for Plant Sciences/Plant Pathology & Vet Diagnostics	12/29/15	Marsh Lab	Work Place Violence/Active Shooter - UPD



Definition of Crime Categories Under Federal Law

Criminal Offenses are defined as outlined by the U.S. Department of Justice, FBI National Incident-Based Reporting System. For the purposes of complying with the requirements of section §668.41, and incident meeting these definitions is considered a crime for the purpose of Clery Act reporting.

1. **Murder & Non-Negligent**

Manslaughter: The willful (non-negligent) killing of one human being by another. Any death caused by injuries received in a fight, argument, quarrel, assault, or commission of a crime is classified as murder and non-negligent manslaughter.

2. **Manslaughter by Negligence** – Is defined as the killing of another person through gross negligence. Deaths of persons due to their own negligence, accidental deaths not resulting from gross negligence, and traffic fatalities, are not included in the category Manslaughter by Negligence.

3. **Sexual Assault:** An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the

consent of the victim, including instances where the victim is incapable of giving consent."

A. **Rape** - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

1) **Sodomy**- Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2) **Sexual Assault With An Object**- To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity. (an "object" or "instrument" is anything used by the offender other than the offender's genitalia, e.g., a finger, bottle, handgun, stick.)

B. **Fondling**- The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her

temporary or permanent mental or physical incapacity. (Because there is no penetration in fondling, this offense will not convert to the SRS as Rape)

- C. **Incest**- sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- D. **Statutory Rape**- sexual intercourse with a person who is under the statutory age of consent.
- 4. **Robbery**: The taking, or attempted taking, of anything of value from one person by another, in which the offender uses force or the threat of violence.
- 5. **Aggravated Assault**: An attack by one person upon another, in which the offender uses or displays a weapon in a threatening manner or the victim suffers severe injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- 6. **Burglary**: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.
- 7. **Motor-Vehicle Theft**: The theft of a motor vehicle, including automobiles, trucks, motorcycles, and mopeds.
- 8. **Arson**: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc.
- 9. **Domestic Violence**: Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate

partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or by any other person against an adult or youth victim who is protected from that persons acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

10. **Dating Violence**: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and, where the existence of such a relationship shall be determined by the victim with consideration of the following factors: (1) The length of the relationship, (2) The type of relationship, (3) The frequency of the interaction between the persons involved in the relationship.

11. **Stalking**: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or to suffer substantial emotional distress.

Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.

Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

Substantial emotional distress mean significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

12. **Liquor-Law Violations**: The violation of laws or ordinances prohibiting: the

manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage possession; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned offenses.

Drunkenness and driving under the influence are not included in this definition.

13. Drug-Law Violations: Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadone); and dangerous non-narcotic drugs (barbiturates, benzedrine).

14. Weapons-Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned offenses.

Hate Crime is defined as a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, national origin, sexual orientation, gender identity, ethnicity or disability. For Clery Act reporting purposes, hate crimes include any offense in the following list that is motivated by bias:

- Murder and Non-negligent manslaughter
- Sex Offense
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Destruction/Damage/Vandalism to Property
- Intimidation
- Larceny/Theft
- Simple Assault

Hate Crime Bias

- Race
- Gender
- Religion
- National Origin
- Sexual Orientation
- Gender Identity
- Ethnicity
- Disability



Definition of Crime Categories Under Montana Law

The terms **Domestic Violence, Dating Violence, Sexual Assault, Stalking and Consent** are defined in the applicable jurisdiction as outlined by [Montana Code Annotated \(MCA\) 2014, Title 45. Crimes, Chapter 5. Offenses Against the Person, Part 5. Sexual Crimes.](#)

1. **Domestic Violence:** The state of Montana does not have a definition of domestic violence.
2. **Dating Violence:** The state of Montana does not have a definition of dating violence.
3. **Sexual Assault:** The state of Montana defines sexual assault as follows:

[Montana Code Annotated \(MCA\) 40-15-116. Definitions:](#) As used in [40-15-115](#) through [40-15-121](#), the following definitions apply: (5) "Sexual assault" means sexual assault as defined in [45-5-502](#), sexual intercourse without consent as defined in [45-5-503](#), incest as defined in [45-5-507](#), or sexual abuse of children as defined in [45-5-625](#).

45-5-502. Sexual assault. (1) A person who knowingly subjects another person to any sexual contact without consent commits the offense of sexual assault.

(2) (a) On a first conviction for sexual assault, the offender shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 6 months, or both.

(b) On a second conviction for sexual assault, the offender shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.

(c) On a third and subsequent conviction for sexual assault, the offender shall be fined an amount not to exceed \$10,000 or be imprisoned for a term not to exceed 5 years, or both.

(3) If the victim is less than 16 years old and the offender is 3 or more years older than the victim or if the offender inflicts bodily injury upon anyone in the course of committing sexual assault, the offender shall be punished by life imprisonment or by imprisonment in the state prison for a term of not less than 4 years, unless the judge makes a written finding that there is good cause to impose a term of less than 4 years and imposes a term of less than 4 years, or more than 100 years and may be fined not more than \$50,000.

(4) An act "in the course of committing sexual assault" includes an attempt to commit the offense or flight after the attempt or commission.

(5) (a) Subject to subsections (5)(b) and (5)(c), consent is ineffective under this section if the victim is:

(i) incarcerated in an adult or juvenile correctional, detention, or treatment facility or is on probation or parole and the perpetrator is an employee, contractor, or volunteer of the supervising authority and has supervisory or disciplinary authority over the victim, unless the act is part of a lawful search;

(ii) less than 14 years old and the offender is 3 or more years older than the victim;

(iii) receiving services from a youth care facility, as defined in [52-2-602](#), and the perpetrator:

(A) has supervisory or disciplinary authority over the victim or is providing treatment to the victim; and

(B) is an employee, contractor, or volunteer of the youth care facility; or

(iv) admitted to a mental health facility, as defined in [53-21-102](#), is admitted to a community-based facility or a residential facility, as those terms are defined in [53-20-102](#), or is receiving community-based services, as defined in [53-20-102](#), and the perpetrator:

(A) has supervisory or disciplinary authority over the victim or is providing treatment to the victim; and

(B) is an employee, contractor, or volunteer of the facility or community-based service.

(b) Subsection (5)(a)(i) does not apply if one of the parties is on probation or parole and the other party is a probation or parole officer of the supervising authority and the parties are married to each other.

(c) Subsections (5)(a)(iii) and (5)(a)(iv) do not apply if the individuals are married to each other and one of the individuals involved is a patient in or resident of a facility, is a recipient of community-based services, or is receiving services from a youth care facility and the other individual is an employee, contractor, or volunteer of the facility or community-based service.

History: En. 94-5-502 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-5-502; amd. Sec. 1, Ch. 687, L. 1979; amd. Sec. 7, Ch. 198, L. 1981; amd. Sec. 1, Ch. 172, L. 1985; amd. Sec. 1, Ch. 564, L. 1991; amd. Sec. 2, Ch.

687, L. 1991; amd. Sec. 1, Ch. 550, L. 1995; amd. Sec. 2, Ch. 84, L. 1999; amd. Sec. 1, Ch. 450, L. 2003; amd. Sec. 2, Ch. 321, L. 2007; amd. Sec. 2, Ch. 335, L. 2007; amd. Sec. 1, Ch. 46, L. 2011. (as defined in MCA [45-5-502](#))

4. [45-5-220 Stalking](#) – exemption – penalty. (1) A person commits the offense of stalking if the person purposely or knowingly causes another person substantial emotional distress or reasonable apprehension of bodily injury or death by repeatedly:

(a) following the stalked person; or
(b) harassing, threatening, or intimidating the stalked person, in person or by mail, electronic communication, as defined in [45-8-213](#), or any other action, device, or method.

(a) following the stalked person; or
(b) harassing, threatening, or intimidating the stalked person, in person or by mail, electronic communication, as defined in [45-8-213](#), or any other action, device, or method.

(2) This section does not apply to a constitutionally protected activity.

(3) For the first offense, a person convicted of stalking shall be imprisoned in the county jail for a term not to exceed 1 year or fined an amount not to exceed \$1,000, or both. For a second or subsequent offense or for a first offense against a victim who was under the protection of a restraining order directed at the offender, the offender shall be imprisoned in the state prison for a term not to exceed 5 years or fined an amount not to exceed \$10,000, or both. A person convicted of stalking may be sentenced to pay all medical, counseling, and other costs incurred by or on behalf of the victim as a result of the offense.

(4) Upon presentation of credible evidence of violation of this section, an order may be granted, as set forth in Title 40, chapter 15, restraining a person from engaging in the activity described in subsection (1).

(5) For the purpose of determining

the number of convictions under this section, "conviction" means:

(a) a conviction, as defined in [45-2-101](#), in this state;

(b) a conviction for a violation of a statute similar to this section in another state; or

(c) a forfeiture of bail or collateral deposited to secure the defendant's appearance in court in this state or another state for a violation of a statute similar to this section, which forfeiture has not been vacated.

(6) Attempts by the accused person to contact or follow the stalked person after the accused person has been given actual notice that the stalked person does not want to be contacted or followed constitutes prima facie evidence that the accused person purposely or knowingly followed, harassed, threatened, or intimidated the stalked person.

History: En. Sec. 1, Ch. 292, L. 1993; amd. Sec. 11, Ch. 350, L. 1995; amd. Sec. 1, Ch. 344, L. 2003. (as defined in MCA [45-5-220](#))

5. Consent: The state of Montana defines without consent, in relation to sexual activity, as follows: with reference to sexual assault, in the applicable jurisdiction ([Montana Code Annotated \(MCA\) 2014, 45-5-501](#)).

(1) (a) The term "**without consent**" means:

- (i) the victim is compelled to submit by force against the victim or another; or
- (ii) subject to subsections (1)(b) and (1)(c), the victim is incapable of consent because the victim is:
 - (A) mentally defective or incapacitated;
 - (B) physically helpless;

(C) overcome by deception, coercion, or surprise;

(D) less than 16 years old;

(2) As used in subsection (1), the term "force" means:

(a) the infliction, attempted infliction or threatened infliction of bodily injury or the commission of a forcible felony by the offender; or

(b) the threat of substantial retaliatory action that caused the victim to reasonably believe that the offender has the ability to execute the threat.

