
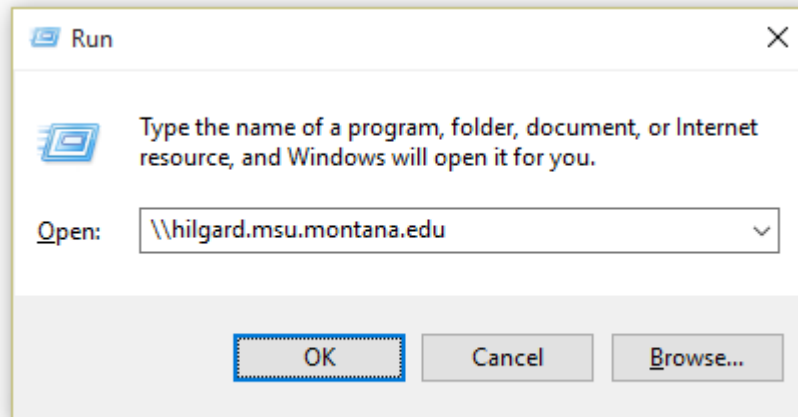
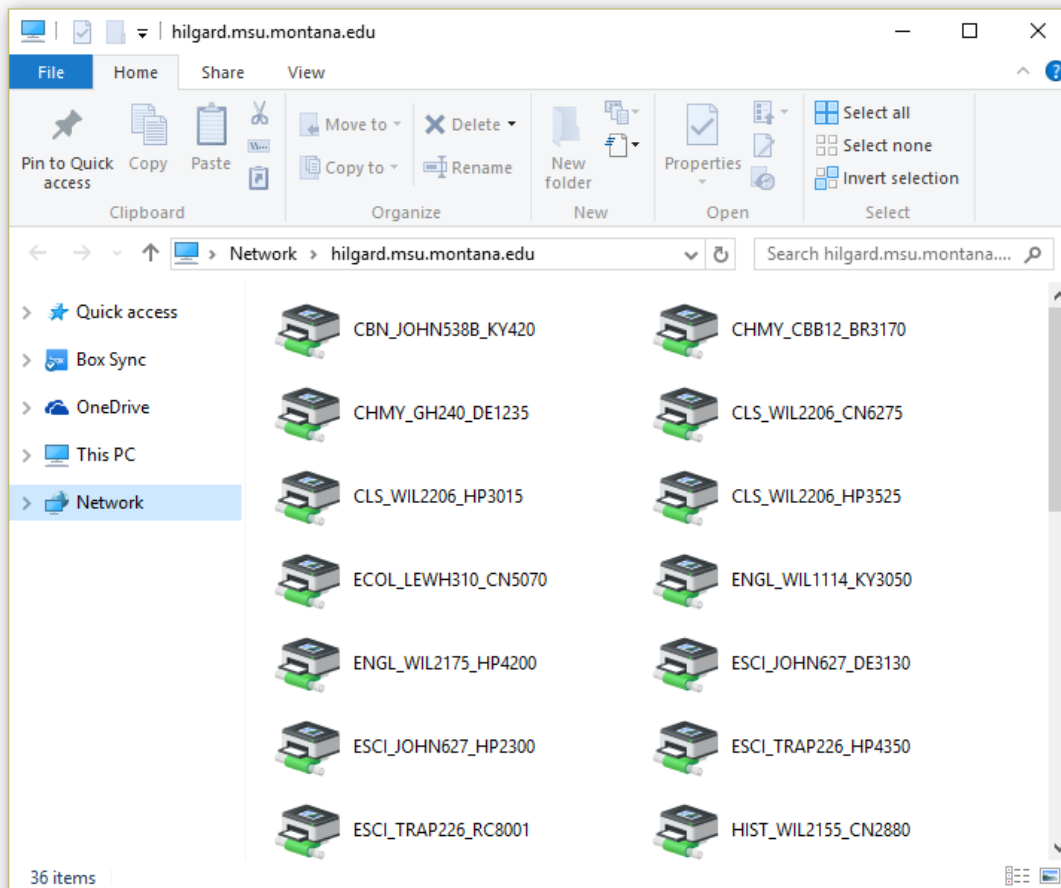


College of Letters and Science Windows 7 - 10 printer install instructions.

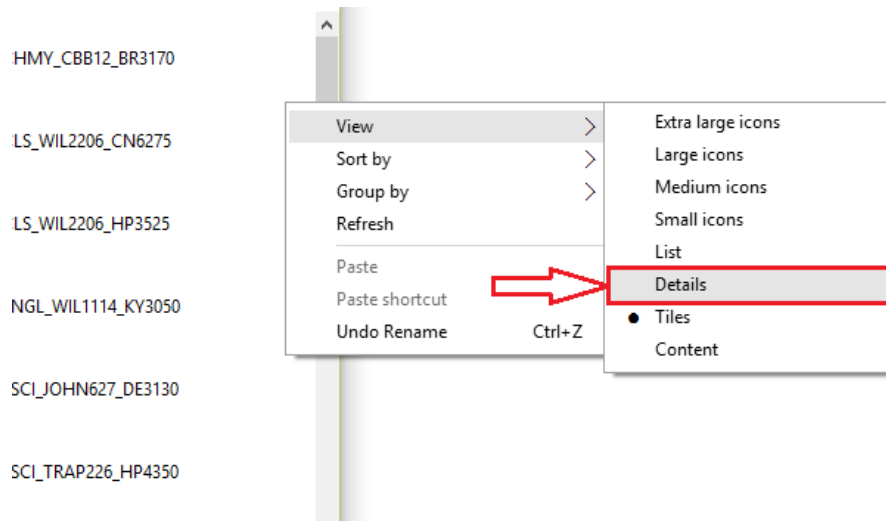
Step 1: Simultaneously press with Windows key  on your keyboard and the letter “R”. In the text box, enter without quotations “[\\hilgard.msu.montana.edu](https://hilgard.msu.montana.edu)” then press **OK**.



Step 2: A window similar to this one will appear listing the department printers.



Step 3: Right click in the empty space in the window making sure not to click one of the printers. Select “View” then “Details”.



Step 4: You should now have a detailed view of the printers including their location. You can now double click on the printer you wish to install. The first part of the printer name is the department, followed by the building code, room number and finally the printer model.

Name	Type	Comments
CBN_JOHN538B_KY420	Share	CBN JOHN 538B KY420
CHMY_CBB12_BR3170	Share	CHMY CBB 12 BR3170
CHMY_GH240_DE1235	Share	CHMY GH 240 DE1235
CLS_WIL2206_CN6275	Share	CLS WIL 2206 CN6275
CLS_WIL2206_HP3015	Share	CLS WIL 2206 HP3015
CLS_WIL2206_HP3525	Share	CLS WIL 2206 HP3525
ECOL_LEWH310_CN5070	Share	ECOL LEWH 310 CN5070
ENGL_WIL1114_KY3050	Share	ENGL WIL 1114 KY3050
ENGL_WIL2175_HP4200	Share	ENGL WIL 2175 HP4200
ESCI_JOHN627_DE3130	Share	ESCI JOHN 627 DE3130

Step 5: Once the printer finishes installing, the printer status window will appear and this will confirm the printer is correctly installed.

