

Deans' Council

Minutes: April 9, 2013

1:30 – 3:00 pm

President's Conference Room

Martha Potvin

Kenning Arlitsch

Kregg Aytes Harry Benham

Matthew Caires

Nancy Cornwell Erica Dungan

Brett Gunnink

Robert Hietala

Jeff Jacobsen

Ron Larsen

Tom McCoy

Helen Melland Ian Godwin

John Neumeier

Nicol Rae

Lynda Ransdell Robert Carson

I. Call to order

II. Approval of Minutes

Minutes unanimously approved as distributed.

III. Information/Announcements

- A. ADVANCE Data Charrette on April 9, 2013 at 3 p.m., Leigh Lounge: Data from the campus climate survey will be presented.
- B. Deans' Council Representatives on other Councils: The Provost will be requesting volunteers to represent the Deans' Council on other councils and committees.
- C. Shelley McKamey – MOR Strategic Plan (10 minutes): The Museum of the Rockies (MOR) became a part of MSU in 1957 and developed 501(c)3 status in 1965. 85% of the MOR income is from private funds. MOR is a strong component of MSU's outreach mission. The staff are open to collaborations, integration and partnerships with faculty and programs in the Colleges. Please let Shelley know if you have an interest or need that could be met by a collaboration with the Museum.
- D. Kim Obbink – Funding for Development of Online Programs: Kim will be releasing a Request for Proposals for developing new online programs or individual courses for the third time. The funds can be used for development and faculty stipends. Deans are asked to prioritize the College requests. The deadline is May 10.

IV. Topics for Discussion:

- A. Material Science Ph.D. – Martha Potvin: The proposal has been approved by the Graduate Council, Faculty Affairs Committee and Faculty Senate. The proposal now includes a business plan. Moved and seconded, the motion to approve the Material Science Ph.D. program passed Deans' Council unanimously.
- B. Process in Event of Student Death – Matt Caires: The notification process in the event of a student death was presented for review and input. It has been updated given the President's desire to be involved and changes to units and structure at MSU. Deans asked that they and the appropriate Department Head be notified immediately. The question was raised about whether a similar process existed for untimely faculty and staff deaths. Dennis Defa will be consulted.

- C. Classroom Committee Process – Walt Banziger: The Committee oversees the classroom condition inventory and the design guidelines. This information, as well as the committee charge and the membership can be found on the website: <http://www.montana.edu/opa/coms/class.html>. Deans are notified of projects in their areas by being copied on the committee's meeting announcements and agendas. Deans are encouraged to provide input and recommend faculty, staff or students for the committee membership.
- D. KPI Data Overview – Chris Fastnow (if time): Postponed.
- E. Internationalization Laboratory – Norm Peterson (20 min @ 2:40): MSU is participating in a multi-year program with the ACE Internationalization Lab to promote best practices with respect to comprehensive internationalization. It is a four stage process: 1) self-evaluation and benchmarks; 2) establishing student learning outcomes; 3) developing an action plan; and 4) site visit by an external review team. The Office of International Programs hopes to present final plans by mid-November. Deans will be asked to engage in the process at the appropriate time.

Next Meeting: May 14, 2013; 1:30-3:00 p.m.