Timely Warnings and Emergency Notification

MSU has a [Timely Warning and Emergency Notification Policy](#). The Policy provides that MSU will issue timely warnings to the campus community in the event of violent crimes or emergencies that represent a serious or continuing threat to the campus.

Consistent with the requirements of the Clery Act, MSU will “immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, unless issuing a notification will compromise efforts to contain the emergency.”

The University Police Department (UPD) will quickly decide whether to issue a timely warning and/or emergency notification after reviewing factors such as the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts. The UPD will also determine the appropriate audiences in the campus community to receive the notice and whether the emergency information should be provided to the larger community. Timely warnings and immediate notifications issued under this Policy related to criminal activity are also sent to local law enforcement agencies.

Timely Warning Notifications

Timely Warnings will be distributed to the entire campus community as soon as pertinent information is available and may be issued for such crimes as murder,

manslaughter, sex offenses, robbery, aggravated assault, burglary, major incidents of arson, motor vehicle theft, and hate crimes. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by UPD. Timely Warning Notices may be distributed for other crimes as determined by the Chief of Police or his/her designee.



The University Police Chief or designee reviews all timely warning notifications. The alerts are generally written and distributed by MSU Police Dispatch and/or University Communications. Timely warnings will typically include information such as a brief statement of the incident, physical description of any suspect(s), appropriate safety tips, and other relevant, available information. The warnings will withhold the name of the victim as confidential.

Timely warnings and emergency notifications will be distributed by various means which may include the MSU campus email list server, SMS/Text messaging through the Wireless Emergency Notification System (WENS), posting on MSU’s home page, paper postings in buildings, and door-to-door notification in residence halls and family & graduate housing.

Updates to the campus community about any particular case resulting in a Timely Warning Notification may be distributed via blast email, may be posted on the MSU website or may be shared with the media for a follow up story. Posters may also be posted by the UPD in campus buildings when deemed necessary.

Emergency Notification

[MSU Alert](#) is a Wireless Emergency Notification System (WENS) SMS text-message and email-based system to transmit brief, urgent messages to a large segment of the MSU population as quickly as possible. MSU will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus. MSU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The types of incidents that may cause an immediate threat to the community could include, but are not limited to, emergencies such as: an active shooter on campus, hostage/barricade situation, a riot, a suspicious package with confirmation of a device, a tornado, a fire/explosion, suspicious death, structural damage to a University owned or controlled facility, biological threat (anthrax, etc.), significant flooding, a gas leak, hazardous materials spill, etc.

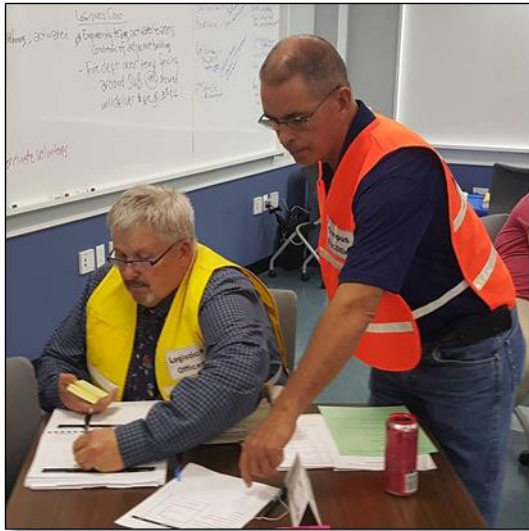
MSU Text Alert is voluntary for parents, students, faculty, staff, and community

members who enroll. Enrollment is strongly recommended. For more information, go to the [MSU Alert website](#). Enrollment is free of charge. Students, faculty, and staff are strongly encouraged to familiarize themselves with this information.

Anyone with information about a situation that may require the issuance of a timely warning or emergency notification should report the circumstances to the MSU Police Department, by calling 911 or 994-2121, or in person at the University Police Department, located in the Roy E. Huffman building at South 7th and Kagy Boulevard.

Emergency Response and Evacuation Procedures

MSU has adopted emergency response procedures. The procedures are contained in the [Emergency Operations Plan](#).



Montana State University is committed to protecting the lives, safety, and welfare of its campus and community members.

The MSU Office of Emergency Management (OEM) is charged with improving the University's readiness for potential emergencies; protecting and preserving its intellectual property, physical assets and facilities; establishing requirements for tasked organizations to develop plans and execute annual training exercises; and ensuring the continuity of operations of essential services.

Written plans for building evacuation that are compliant with federal Occupational Safety and Health Administration (OSHA) regulations have been developed for all facilities at Montana State University in the event of a fire or other emergency.

These plans are available in the Office of Safety and Risk Management for each

department in academic/administrative buildings. Plans are also available in the Residence Hall Director's office.

Maps showing a means of egress can be found on the exit doors leading from each residential space and in hallways of other buildings. You should become familiar with these exit routes for any building you frequent.

In case of a fire or other emergency that requires all occupants to immediately leave a building or area, evacuation will be signaled by the internal building alarm or by the direction of emergency personnel.

MSU will test its emergency response and evacuation procedures on at least an annual basis through scheduled drills, exercises, and appropriate follow through activities designed to assess and evaluate the emergency plans and capabilities.



MSU will test evacuation procedures in academic/office buildings and residence halls and family and graduate housing. The tests may be announced or unannounced. The tests will be documented, including the date and time and whether it is announced or unannounced.

Sexual Misconduct, Domestic Violence, Dating Violence, and Stalking Prevention

Introduction

Students, staff, and faculty at Montana State University have the right to live, learn, and work in an environment that is free from all forms of sexual misconduct (including sexual assault), domestic violence, dating violence, and stalking. MSU's [Discrimination, Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, and Stalking Policy](#) and [Student Code of Conduct](#) prohibit such conduct.

This part of the Report describes:

- how and where to report incidents of sexual misconduct (including sexual assault), dating violence, domestic violence, and stalking;
- how the University will respond to such reports;
- the University educational and prevention programs;
- procedures for considering reports of violations of the Discrimination Policy; and
- support services for victims of such conduct.

University Policy Definition of Terms

Unless the context indicates otherwise, the terms proceeding, result, sexual misconduct (including sexual assault), dating violence, domestic violence, and stalking mean the same as the definitions in MSU's [Discrimination Policy](#). Sexual misconduct is defined Section 225.00 of the Policy to include sexual assault (including rape and other nonconsensual



sexual contact), inducing incapacitation for sexual purposes, and sexual exploitation¹.

1. Sexual Assault means an actual or attempted sexual contact with another person without that person's consent.
2. Consent is an understandable exchange of affirmative words or actions, which indicate a willingness to participate in mutually agreed upon sexual activity. Consent must be informed, freely and actively given. If coercion, intimidation, threats, or physical force are used there is no consent.
 - There is no consent if a person is mentally or physically incapacitated so that such person cannot understand the fact of, or make a reasonable judgement as to, the nature, potential harmfulness of the conduct, or extent of the sexual situation. This includes incapacitation due to mental disability, alcohol or drug consumption, or being asleep or unconscious. A person who knows or reasonably should have known

¹ While sexual assault and other sexual misconduct is often considered a subset of "sexual harassment," for purposes of this policy and the consequences that may result from violating this policy, the terms are distinct.

that another person is incapacitated may not engage in sexual activity with that person.

- There is no consent when there is force, expressed or implied, or use of duress or deception upon the victim. In the absence of mutually understandable words or actions, it is the responsibility of the initiator, or the person who wants to engage in the specific sexual activity, to make sure that he/she has the consent from his/her partner(s). Silence does not necessarily constitute consent. Past consent to sexual activities does not imply ongoing future consent. Whether an individual has taken advantage of a position of influence over an alleged victim may be a factor in determining consent. Effective consent may not be given by minors less than 16 years old.

3. Sexual assault includes, but is not limited to:

- Involvement in any sexual contact when the victim is unable to consent.
- Intentional and unwelcome contact with the breasts, buttock, groin or genitals or touching another with any of these body parts or coercing or forcing or attempting to coerce or force another to touch the alleged violator or themselves with or on any of these body parts.
- Any other intentional bodily contact in a sexual manner, including contact by a penis, tongue or finger, and oral copulation (mouth to genital contact or genital to mouth contact).
- Sexual intercourse without consent, including acts commonly referred to as “rape.”

4. Inducing incapacitation for sexual purposes includes using drugs, alcohol, or other means with the intent to affect or having an actual effect on the ability of an individual to consent or refuse to consent (as “consent” is defined in this policy) to sexual contact.

5. Sexual Exploitation/coercion occurs when a person takes non-consensual or abusive sexual advantage of another for anyone’s advantage or benefit other than the person being exploited, and that behavior does not otherwise constitute one of the preceding sexual misconduct offenses. Examples of sexual exploitation include:

- Prostituting another person;
- Non-consensual visual (e.g., video, photograph) or audio-recording of sexual activity;
- Non-consensual distribution of photos, other images, or information of an individual’s sexual activity, intimate body parts, or nakedness, with the intent to or having the effect of embarrassing an individual who is the subject of such images or information;
- Going beyond the bounds of consent (such as letting your friends hide in the closet to watch you having consensual sex);
- Engaging in non-consensual voyeurism;
- Knowingly transmitting a sexually transmitted disease, such as HIV, to another;
- Exposing one’s genitals in non-consensual circumstances, or inducing another to expose his or her genitals; and
- Possessing, distributing, viewing or forcing others to view illegal pornography.

6. Proceeding is defined as the process described in the MSU's [Discrimination Grievance Procedures](#) for Allegations of Violations of the Discrimination, Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, Stalking and Retaliation Policy, parts 300-450, used to determine whether there has been a violation of the University's Discrimination, Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, Stalking and Retaliation Policy.
7. Result is defined as the outcome of the proceeding.

