Deans’ Council
Minutes: Friday, March 28, 2014
1:30 – 3:00 pm
President’s Conference Room

Martha Potvin  Glenn Duff  Helen Melland
Kenning Arlitsch  Brett Gunnink  Bob Mokwa
Kregg Aytes  Robert Hietala  Nicol Rae
Matthew Caires  Karlene Hoo  Lynda Ransdell
Nancy Cornwell  Ilse-Mari Lee  Renee Reijo Pera
David Singel  Ronald Larsen  Martin Teintze
Megan Bergstedt  Shelley McKamey

I. Call to order

II. Approval of Minutes - Were unanimously approved

III. Topics for Discussion:

A. Information Security Overview (Rich Shattuck): The main focus is to protect the university. Enterprise Security Group: Rich Shattuck, CFO; Justin van Almelo, Security Analyst; and Brandon Hardon – Web Security Analyst


ii. Impacts of Data Breaches – time, money reputation (have breach insurance)

iii. Past breaches – 200+ hours of staff time; $$$; now public record

iv. What Identity Finder Does: 1. Helps faculty and staff find sensitive data; 2. Helps faculty and staff delete or move files containing sensitive data; 3. Searches for SSN; credit card numbers; bank acct nos.; birthdates; GIDs.

v. What Identity Finder does NOT do: 1. It does not copy your files!; 2. It does not delete, move or modify your files unless you ask it; 3. It does not make your files available to others; 4. It does not scan networks shares; 5. It does not scan emails – unless saved locally.


vii. As of March 27: 1. 609 MSU computers have been scanned by Identify Finder.; 2. 556 have contained sensitive data; 3. 20,651,154 pieces of sensitive data have been discovered; 4. 1,718,219 of those have been SSNs; 5. 12,735,138 of those pieces of sensitive data have been protected by faculty and staff using Identity Finder.

viii. Resources: www.montana.edu/itcenter/; www.montana.edu/itcenter/identifyfinder/
www.montana.edu/itcenter/safecomputing; www.montana.edu/knox/; itsecurity@montana.edu; helpdesk@montana.edu.

IV. Items for Approval

A. Center for Mental Health Research & Recovery; will be approved next Deans’ council meeting on April 8; will have full discussions about proposals at next Senate meeting. Matt Caires made motion to table until next meeting. The motion was carried and approved.

B. Academic Strategic Plan http://www.montana.edu/provost/strategic-plan.html

A motion was made to table for agenda on April 8. Motion was carried and approved.

V. Information/Announcements

A. Follow up from University Council – policies are on the legal counsel website.

B. Updates from Other Councils
   a. JedCampus Initiative – Lindsay Murdock introduced Dr. Brian Kassar (psychologist – Jed Campus/Health Matters & the Suicide Prevention Task Force) working to support students with emotional wellbeing and counseling.

C. Update on Faculty Searches: Dean’s should provide their requests for hires for 2014-15 by March 31.

D. Activity Insights Update: Takes quite bit of time; will do another debrief with Chris Fastnow.

E. Post Retirement Contracts – notified by Commissioner’s office to follow board policies; cannot do anything without board approval – formal requests are needed in advance of appointments.

F. Retreat Dates? (Energy tour dates are firm)

G. Mission Review - VPs will come up with the narrative. Goal: a draft to members before the April 8th Deans’ Council meeting.

H. Merit – evaluations of faculty and merit determinations for TT and NTT faculty should be done by the end of semester; The Provost will speak to Faculty Senate about a salary plan for TT faculty for 2014-15. Data will be available in a couple weeks.

I. Board agenda items – Academic items? Let Martha know as soon as possible.

J. Norm Peterson retiring – the Provost chose a search firm. Ilsa-Mari Lee is the Chair; need job description to give to search consultant – the Provost will advertise the position at the associate provost level. Timeline for starting date is August 1st. Invitations will go out Monday to the search committee members.

Other: Faculty development search – applications under review – 25 people applied. Timeline: Meeting on Monday to make the short list, contact references, finalist at end of April.

2:52 PM the meeting adjourned.

Please Note: Next Meeting: Tuesday, April 8th, 1:30-3:00pm; PCR