

Deans' Council

Minutes: October 8, 2013

2:00 – 3:30 pm

President's Conference Room

Martha Potvin
Kenning Arlitsch
Kregg Aytes
Matthew Caires
Anne Camper

Nancy Cornwell
Glenn Duff
Brett Gunnink
Robert Hietala
Ron Larsen

Ilse-Mari Lee
Helen Melland
Bob Mokwa
Nicol Rae
Lynda Ransdell

I. Call to order

II. Approval of Minutes

Minutes unanimously approved as distributed.

III. Information/Announcements

A. Follow up from University Council

- a. Stay at Work/Return to Work Policy. The new policy is on the website. It would match employees with jobs they can do as they recover from injuries.
- b. Environmental Health and Safety Policy. The new policy is on the website.

B. Updates from Other Councils – None.

IV. Items for Approval

A. IMID-Microbiology Departments merger. Approved by CPC and Faculty Senate after concerns about which Role and Scope document would be used and which College would certify degrees. The name of the new department will be Microbiology and Immunology. Moved, seconded and unanimously approved. The merger will go to the Board of Regents for approval next.

B. Gerontology certificate program. Discussion postponed.

V. Topics for Discussion

- A. Daniel Adams re: IAAS Project Plan. Daniel presented Institutional Audit and Advisory Services' plan to evaluate and improve processes at MSU in FY2014. IAAS does assurance/audit work, advisory and investigative projects with most projects taking about three months. They plan to look at ITC, the Budget Office, Scholarships, the PCard process, NCAA/Athletics compliance, information security and compensation, among others, in FY14.
- B. Bob Mokwa asked everyone to review the email from OCHE on performance based funding and to participate in the upcoming focus groups.

Next Meeting: November 5, 2013; 1:30-3:30 p.m.