Reporting

Victims or witnesses of sexual misconduct, domestic violence, dating violence, or stalking may seek help from various offices on campus described in Section 100 of the Policy. The MSU VOICE Center (Victim Options In the Campus Environment) serves as the University's primary office that provides 24-hour response and support for victims at 406-994-7069.

MSU encourages the reporting of sexual misconduct, domestic violence, dating violence, and stalking. Reporting is the only way the University can provide remedial assistance, institute protection procedures for the reporter and others, and take whatever actions are necessary to respond to the report.

Students have several options for reporting and are encouraged to use support services regardless of whether they choose to report. The following options are available to students:

- Report and pursue criminal charges through the University Police Department at 406-994-2121 or local law enforcement at 406-582-2000.

- Report to the Title IX Coordinator at 406-994-2042. In cases where there is a violation of university policies, the violator may be subject to disciplinary sanctions through the Office of the Dean of Students if the violator is a student or Human Resources if the violator is an employee
- Report and pursue both criminal charges and initiate proceedings under the Title IX grievance procedures
- Report, but choose not to pursue criminal charges through MSU Police Department
- Report and/or seek confidential support at the MSU VOICE Center
- Report confidentially through the Silent Witness Program
switness@montana.edu
- Do none of the above (the victim is still encouraged to seek support)



Procedures Survivors Should Follow

Seek Medical Attention: After an incident of sexual assault, dating violence or domestic violence, the survivor should consider seeking medical attention as soon as possible at Bozeman Health Hospital, offering physical evidence recovery kit collection, access to forensic nurse examiners and/or sexual assault nurse practitioners. BDH health care providers are specially trained and are sensitive to the needs of sexual assault survivors. In the State of Montana,

evidence may be collected even if you chose not to make a report to law enforcement.

Preserve Evidence: Although it is important for the survivor to make the decisions about the kind of service he/she wants, timing is an important factor in many of these decisions. It may be important to take action to preserve any evidence for use in a criminal case. Medical forensic evidence may be collected if a sexual assault occurred within 120 hours of the evidence collection. The survivor may request an exam and forensic evidence collection at no cost and without having to file a police report. The costs of the evidence collection will be covered as part of Montana's Forensic Rape Examination Payment Program. The Bozeman Health Hospital Emergency Room (406-585-1000) is the only location in Bozeman which conducts forensic examinations.

If the offense occurred within the past 96 hours, it is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted. This will help preserve evidence for use in a criminal case or a request for a protective order. In circumstances of sexual assault, even if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of



pregnancy and/or sexually transmitted infections.

Survivors of sexual assault, domestic violence, stalking, and

dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

Other evidence of a crime should also be preserved in case criminal charges are pursued. Evidence might include pictures of injuries, forensic examination, written and electronic communications, text messages, emails, photos, or and other evidence that may show a course of conduct.

A VOICE Center advocate, mental health counselor, or MSU Police can discuss all of these options confidentially with the survivor.

University employees (except medical professionals and counselors, MSU Police, and VOICE Center advocates) are required to report incidents of sexual misconduct. Employees who receive information concerning such conduct against a student are required to report this information promptly to the Title IX Coordinator as provided in the [Discrimination, Harassment, Sexual Misconduct, Dating Violence, Domestic Violence, Stalking and Retaliation Policy](#).

University employees who are dealing with domestic/dating violence and stalking in their personal lives may seek assistance from the VOICE Center and the Title IX Coordinator.

VOICE Center – The VOICE [Victim Options in the Campus Environment] Center is the university's program to support victims of sexual misconduct, domestic violence, and stalking. VOICE will work with students

to explain the options for reporting to other campus authorities, including University Police and the Title IX Coordinator. MSU VOICE Center will assist the victim in notifying authorities if he/she requests assistance and will advise the victim of the importance of preserving evidence if they choose to bring criminal charges in the future. However, the staff and student advocates in the VOICE Center will assist victims whether they decide to report the offense to law enforcement officials, the Title IX Coordinator or choose not to report.

MSU VOICE Center will treat the student's interactions with the VOICE Center confidentially in compliance with the privilege afforded to communications with victim advocates under state law. [§26-1-812, Montana Code Annotated.]

The VOICE Center is located in room 370 of the Strand Union Building (above the Leigh Lounge) and provides primary support and response for victims of sexual misconduct, dating violence, domestic violence, and stalking. MSU VOICE Center has a 24-hour support line (406-994-7069) and provides confidential information to students about sexual assault reporting options, available resources and assistance for the victim, and the victim's rights.

VOICE Center staff and trained advocates are available 24 hours a day via phone, text, or in-person and can provide immediate crisis intervention; refer survivors to legal, medical, and psychological service options, and can accompany students in accessing these services. Information is also available at the VOICE Center website.



Other services available 24 hours within the Bozeman community include the Sexual Assault Counseling Center (through the Help Center) at 406-586-3333, and HAVEN at 406-586-4111.

University Police Department (UPD) – Certain offenses such as sexual intercourse without consent, sexual assault, domestic and dating violence, and stalking are considered criminal violations of the law and University law enforcement officials are available 24 hours a day to help respond to reports of these offenses. MSU encourages reporting to the police as soon as possible but if a student chooses not to report immediately, a report can be made later. At the MSU Police Department, a student can meet a detective or officer to learn more about his/her options, the process, the people involved and make an informed decision on pursuing criminal charges. If requested, University officials are available to assist students in reporting to the University Police or other law enforcement agencies.

If, for any reason, a person wishes to report to the police anonymously the Silent Witness Program is available to anyone who has witnessed or knows about a crime committed on campus. All campus members are welcome to send email to switness@montana.edu to report a crime.



Office of the Dean of Students (DOS) – If the accused violator is a student at MSU-Bozeman, the incident may be reported to the Office of the Dean of Students. Although reports of discrimination, harassment, sexual misconduct, domestic violence, and stalking are referred to the Title IX Coordinator for investigation in accordance with MSU’s [Discrimination Grievance Procedures](#), the DOS office will work with students and the Title IX Coordinator as necessary to take immediate steps to protect the student’s health and well-being, including providing informal consultation, issuing a no-contact order to the alleged violator, adjusting classes to avoid contact with the alleged violator, providing other corrective and remedial assistance as outlined in the [Discrimination Grievance Procedure Section](#). Students can contact the Office of the Dean of Students by calling 406-994-2826 or visiting the office in SUB 174.

Usually, the decision to take action against the accused rests with the aggrieved student. However, there are certain circumstances in which the university must act if it receives a report that requires the university to protect the student and members of the university community from repetition of the offense or to eliminate risk of future harm.

A victim wishing to maintain complete confidentiality may report to a licensed mental health professional through the VOICE CENTER or MSU Counseling Center. Under Montana law, the counselor is authorized to maintain counselor-client confidentiality.

Title IX Coordinator - Title IX, a federal statute, requires that the educational services of a university be provided without discrimination on the basis of sex. Sexual misconduct, dating violence, domestic violence, and stalking is prohibited by [MSU’s Discrimination Policy](#) and Title IX. Montana State University has designated the Director of Institutional Equity as the Title IX Coordinator for Montana State University. The Title IX Coordinator is responsible for assuring compliance with Title IX and will initiate investigation of reports of discrimination, harassment, sexual misconduct, dating violence, domestic violence and stalking. Students or employees who have been the victim of such conduct may file a complaint under the University’s Discrimination Policy and Grievance Procedures with the Title IX Coordinator by calling 406-994-2042, via email at discrimination@montana.edu, or by visiting the office at 116 Hamilton Hall. An online reporting form can be found at: [Sexual Violence Reporting Form](#).



University Response

Expert Assistance - No matter where on campus a student, faculty or staff member comes forward to report sexual misconduct, dating violence, domestic violence or stalking, the office or department receiving the report should consult with the MSU experts on sexual violence located in the MSU VOICE Center and refer the student for services.

Remedial Action - The university through the Title IX Coordinator in consultation with the Dean of Students or other university officials may also take remedial action to prevent serious and immediate harm to the complainant and others; prevent retaliation against the complainant, the alleged violator and/or witnesses; end discriminatory or harassing behavior and prevent its recurrence; and provide appropriate training in issues related to discrimination, sexual misconduct, domestic violence or stalking.

The Discrimination Grievance Procedure Section 290.00 provides that remedial action shall include but not be limited to:

- Altering the Complainant's or Respondent's work or academic environment;
- Providing training on discrimination or harassment;
- Meeting with Respondent and his/her supervisor to discuss changes of behavior;
- Reassignment or transfer;
- Changes in residence hall assignments;
- Changing advisors, mentors, supervisors or evaluators;
- Providing academic support services such as tutoring;
- Obtaining counseling or medical services;
- Providing escort service for a party's safety in moving about campus;
- Arranging for re-taking or course withdrawal without penalty; and
- Suspending an employee pending investigation.

The aggrieved student may request a remedial action by contacting the Dean of Students at 406-994-2826 or the Title IX Coordinator at 406-994-2042. Employees may contact the Title IX Coordinator.

Victims may also seek orders of protection (e.g. no contact orders) through the local district court. The Victim Services Center in Gallatin County can provide assistance the victims of crime such as domestic violence, stalking and sexual assault in obtaining protection or no contact orders. The Center is located in the Law and Justice Center, 615 South 16th Avenue, Room 313, Bozeman, MT 59715 (406) 582-2075.



Discrimination Grievance Procedures

Procedures - All reports and complaints of violation of MSU's Discrimination, Harassment, Sexual Misconduct, Domestic Violence, and Stalking Policy are considered in accordance with MSU's [Discrimination Grievance Procedure](#). Those procedures include the following:

- A prompt, fair, and impartial investigation and resolution adhering to the principles of due process of such reports and complaints;
- A process conducted by officials who receive annual training on the issues related to sexual misconduct, domestic violence, and stalking, including how to conduct investigations and hearings which protect the safety of victims and promotes accountability;
- A process in which the accusing party and the accused have the same opportunities to participate in the process, including the right to be accompanied by an adviser and the right to any appeal;
- Policy Violations are established when the evidence shows that it is more likely than not the proscribed conduct

occurred (referred to as a "preponderance of the evidence standard");

- The outcome of the process, including the determination of whether a policy violation occurred and the sanction imposed, will be disclosed to both the accusing party and the accused; and,
- A written statement will be provided to any student or employee victim of sexual misconduct, dating violence, domestic violence, or stalking providing an explanation of their rights under the Discrimination Grievance Procedure.

