**College of Letters and Science Mac printer install instructions.**
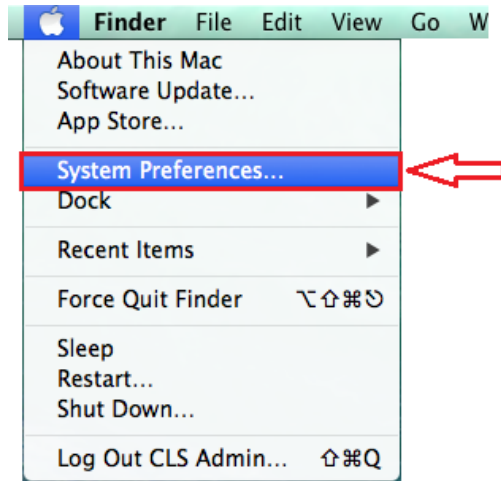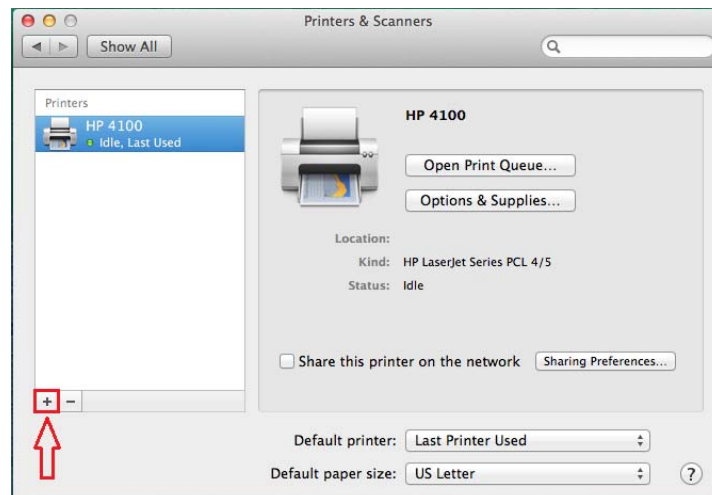
**Step 1:** Click the Apple menu ( ) and then click "**System Preferences…**"



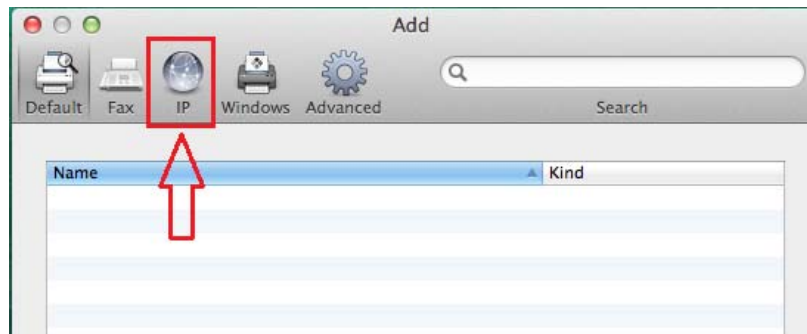**Step 2:** Click the "**Printers & Scanners**" icon.
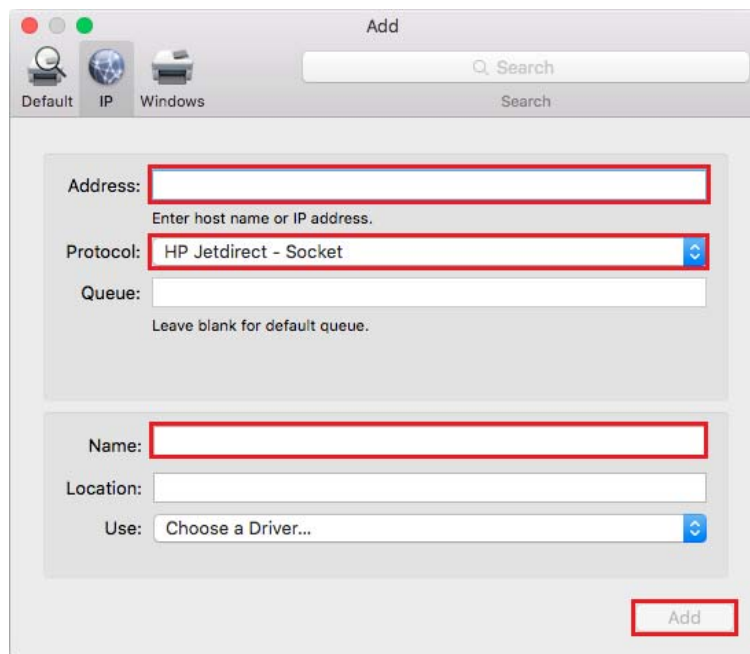


**Step 3:** Click the "**+**" symbol on the left side under the printer list.

**Step 4:** Click the "**IP**" menu item on the top of the window.



**Step 5:** Ensure the "**Protocol**" is set to "**HP Jetdirect - Socket**" then in the "**Address**" box enter the printer name found labeled on the printer (PRINTER_NAME.MSU.MONTANA.EDU). You can then enter a printer description in the "**Name**" box so you can identify this printer when you will need to print.



**Step 6:** Once the printer finishes installing, the printer will be listed indicating it is correctly installed.