ACADEMIC MISCONDUCT NOTIFICATION*

INSTRUCTOR____________________________ DATE OF INCIDENT__________________

COURSE NAME & #__________________________________________________________________________

STUDENT INVOLVED:
Name: ___________________________________________________  GID# _____________________________

NATURE OF VIOLATION (Include a brief description of the incident):
€ Cheating
€ Falsification/fabrication
€ Tampering
€ Plagiarism
€ Facilitation academic misconduct
€ Multiple submission
€ Other academic misconduct

Incident discussed with student? Yes_______ No_______ If No, why?
Witnesses? Yes_______ No_______ If Yes, name(s):

Was a copy of the Academic Misconduct Notification provided to the student? Yes_______ No_______

Instructor’s academic sanction [e.g. “F” grade or “0” score, etc.]
€ oral reprimand;
€ written reprimand; [copy attached]
€ an assignment to repeat the work or an alternate assignment;
€ a lower grade or failing grade on the particular assignment or test; grade assigned_______
€ a lower grade or failing grade in the course; grade assigned_______
€ recommend additional sanctions _____________________________________________________________

_____________________________________________________________________________________

Instructor’s Signature      Date

OFFICE USE ONLY

COPY DISTRIBUTION:
€ Instructor
€ Student
€ Department Head/Director
€ Provost
€ Dean of Students (recommend additional sanctions only)

*Refer to Part 400.00 of MSU Student Conduct & Instructional Guidelines & Grievance Procedures

Dean of Students 5/19/10