Sanctions – If a student is found to have violated the Discrimination Policy and, thus, the Student Conduct Code, the university may impose sanctions against the student. These sanctions may include counseling, education, or other sanctions up to and including suspension or expulsion from the university. Please review the [MSU Student Code of Conduct](#) for further information regarding sanctions. If an employee is found to have violated the Discrimination Policy, sanctions may be imposed in accordance with the applicable university personnel policy and Collective Bargaining Agreements.

Disclosure of Student Disciplinary Proceedings - The [Discrimination Grievance Procedure](#) provides that Montana State University will disclose the outcome of any student disciplinary action related to violation of the Discrimination Policy to both the charging student and the charged student. The outcome of a proceeding means the institution's final determination regarding whether there was a violation of the Discrimination Policy and the sanction imposed.

Disclosure of the Results of a Proceeding to the charging student and the charged student in compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

Retaliation Prohibited – The Discrimination Policy prohibits retaliation against any person for reporting concerns, or filing, testifying, assisting or participating in any manner in investigations or proceedings involving allegations of violation of the Discrimination Policy. Retaliation is subject to the same discrimination grievance procedure and the same potential sanctions.



Bystander Intervention

Montana State University stresses that preventing crime is a shared responsibility. Everyone in the campus community should play an active role in making the university environment safe and secure from criminal activity.



Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.”² We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list³ of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.

² Burn, S.M. (2009). A situational model of sexual assault prevention through bystander intervention. *Sex Roles*, 60, 779-792.

³ Bystander intervention strategies adapted from Stanford University’s Office of Sexual Assault & Relationship Abuse

2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.



Risk Reduction

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)
 Rape, Abuse, & Incest National Network, www.rainn.org)

1. Be aware of your surroundings. Knowing where you are and who is around you may help you find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or

- uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.
6. Make sure your cell phone is with you and charged and that you have cab money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 or 994-2121).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting

out of character, get him or her to a safe place immediately.

14. If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 or 994-2121). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. Try to think of an escape route. How would you try to get out of the

room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

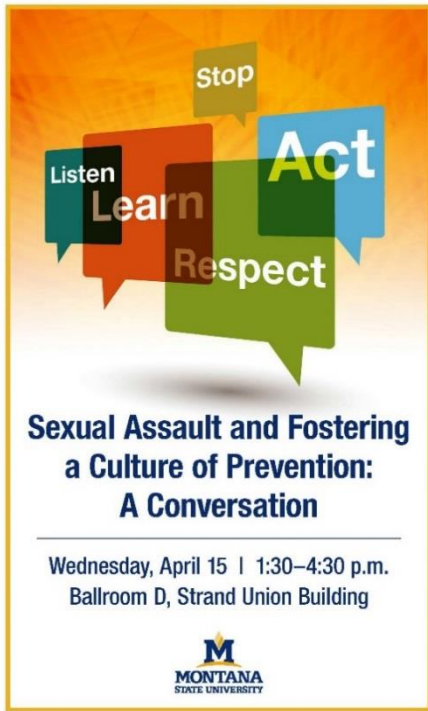


Educational Programs

MSU's discrimination policy requires primary prevention, risk reduction and awareness training programs for all incoming students and new employees concerning sexual misconduct, domestic violence, dating violence and stalking. It further requires that the University maintain an ongoing training program for employees and students. MSU accomplishes this training through the programs described below.

The Office of Health Advancement, the VOICE Center and the Title IX Coordinator provide various education programs.

These programs are intended to promote awareness, prevent and reduce the risks of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking through annual campus-wide mailings, awareness campaigns, and educational presentations. The VOICE Center also promotes victim advocacy services. These programs are provided to all incoming students and new employees.



In addition, the Title IX Coordinator, VOICE Center staff and trained peer educators are available, upon request, to provide primary prevention and risk reduction programs on sexual and relationship violence to classes, student groups, and residence halls.

The Office of Health Advancement administers online education to ALL incoming first year students as required that include alcohol and drug education, sexual violence and misconduct and bystander intervention.

The Office of Health Advancement and the VOICE center offer annual support and training on primary prevention and risk reduction of sexual violence and healthy relationships to student leaders as well as those involved in MSU fraternity and sorority life. They work with the Office of the Dean of Students representative for Fraternity and Sorority life to coordinate these trainings.

Incoming first-year students are required to complete an on-line sexual assault awareness education program as part of

Health Advancement's AlcoholEdu program.

The VOICE Center, in collaboration with MSU Police Department, Office of the Dean of Students, Title IX Coordinator, and members of the Gallatin County Sexual Assault Response Team provide annual training to relevant campus staff on responding to sexual misconduct, dating violence, domestic violence, and stalking.

The Office of the Dean of Students offers annual support and training on primary prevention and risk reduction of sexual violence to the student leaders involved with MSU fraternities and sororities. The Office of the Dean of Students and the Title IX Coordinator also offer annual training on Title IX compliance to MSU faculty/staff/students who participate as campus Conduct Officers, Hearing Officers or hearing board members.

The Title IX Coordinator, Housing/Residence Life, and the MSU Police Department also provide additional training upon request.



MSU President Waded Cruzado welcomed an audience of more than 100 people to an event titled "Sexual Assault and Fostering a Culture of Prevention: A Conversation" on April 15, 2015, during National Sexual Assault Awareness Month. Photo: Adrian Sanchez-Gonzales/Bozeman Daily Chronicle

VOICE Center - The VOICE Center provides free and confidential services to all people

impacted by sexual assault/offenses, domestic and dating violence and stalking. They also provide a 24-hour advocacy service. Services are available to anyone, regardless of sex, ethnic background, or identity. The VOICE Center is located in SUB 370 for daytime walk-in services, and operates a 24-hour support line, 406-994-7069 (call or text) that gives survivors the option to speak with a student or community advocate. Advocates are available to accompany students to the hospital, police department or court if necessary.



While most victims of domestic and dating violence, sexual assault/offenses and stalking are women, these offenses also impact men and transgender students. It is important for men and transgender students to know that they are afforded the same services as women. Services are also available for friends and family members concerned about a victim.

MSU Counseling and Psychological Services - Talking with a counselor can be an important step in learning about available options as well helping the recovery process. MSU Counseling and Psychological Services, 406-994-4531, offers FREE, confidential counseling to eligible students, and provides counseling on a limited basis for a fee to MSU faculty/staff. For more information and to schedule an appointment visit <http://www.montana.edu/wwwcc/> or visit the office at 211 Swingle.

MSU Student Health Service – Regardless of the length of time since an assault, health care providers recommend a

clinical visit to assess pregnancy risk, sexually transmitted infections (including HIV) and physical injuries. Services are available to eligible MSU students and their spouses/domestic partners. There is no charge for a clinical visit. There are charges for lab tests, x-rays and pharmaceuticals which may be covered by a student’s insurance. Morning-after contraception is available. Students can contact MSU Student Health Service at 406-994-2311 for information and to schedule an appointment. The Student Health Service does not perform forensic rape exams. These exams are only performed at the Bozeman Health Hospital Emergency Room.



Sexual Assault Support Programs and Services – Off Campus

Help Center and Sexual Assault Counseling Center

The Help Center is the confidential community crisis line that provides support and intervention for sexual assault, suicide, and mental health concerns. A sexual assault counselor is available 24-hours a day to speak confidentially with anyone who has been impacted by sexual assault. A person seeking assistance may contact the Help Center & Sexual Assault Counseling Center at 406-586-3333.



HAVEN – HAVEN is Bozeman’s domestic violence shelter and provides 24-hour crisis support and advocacy for all domestic violence survivors.

Survivors who are or have been involved in a violent relationship may receive support off-campus by contacting HAVEN, 406-586-4111.



Bridgercare 406-587-0681, is a non-profit reproductive healthcare facility in Bozeman. The professional staff provides affordable reproductive and sexual healthcare and education in a safe, supportive, and empowering atmosphere.

Campus Safety and Welfare

As a result of growing national trends on college campuses of mental health issues and the increase in unsafe behaviors leading to harm or death, Montana State University has created the Campus Safety and Welfare Team (CSWT). In order to promote the safety and wellness of the University, the CSWT addresses behaviors that are disruptive or concerning and may include mental health and/or safety issues.

Campus Safety and Welfare Team (CSWT)



*Associate Dean of Students and Director of Student Welfare
Aaron Grusonik. Photo: Nicole Smith/Exponent*

The CSWT is a multi-disciplinary team composed of members from the Office of the Dean of Students, University Police, Counseling and Psychological Services, Student Health Service, Residence Life, and Disability, Re-Entry, and Veterans Services. They maintain responsibility for discussing, assessing, and responding to reports of individuals who are demonstrating disruptive or concerning behaviors. The CSWT is designed to be a centralized entity that is proactive in providing swift, coordinated, caring, and developmental intervention to member of the campus community prior to crisis.

The CSWT is a multi-disciplinary team composed of members from the Office of the Dean of Students, University Police, Counseling and Psychological Services, Student Health Service,

What if I am Concerned about Someone?



Alli Gidley, MSU Safety and Welfare Manager

A person of concern is any individual who demonstrates disruptive or problematic behavior, expresses personal difficulties, exhibits mental or emotional instability, or otherwise causes another member of the campus community to feel apprehension for their safety or for the safety of the person of concern.

To report a concern, visit:

montana.edu/deanofstudents/csw.html

Guides for Intervention

You can have a profound effect on students when you openly acknowledge that you are aware of their distress, are sincerely concerned about their welfare, and are willing to help them explore options. Whenever possible, we encourage you to speak directly and honestly to students if you sense academic or personal distress.

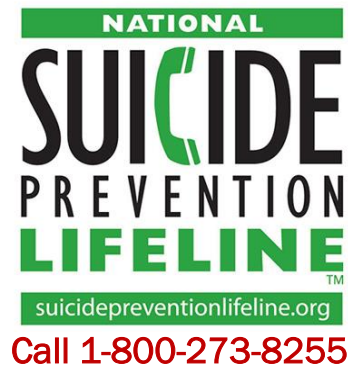
1. Request to see the student in private. This should help minimize embarrassment and defensiveness. Show respect for the student.
2. Briefly share your observations and perceptions of the student's situation. Express your concerns directly and honestly.
3. Listen carefully. Try to see the issues from the student's point of view without agreeing or disagreeing.
4. Attempt to identify the problem. Is the student connected with any ongoing resources? You can help by exploring options to deal with the concern.

5. Acknowledge inappropriate or strange behavior. Comment on what you observe without sounding judgmental.
6. Flexibility in administering established policies may allow an alienated student to respond more effectively to your concerns.
7. Involve yourself only as far as you are comfortable, then refer the student to the appropriate resources. As you attempt to reach out to a troubled student, do not become more involved than time or skill permits.

For a list of resources, please visit montana.edu/deanofstudents/csw-facultystaffresources.html .

Suicide Prevention

The MSU community is committed to creating a culture of support, which means that we acknowledge the different ways that students might encounter difficulty, reach out to provide support, and



encourage getting help at one of the many agencies on campus that offer counseling or student support services.

MSU students can get free counseling at the counseling center, upstairs from the Student Health Center. People in crisis can also call the Help Center at 586-3333 and the National Lifeline at 800-273-8255. Bozeman also offers the Hope House. For teens and college students who prefer texting, there's a **crisis text line at 741741**



Suicide prevention is a major focus on our campus. Suicide is the 2nd leading cause of death among college students nationwide, and there almost 1,100 suicides at U.S. college campuses each year. MSU has a team of psychologists, counselors, faculty, staff, and student leaders working to protect the MSU community from the devastating impact of suicide. This website provides a summary of crisis and counseling resources, as well as training and prevention options. To learn more about what MSU is doing to prevent suicide, please visit:

montana.edu/suicideprevention/



Alcohol and Substance Abuse

Introduction

MSU has a Campus Alcohol and Drug Policy that promotes a healthy campus environment. That Policy is found at http://www.montana.edu/policy/campus_alcohol_drug/ and it conforms to the requirements of the [Drug Free Schools and Communities Act, \[20. U.S.C. 1145g. \(34 CFR Part 86\)\]](#) and the [Montana Board of Regents Policy 503.1, Alcoholic Beverages](#).

Standards of Conduct

MSU is a tobacco-free campus, which includes all nicotine delivery devices. Despite the fact that medical marijuana is legal in the state of Montana, University policy prohibits the use of any nicotine delivery device on campus through the tobacco-free policy and federal and state law prohibits the possession and/or use of drug paraphernalia at educational institutions.

MSU's policy prohibits unlawful possession, consumption, use, distribution or sale of illicit drugs and alcohol by students and employees on campus property. These acts are prohibited by both Section 635.00 of the [Student Conduct Code](#) and Section

1230.00 of the [Personnel Policies and Procedures Manual](#).

Alcoholic Beverages

[Montana Board of Regents Policy 503.1](#) provides that consumption of alcoholic beverages is permitted on property belonging to the Montana University System **only** as follows:

- a. "Within student living quarters, consumption of alcohol is allowed only by persons of legal age. Legal consumption by students in student living quarters shall not interfere with the rights of other residents and their guests or cause the normal operation of residence halls/student housing to be disrupted.
- b. Within approved areas on campus property that are used or rented as approved by the President."

Approval Process

MSU has established procedures for obtaining approval for events where alcohol will be available. See [Section 890, Facilities Use Manual](#).

All events involving alcohol held on campus must receive approval from University Catering. University Catering provides information about policies, laws, and the procedures to initiate the University's approval process. The requirements for events with service of alcoholic beverages are found in the [Campus Alcohol and Drug Policy](#) and the Facilities Use Manual.

Residence Life and Family and Graduate Housing

MSU's policy allows the possession and consumption of alcohol in the privacy of student rooms or individual family and graduate housing units, in accordance with applicable State law (legal drinking age in Montana is 21). However, it does not allow alcoholic beverages to be consumed in public areas such as hallways and lounges. If a public area is used for an event and alcohol will be present, the event sponsor must follow the requirements of [Section 890, Facilities Use Manual](#). Also, the Policy does not allow parties or activities in student rooms where large amounts of alcohol are present.



Residence Hall social funds (managed by Residence Hall Association (RHA)) may not be used for the purchase of alcoholic beverages. Approved residence life and family and graduate housing sponsored functions involving alcohol must also adhere to the state law and the policies of the university. Off-campus events organized or sponsored by MSU Residence Life or Family and Graduate Housing may serve alcohol only in accordance with the Campus Alcohol and Drug Policy.



Fraternity/Sorority Organizations

MSU Policy provides that possession and consumption of alcoholic beverages at Fraternity/Sorority houses and functions are subject to policies established by the Board of Regents, Montana State University, IFC/Panhellenic policies, and with national chapter policies, local ordinances, and State laws.

Any Fraternity/Sorority events must follow MSU's Alcohol and Drug Policy including its provisions concerning prohibitions on: alcohol at open parties; use of alcohol at recruitment functions; the use of Chapter funds for the purchase of alcohol. Events with alcohol must also meet the requirements for registration with university officials and other related requirements and procedures.

ASMSU, Departmental and Other Registered Student Organizations



MSU's Alcohol and Drug Policy also regulates the use of alcohol at gatherings or events of ASMSU, registered student organizations, and other organized student groups. Such groups must follow MSU's policies and procedures governing the use of alcohol at events and must receive prior approval in accordance with Section 890.00 of the

Facilities Use Manual. No organizational or ASMSU funds are allowed to be used to



buy alcohol.

Stadium and Sports Facilities

Alcohol use is not allowed in sports facilities except in certain specific locations (e.g., Stadium Club) or as authorized under Section 890.00 of the Facilities Use Manual. Alcohol concessions at Football games and at tailgating are allowed in accordance with the requirement of MSU [policies](#).

University Employees and Outside Groups

MSU's Alcohol and Drug policy also requires employee or private party events using university facilities which involve the service of alcohol to comply with the requirements of [Section 890.00](#) of the Facilities Use Policy. No organizational funds of employee groups may be used to purchase alcohol.

Alcohol Marketing Guidelines

MSU's Policy also regulates [alcohol advertising and marketing](#) on campus. It prohibits reference to alcoholic beverages, free drinks, and drinking games, and regulates any allowed advertising.

Illegal Drugs

MSU's Policy also prohibits the use, possession, manufacture, sale, or

distribution of any illegal drugs on University property or at University sponsored, including the non-medical use of prescription drugs.

Prescription Drug Abuse

Students' inappropriate use of prescription drugs such as to "get high", cram for exams, or use to enhance sports performance is a violation of MSU's policy. Prescription drugs, when mixed with alcohol, are particularly dangerous and potentially lethal. This is especially true of opiates, such as OxyContin, Vicodin or other pain killers. Harmful effects of prescription drug abuse include:

- Mental health: increased irritability, agitation, anger, apathy, depression, paranoia (delusions and Hallucinations), violence, and dependence.
- Physical health: drastic changes in sleep patterns, sudden weight loss or gain, stunted growth, and dependence.

Medical Marijuana

Although Montana state law permits the use of medical marijuana, i.e., use by persons possessing lawfully issued medical marijuana cards, federal laws prohibit marijuana use, possession

and/or cultivation at educational institutions and on the premises of other recipients

of federal funds. Therefore, MSU's Policy prohibits the use, possession or cultivation of marijuana for medical purposes in any Montana State University property, inclusive of housing; nor is it



allowed at any University-sponsored event or activity off campus.

Health Risks of Alcohol and Drug Abuse

Abusive use of alcohol and/or the use of illicit drugs or misuse of prescription drugs can be detrimental to the physical and mental health of students and members of the surrounding community. The various risks are classified and described in this section of the Report.

Social, Academic, and Personal Risks of High-Risk Substance Abuse

Social, academic and personal risks are associated with students who drink alcohol, use illicit drugs or abuse prescription drugs. High-risk and illegal use of alcohol and illicit drugs are the most prominent health and safety risks to the MSU student population, which can result in significant legal and academic problems. Prevalence of this type of alcohol use (also known as "binge drinking" or heavy episodic drinking) and/or use of drugs can directly or indirectly lead to:

- a. Social problems: driving under the influence, fighting, unwanted sexual contact, vandalism, trouble with authorities, unsafe sexual behavior, among others.
- b. Academic problems: poor grades, missed classes, memory loss, falling behind in class work or projects.
- c. Personal problems: depression, illness and injury, experiencing unwanted attempted or completed sexual intercourse, suicide, being the victim of violence or racial harassment, being unable to control drinking or drug use.



Second-Hand Effects

"Second hand" effects result from other peoples' drinking or drug use, often experienced by students who choose not to use drugs or alcohol in a high-risk manner. These problems are typically most prominent among students living in close quarters (e.g., residence halls or Greek houses). Effects include: disruptions of sleep or studying, having one's property damaged, feeling unsafe, having one's membership in an organized group adversely affected, and decreased enjoyment of campus activities. Non-students, i.e., community members, are also at risk of experiencing problems as a result of student drinking or drug use (e.g., intoxicated driving, vandalism, violence, sexual assault).

Risks Associated with Dependency or Addiction

For some students, substance use escalates to dependency. Adverse effects of dependency can include illnesses such as liver disease, peripheral neuropathy, and cerebella degeneration. Additional health risks to students with chemical or psychological dependency include the personal problems listed above in addition to blackouts, alcoholic hallucinations, and delirium tremens. Prescribed medications and illicit drugs can be abused with or without dependency, leading to potential dependency, acute intoxication (can include depression or euphoria, altered time perception, impairment of immediate memory, overdose, stupor, shock, coma or death), acute withdrawal, psychosis, or aggravation of existing mental illness.

Symptoms of dependency include the following:

- a. psychological craving: intense feeling of need for the drug which may be accompanied with antisocial behavior involved in the procurement of the substance;
- b. physiological dependence: withdrawal symptoms are displayed when use of the substance is discontinued; and
- c. tolerance: need to increase the dose of the substance to obtain the desired effects.

Education, Prevention, and Treatment Programs

Because of the health and social risks of alcohol and drug abuse, Montana State University provides alcohol and drug abuse prevention education, counseling and treatment programs designed to reach all segments of the campus community.



Marci Torres, assistant director of MSU Student Health Service, speaks during the Sexual Assault and Fostering a Culture of Prevention: A Conversation forum on April 15, 2015. Photo: Adrian Sanchez-Gonzales/Bozeman Daily Chronicle

Education – AlcoholEDU for College

All incoming students regardless of their age are required to take Alcohol EDU. [AlcoholEdu](#) for College, a science-based, interactive online program, provides students with facts and skill-based information on alcohol and sexual assault, other consequences of alcohol abuse, including alcohol's impact on the brain, body, and behavior. All incoming MSU students under the age of 21 are required to take [AlcoholEdu](#). The program matches course content to each student based on his or her behavior, attitudes, and what he or she already knows about alcohol.

Whether students choose to drink or not, [AlcoholEdu](#) is designed to encourage informed decision-making about alcohol use as well as providing skills to respond to the drinking and risk behaviors of friends and peers. The program delivers information with a non-judgmental tone that supports students in making their own plan to reduce the risk of harm associated with drinking while in college.

This program is one of many efforts at MSU to support better decision-making and a healthier campus environment where everyone every can live, study,

work and have fun safely. MSU Health Advancement also works on campus and community education and policies to reduce risk and prevent intoxicated driving.

Details about [AlcoholEdu and MSU Health Advancement](#) are available at 406-994-4380 or the links above.

Student Treatment and Assistance - Alcohol and Drug Assistance Center/Insight Program



The MSU Office of Health Advancement provides a voluntary, confidential resource to assist all students. MSU provides a voluntary, confidential resource to assist all students who are impacted directly or indirectly by chemical abuse through its [Alcohol and Drug Assistance Center/Insight Program](#), including the MIP (Minor in Possession) program.

This is a three-level assistance and intervention program open to all MSU students, either by self-referral or by referral from MSU offices, departments or the local court system. This program can be contacted at (406) 994-5937, and is located at 1215 Gopher Court (across the street from the SOB Barn). Student confidentiality will be respected. The Center provides referral and pre-assessment support.

The Center:

- Offers referral assistance to students and their friends who have alcohol and other drug use issues.

- Offers workshops, seminars and training related to substance abuse.
- Provides support to friends and family who are affected by someone else's substance use/abuse.
- Supports other MSU offices, faculty and staff in issues relating to alcohol/drugs.
- Provides factual information and dispels myths about alcohol and other drugs.
- Disseminates information on local treatment and recovery program options.
- Provides information, support and referral for those students affected by behavioral compulsions and for students who are/were affected by chemical abuse within a family.

The Center also offers limited family counseling and referral. A licensed counselor will meet and consult with family or friends of students on a limited basis in order to discuss options and offer support. The Center also provides treatment referrals. The three levels (Focus Seminar, Brief Alcohol Screening and Interventions for College Student—BASICS, and Intervention and Referral) are described in detail at the [Insight](#) website. Students can also call Insight at 406-587-2306.

A full-time licensed clinical and addiction counselor works specifically with substance abuse issues. This service is provided as part of the health fees and is free to participants.

The Office of Health Advancement/Insight program also supports Students in Recovery group providing support to students in recovery as they navigate their experience at MSU. The Insight office staff also includes an MIP Case Coordinator

and graduate student employees. Graduate students facilitate the Level I Focus Seminars; the licensed counselor conducts the BASICS program and oversees the Levels III interventions.



Students and Employees – General Counseling Services

In addition to the Student Alcohol and Drug Assistance/Insight Program, general counseling and rehabilitation programs are available through [MSU's Counseling and Psychological Services](#) located in 211 Swingle, 406-994-4531.

Assessments, treatment groups, and individual counseling for students whose lives have been affected by their own or someone else's substance abuse are available. Persons who voluntarily avail themselves of university services shall be assured that applicable professional standards of confidentiality will be observed.

These counseling and rehabilitation services include:

- a. Training professional staff and student staff on drug abuse information, intervention and referral;
- b. Conducting education programs for students who have demonstrated abusive behavior with drugs;
- c. Conducting individual and group counseling for members of the

- d. Conducting drug abuse assessments;
- e. Organizing campus self-help groups;
- f. Providing consultation, information and referral for students, staff and faculty with drug problems;
- g. Designing and developing referral opportunities for members of the university community who desire to seek professional assistance beyond the campus. This will be done in cooperation with the employee assistance program and MSU Human Resources; and
- h. Providing, with peer involvement, a system of intervention and referral services for students, faculty and staff.

This program has been designed to make faculty, students, administrators, and other employees served by the program comfortable, to give choice in the selection of assistance, to maintain confidentiality of clients, and to provide professional service.

An employee assistance program (EAP) is also available to provide information or confidential referral to drug and/or alcohol counseling or rehabilitation programs. An employee wishing to access the services may go to: www.montana.edu/wellness; click on TLC button and access the TLC website (company code MUS) or call toll free 1-866-248-4532.

Employees needing help in dealing with drug/alcohol problems or information on insurance coverage for treatment and rehabilitation programs may also contact Human Resources.

Enforcement / Sanctions

MSU's policy provides that students who violate the University alcohol and drug

abuse policy, city or state laws are subject to disciplinary action as a student under the Student Conduct Code; and employees violating the policy are subject to discipline under personnel policies or applicable collective bargaining agreement. Individuals may also be subject to criminal prosecution.

Student sanctions may include reprimand, probation, suspension, expulsion and/or restitution as well as required attendance at educational and/or treatment programs.

Employee sanctions may include disciplinary measures up to and including termination. MSU may require the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who violates ... policy." ([Section 1230.30 Personnel Policies and Procedures Manual](#))

Criminal sanctions, regardless of status, may include jail, probation, mandatory counseling and/or education, fines, and suspension or revocation of driving privileges.

Groups displaying unreasonable and irresponsible conduct or violating this University Alcohol/ Other Drugs policy will jeopardize continuance of the University-recognized or supported event and access to University service and facilities.



Biennial Review

MSU's Office of the Dean of Students and the Office of Health Advancement reviews the University's drug and alcohol abuse prevention programs for students and employees biennially to determine the programs' effectiveness and to implement changes if needed. The review will include the collection of information about a) the number of drug and alcohol-related violations and fatalities that occur on campus or as part of the institution's activities which are reported to campus officials; and b) the number and types of sanctions imposed by the institution as a result of those drug and alcohol-related violations and fatalities.

A written report of the review shall be prepared and maintained by MSU for a period of at least three years.

Disclosure

MSU will, upon written request, disclose to the alleged victim of a crime of violence or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by MSU against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Disclosure of the Results of a Proceeding to the charging student and the charged student in compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

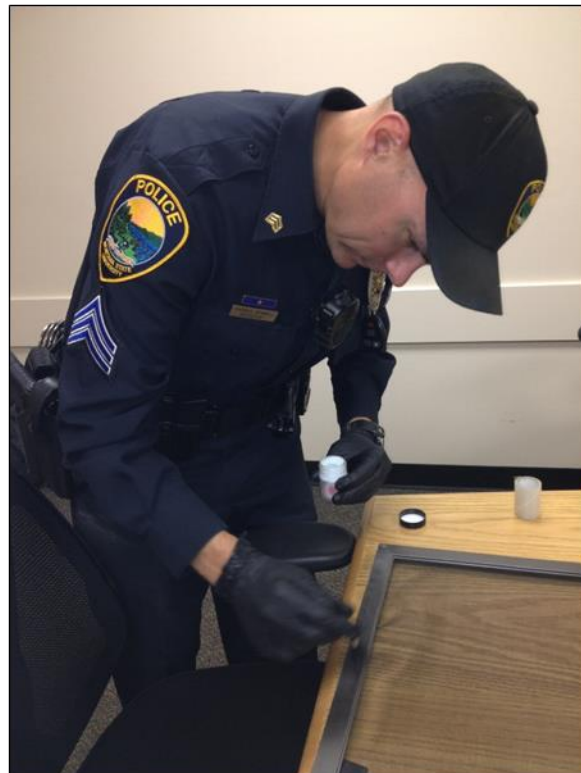
Missing Student Policy

MSU has established a [Missing Student Policy](#) concerning the procedures for reporting and responding to reports of missing students.

After 24 hours, when students are unaccounted for, they are presumed missing and the missing student procedures are invoked.

Reports of missing students should be referred immediately to the University Police Department and/or the Dean of Students or to University Housing/Residence Life officials.

When a student is reported missing by any source, the University will determine whether the report is valid and, if so, will institute action to find the student. It will also notify other appropriate law enforcement agencies and specified University officials.



If the student has designated an emergency contact as recommended by this policy, or as offered by Housing, MSU will notify that contact person within 24 hours. If the missing student is under 18 years old and is not emancipated, MSU will notify the custodial parent or guardian and any other designated contact person within 24 hours. Regardless of whether the student has identified a contact person, if above the age of 18, or is an emancipated minor, the University will inform the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours.

2016 Annual Campus Fire Safety Report for Reporting Year 2015

Introduction



MSU publishes this Annual Fire Safety Report as part of its annual Clery Act/HEOA Compliance document, which contains information regarding fire safety practices and standards for the University.

This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire (see Fire Statistics table on pages 42-43).

Federal Definition of Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire safety is essential in protecting a campus community from injuries, deaths, business interruption, and property damage resulting from fires.

In an effort to standardize the information an institution publishes on fire safety, the U.S. Department of Education requires all universities that maintain on-campus student housing facilities and receive U.S.

Department of Education funding to publish an annual fire safety report, maintain a [fire log](#), and report fire statistics to the Secretary of Education. The Annual Security and Fire Safety Report is also posted on the Montana State University [Residence Life website](#). Paper copies of the full report are available upon request at the Residence Life Office during business hours.

Fire Reporting and University Response to Arson

If you suspect an active fire or witness evidence of a fire (singed paper on bulletin board, fire in trash can, etc.), please call 911 or the University Police Department located at the corner of 7th Ave. and Kagy Blvd., in the Roy Huffman Building or dial:

- For emergencies call 911
- Non-Emergencies call 994-2121

MSU is required to annually disclose statistical data on all fires that occur in on-campus housing facilities. To report a non-emergency fire which has already been extinguished in on-campus housing call the MSU Safety and Risk Management Fire and Life Safety at (406) 994-7583 or the Residence Life Office at (406) 994-2661.

If you are not sure if Campus Police or the Fire Department has been contacted, call 911 or the University Police Department immediately. Make a difference, call. Only concerned citizens can report fires and/or arson.

Arson is the act of maliciously, voluntarily, and willfully setting fire to the building, buildings, or other property within the building. Arson is a criminal offense and will be treated as such. Any acts or attempted acts of arson will result in disciplinary sanctions, up to and including suspension or expulsion from the university as well as criminal charges. (Residence Hall Handbook, Pg. 22)

Fire Safety Policies

Use of Electrical Appliances

Within the residence halls, hot plates, George Foreman Grills, and toaster ovens are not permitted. Other appliances are allowed provided there are no exposed heating elements. Within Family and Graduate Housing, standard household electrical appliances are allowed.

Smoking

Montana State University became a "tobacco-free" campus, effective August 1, 2012. Smoking is prohibited within the residence halls, academic buildings, public areas and student rooms. Smoking is prohibited in all Family & Graduate Housing Apartments and grounds.

Open Flames

Within the residence halls system, any type of open flame is prohibited. Within Family and Graduate Housing open flames are allowed when operated under safe conditions.

Policies Applicable to Residence Halls

Candles

Burning candles is prohibited. (Residence Hall Handbook, Pg. 24).

Cooking in Rooms

Only minimal cooking is allowed in student rooms. Permitted appliances are popcorn poppers, coffee pots, hot pots, toasters and small microwave ovens. (Residence Hall Handbook, Pg. 24)

Lamps

Halogen lamps, lava lamps, and space heaters are not allowed in the residence halls due to significant fire hazards. (Residence Hall Handbook, Pg. 30)

Incense

Burning of incense in the residence halls is strictly prohibited. (Residence Hall Handbook, Pg. 30)

Family and Graduate Housing Fire Safety rules: Gasoline, kerosene, burning fluid, or other combustible or explosive materials are prohibited. Any condition that creates a fire hazard is prohibited and must be eliminated upon request of University Staff.

Prohibited Acts

The following acts are prohibited in any University Housing and will result in disciplinary action and possible criminal charges:

- a. Misuse of any fire equipment, including extinguishers, pipes, pull stations, smoke/heat detectors, hoses, exit signs, emergency lights, horns, alarms, bells, and doors;
- b. starting fires;
- c. setting off false alarms;
- d. failing to evacuate and/or hindering in the evacuation of others; and
- e. the use of fire escapes during a "non-emergency" (Residence Hall Handbook, Pg. 27)



Fire Safety Report Log

The following table indicates the fire statistics for each on-campus housing facility over the last three years.

On-campus Student Housing	Date	Time	Cause Of Fire	Injuries	Deaths	Property Damage
113 W. Julia Martin (Freshmen Apartments)	11/01/15 Reported: 11/02/15	9:00 PM 8:26 AM	Unintentional - A minor fire outside apartment building 113 (West Julia Martin) in the back seat of a vehicle. The cause of fire was undetermined	0	0	\$0 - 99
Roskie Hall - 12th Ave/ Service Rd.	10/21/15 Reported: 10/22/15	9:00 PM 11:20 AM	Intentional - Poster located in 2nd floor stairwell had a one inch, triangular burn at bottom middle of sign.	0	0	\$0 - 99
Roskie Hall - 12th Ave/ Service Rd.	08/14/15 Reported: 08/14/15	8:00 AM 3:56 PM	Intentional - Burn holes in ceiling tiles of 6th Floor Teen Pods. Specific Date of incident is unknown	0	0	\$0 - 99
East Julia Martin (Freshmen Apartments)	03/01/15 Reported: 03/03/15	8:00 PM 9:43 AM	Intentional - Freshman Apartment 101A had outside door decoration that was half burned.	0	0	\$0 - 99
Johnstone – W. Harrison Street	02/02/15 Reported: 02/03/15	8:10 PM 10:32 AM	Intentional - Burnt corner of a poster in 2nd Floor main stairwell of Pryor Wing.	0	0	\$0 - 99
Langford Hall – W. Harrison St.	12/04/14 Reported: 12/05/14	7:30 PM 12:37 PM	Intentional - A small explosion in a resident room as a result of a flammable substance from an aerosol can being exposed to an open flame from a BIC lighter.	2	0	\$10,000 – 24,999
Johnstone – W. Harrison Street	11/09/14 Reported: 11/10/14	1:45 PM 7:53 AM	Intentional - Resident had poster on his door with a burned corner.	0	0	\$0 - 99
Madison Hall – N 45.666215/W 111.055284	07/02/14 Reported: 07/03/14	11:15 PM 12:29 PM	Unintentional - Pizza boxes in kitchen oven caught fire. Residents put it out with the fire extinguisher.	0	0	\$0 - 99
Quad B – W. Cleveland St.	04/27/14 Reported: 04/28/14	7:55 PM 4:22 PM	Unintentional - Residents put hot coals in dumpster after BBQ event and caught the dumpster on fire melting the dumpster lid.	0	0	\$0 - 99
South Hedges Hall – 12th Ave.	02/12/14 Reported: 02/12/14	8:00 AM 9:02 AM	Intentional - 11th Floor SE Bathroom, Poster Burned	0	0	\$0 - 99
South Hedges Hall – 12th Ave.	11/18/13 Reported: 11/18/13	7:20 PM	Intentional - Burnt poster, burnt door, burnt paper in fire extinguisher box, burn marks on ceiling – 11 th Floor	0	0	\$0 - 99
Langford Hall – W. Harrison St.	11/03/13 Reported: 11/03/13	7:30 PM	Unintentional - Stovetop Fire	0	0	\$0 - 99
Quad F – W. Cleveland St.	10/04/13 Reported: 10/04/13	6:00 PM	Intentional - Two residents burned a piece of paper in the hallway.	0	0	\$0 - 99
Roskie Hall - 12th Ave/ Service Rd.	04/01/13 Reported: 04/01/13	8:40 PM	Intentional - Ceiling Burn Marks – 3 rd Floor	0	0	\$0 - 99

On-campus Student Housing	Date	Time	Cause Of Fire	Injuries	Deaths	Property Damage
Roskie Hall - 12 th Ave/ Service Rd.	02/07/13 Reported: 02/07/13	9:10 AM	Intentional - Ceiling Burn Marks in stairwell -8/9 th Floor	0	0	\$0 - 99
Roskie Hall - 12 th Ave/ Service Rd.	01/27/13 Reported: 01/27/13	7:30 PM	Intentional - Ceiling Burn Marks – 3 rd Floor	0	0	\$0 - 99
Roskie Hall - 12 th Ave/ Service Rd.	01/25/13 Reported: 01/25/13	8:30 AM	Intentional - Singed bulletin board – 3 rd Floor	0	0	\$0 - 99

Fire Safety System

Below is a list of on campus residential buildings and their current fire/life safety status.

Building Name	Fire Alarm System	Fire Sprinkler System	Standpipes
Branegan Court	X		
East Julia Martin (Freshmen Apartments)	X		
Gallatin Hall (Headwaters Suites)	X	X	X
Grant Chamberlain	X		
Hannon Hall	X	X	
Hapner Hall	X	X	
Hedges North Hall	X	X	X
Hedges South Hall	X	X	X
Jefferson Hall (Headwaters Suites)	X	X	
Johnstone Center	X	X	X
Langford Hall	X	X	X
Madison Hall (Headwaters Suites)	X	X	
McIntosh Court	X	X	
Nelson Story	X	X	X
Paisley Court	X		
Peter Koch	X	X	X
MSU Quads	X	X	
Roskie Hall	X	X	X
West Julia Martin	X		
West Side Houses (Single Family Housing Complex)	X		
South Street Residence	X		

Fire Drills

The Higher Education Act (HEA) defines a fire drill as “A supervised practice of a mandatory evacuation of a building for a fire.”

Academic and Administrative Facilities

Within Academic and Administrative Facilities, fire drills are conducted yearly. Fire drills are announced and assist in the educational process for students and staff alike. In 2015 the following fire drills were conducted:

Date	Time	Hall	Type of Alarm	Cause
3/6/15	1:00pm	ASMSU Daycare	General	Pull Station- Scheduled Fire Drill
5/13/15	1:30pm	McCall	General	Pull Station- Scheduled Fire Drill
5/13/15	11:30am	AJM Johnson	General	Pull Station- Scheduled Fire Drill
5/14/15	11:00am	Black Box Theater	General	Pull Station- Scheduled Fire Drill
5/21/15	11:30am	Sherrick	General	Pull Station- Scheduled Fire Drill
5/21/15	11:30am	Marsh Lab	General	Pull Station- Scheduled Fire Drill
5/26/15	3:30pm	Renne Library	General	Pull Station- Scheduled Fire Drill
5/26/15	11:00am	Taylor	General	Pull Station- Scheduled Fire Drill
5/27/15	1:00pm	CBB	General	Pull Station- Scheduled Fire Drill
5/27/15	11:00am	Herrick	General	Pull Station- Scheduled Fire Drill
5/28/15	9:00am	Plant Growth	General	Pull Station- Scheduled Fire Drill
5/29/15	1:00pm	Linfield	General	Pull Station- Scheduled Fire Drill
6/4/15	3:00pm	Romney	General	Pull Station- Scheduled Fire Drill
6/4/15	9:00am	Leon Johnson	General	Pull Station- Scheduled Fire Drill
6/9/15	9:00am	Safety & Risk Mgt.	General	Pull Station- Scheduled Fire Drill
6/10/15	11:00am	Plant Bioscience	General	Pull Station- Scheduled Fire Drill
6/10/15	9:00am	Montana	General	Pull Station- Scheduled Fire Drill
6/10/15	11:30am	Traphagen	General	Pull Station- Scheduled Fire Drill
6/11/15	11:00am	Cheever	General	Pull Station- Scheduled Fire Drill
6/12/15	2:00pm	VCB	General	Pull Station- Scheduled Fire Drill
6/17/15	10:00am	Gaines	General	Pull Station- Scheduled Fire Drill
6/17/15	9:00am	Cooley Lab	General	Pull Station- Scheduled Fire Drill
6/18/15	12:00pm	Hamilton	General	Pull Station- Scheduled Fire Drill
6/18/15	3:00pm	Animal Bio	General	Pull Station- Scheduled Fire Drill
6/18/15	1:30pm	Tietz/ARC	General	Pull Station- Scheduled Fire Drill
7/2/15	1:15pm	Haynes Hall	General	Pull Station- Scheduled Fire Drill
7/10/15	9:00am	H&PE Health Center	General	Pull Station- Scheduled Fire Drill
7/22/15	9:00am	Culbertson	General	Pull Station- Scheduled Fire Drill
7/28/15	9:00am	Alumni Foundation Bldg.	General	Pull Station- Scheduled Fire Drill
7/29/15	1:00pm	Wilson	General	Pull Station- Scheduled Fire Drill
7/29/15	11:30am	Reid	General	Pull Station- Scheduled Fire Drill
7/29/15	11:30am	Howard	General	Pull Station- Scheduled Fire Drill
8/10/15	9:30am	Cobleigh	General	Pull Station- Scheduled Fire Drill
8/10/15	9:00am	Roberts	General	Pull Station- Scheduled Fire Drill
8/10/15	10:00am	EPS	General	Pull Station- Scheduled Fire Drill
8/11/15	10:30am	Johnson Family Livestock	General	Pull Station- Scheduled Fire Drill

Residence Life

Within the residence halls, fire drills are conducted in each building at the beginning of each academic period. Fire drills are scheduled with staff and unannounced to the general public. These drills assist in the educational process for students and staff alike. In 2015 the following fire drills were conducted:

Spring 2015 Residence Life Student Fire Drills

Date	Time	Hall	Type of Alarm	Cause
2/2/2015	6:00pm	Freshman Apartments	General	Pull Station- Scheduled Fire Drill
2/2/2015	6:25pm	North Hedges	General	Pull Station- Scheduled Fire Drill
2/2/2015	6:40pm	Gallatin	General	Pull Station- Scheduled Fire Drill
2/2/2015	6:50pm	Jefferson	General	Pull Station- Scheduled Fire Drill
2/2/2015	6:50pm	Madison	General	Pull Station- Scheduled Fire Drill
2/2/2015	7:05pm	South Hedges	General	Pull Station- Scheduled Fire Drill
2/2/2015	7:20pm	Roskie	General	Pull Station- Scheduled Fire Drill
2/2/2015	7:43pm	Johnstone	General	Pull Station- Scheduled Fire Drill
2/2/2015	8:00pm	Langford	General	Pull Station- Scheduled Fire Drill
2/2/2015	8:19pm	Hapner	General	Pull Station- Scheduled Fire Drill
2/2/2015	8:33pm	Hannon	General	Pull Station- Scheduled Fire Drill
2/2/2015	8:45pm	Quads - All	General	Pull Station- Scheduled Fire Drill

Summer 2015

Date	Time	Hall	Type of Alarm	Cause
6/2/2015	3:45pm	Roskie	Supervisory	Pull Station - Fire Drill
6/2/2015	4:32pm	Gallatin	Supervisory	Pull Station - Fire Drill
6/2/2015	4:50pm	Jefferson	Supervisory	Pull Station - Fire Drill

Fall 2015 Residence Life Student Fire Drills

Date	Time	Hall	Type of Alarm	Cause
9/14/2015	6:06pm	Freshman Apartments	General	Pull Station - Scheduled Fire Drill
9/14/2015	6:35pm	North Hedges	General	Pull Station - Scheduled Fire Drill
9/14/2015	6:52pm	Gallatin	General	Pull Station - Scheduled Fire Drill
9/14/2015	6:54pm	Jefferson	General	Pull Station - Scheduled Fire Drill
9/14/2015	6:55pm	Madison	General	Pull Station - Scheduled Fire Drill
9/14/2015	7:11pm	South Hedges	General	Pull Station - Scheduled Fire Drill
9/14/2015	7:26pm	Roskie	General	Pull Station - Scheduled Fire Drill
9/14/2015	7:42pm	Langford	General	Pull Station - Scheduled Fire Drill
9/14/2015	8:00pm	Johnstone	General	Pull Station - Scheduled Fire Drill
9/14/2015	8:15pm	Hapner	General	Pull Station - Scheduled Fire Drill
9/14/2015	8:32pm	Hannon	General	Pull Station - Scheduled Fire Drill
9/14/2015	8:48pm	Quads	General	Pull Station - Scheduled Fire Drill



Family and Graduate Housing

Tenants are instructed to follow the **Exit Drills in the Home** (E.D.I.T.H) procedure, which is endorsed by the National Fire Protection Association (NFPA). Information is distributed to each tenant during their individual orientation meeting, then revisited annually with each household during the week of welcome (1st week in September) and reiterated during our Safety Fair (2nd week in September).



Fire Evacuation Procedures

Fire alarms alert community members of potential hazards, and community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Community members should familiarize themselves with the exits in each building. Fire drills are mandatory and failure to participate in fire drill is subject to disciplinary action.

When a fire alarm is activated, the elevators in most buildings will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in an elevator, push the emergency phone button. The emergency phones in elevators on campus typically ring to 994-2121, MSU PD Dispatch or to a security desk.

Residence Life

Resident Advisors explain the evacuation procedures to residents at the first floor meeting of each academic year, including discussion of evacuation plans posted at each floor exit door. Residents are directed to exit through the nearest safe exit route/stairwell, and are informed of the exterior hall meeting location for students.

Students are required to evacuate any residence hall immediately upon the sound of an alarm and may not re-enter until authorized by University personnel.

Assuming there is no visible smoke or flames during an evacuation, Resident Advisors will conduct a facilities sweep of the floor, keying into each resident room and checking all common areas, to insure that the resident evacuation is complete.

During the alarm, front desk personnel document the fire alarm and evacuation

progress. Residence Life Senior Staff members facilitate the fire panel and direct residence life staff during the alarm.

Residents are not permitted to re-enter until Residence Life staff, fire department personnel, and/or University Police give authorization.

Family and Graduate Housing

Tenants are instructed to evacuate their apartment and call 911 if they hear an alarm or see smoke or fire.

Fire Safety Education and Training

Residence Life

All residence halls are equipped with portable fire extinguishers and Resident Advisors attend and complete live-fire extinguishing training and fire evacuation simulation each academic year.



Students in the residence halls are provided with the housing requirements set forth in Section 110.00 and instructed on evacuation procedures as noted in Section 510.00.

Family and Graduate Housing

Check-in Appointment - Tenants are required to attend a check-in appointment within one week of their move into their apartment. During this meeting, tenants are given the following instructions. These are ongoing throughout the year,

dependent on when the tenant(s) obtains housing.

- If an alarm is audible, vacate the building immediately in a safe manner,
- If smoke or fire are visible, dial 911 immediately and report visible fire/smoke
- Tenants are encouraged and instructed to practice E.D.I.T.H.

Fire Safety Brochure (September 1-15) - A fire safety brochure is delivered to all tenants during our week of welcome. This provides information for new tenants and a refresher for existing tenants. Details are listed below:

E.D.I.T.H (Exit Drills in the Home) – education materials provided by NFPA (National Fire Protection Association) are provided to the tenants.

Family & Graduate Housing Safety Fair – Held within first two weeks of fall semester, the Annual Safety Fair is an event for all tenants of Family & Graduate Housing. Fire safety is featured, along with a variety of other safety related topics (bicycle safety, household safety/security, neighborhood crime reporting, fire extinguisher training, personal safety, etc.)

All Family & Graduate Housing Apartments are equipped with portable fire extinguishers and Community Assistants

attend and complete live fire extinguisher training.

Fire Log

The Fire Log includes date, time and location of fire reports and the nature of the fire for the most recent 60 day period.

The [MSU fire log](#) is accessible online and hard copies are available at the Residence Life Office during normal business hours.

Fire Safety Improvement Plans

Residence Life – University Housing will continue its current practices and will periodically reassess the success of its current policies in promoting fire safety.

Family and Graduate Housing - Staff will conduct additional programming on fire safety when the annual fire extinguisher inspections are conducted. An additional brochure is now being distributed in the housing unit that promotes [Exit Drills in the Home \(E.D.I.T.H.\)](#).



References

MSU Sexual or Violent Offender List

The federal Campus Crimes Prevention Act, enacted on October 28, 2000, requires registered sex offenders to provide notice, as required under State law, of each institution of higher education where they are employed or enrolled; (2) States must make this information available to a law enforcement agency where the institution of higher education is located; and (3) institutions of higher education must advise the campus community where the information on registered sex offenders can be obtained.

The people on the following list were affiliated with MSU and were registered with the Montana Department of Justice as sexual or violent offenders for reporting year 2015. To search the current names of offenders for sexual offender pictures and additional information, go to <https://app.doj.mt.gov/apps/svow/search.aspx>.

Name	Affiliation	Offender Type	Address	City
LeGrande, Dallas	Student - Mechanical Engineering	Sexual	571 Red Barn Dr	Belgrade
Sandoval, Joshua	Student - University Studies	Violent	614 S 11th	Bozeman
Shull, Taylor	Student - Chemical Engineering	Sexual	2246 Buckrake Ave	Bozeman
Wheeler, Kyle	Staff - Residence Life / University Food Service	Sexual	1605 W. Durston #43 / 2111 Highland Ct.	Bozeman

For more information on sexual and violent offenders in Montana, visit the [Montana Department of Justice Sexual or Violent Offender Registration](#).