

Deans' Council

Minutes: Tuesday, April 8, 2014

1:30 – 3:30 pm

President's Conference Room

Martha Potvin
Kenning Arlitsch
Kregg Aytes
Matthew Caires
Nancy Cornwell
David Singel

Glenn Duff
Brett Gunnink - Jeff Hayes
Robert Hietala
Karlene Hoo
Ilse-Mari Lee
Ronald Larsen

Helen Melland
Bob Mokwa
Nicol Rae
Lynda Ransdell
Renee Reijo Pera
Martin Teintze
Shelley McKamey

Others in attendance:

Terry Leist
Megan Bergstedt
Chris Fastnow
Ian Godwin

-
- I. Call to order**
 - II. Approval of Minutes:** Minutes unanimously approved as distributed
 - III. Topics for Discussion:**
 - A. MSU Council and Committee Representation: Please inform the Provost if you wish to remain on or serve on a different MSU Council.
 - i. Outreach and Engagement
 - ii. Research
 - iii. Planning – Nicol Rae
 - iv. Budget – Nancy Cornwell
 - v. Convocation
 - vi. Other
 - IV. Items for Approval**
 - A. Academic Strategic Plan: <http://www.montana.edu/provost/strategic-plan.html>
Moved, seconded and unanimously approved.
 - B. Mental Health (attachment provided): Moved, seconded and unanimously approved.
Comments: well received at faculty senate – inspiring.
 - V. Information/Announcements**
 - A. Follow up from University Council: none
 - B. Update on Faculty Searches:
 - a. Nancy Cornwell updated her division.
 - b. Ron Larsen stated that for the Material Science position there were 182 applicants. There are six finalists.
 - c. Nicol Rae provided information on the search a Microbiology Department Head.

- d. The Provost announced that the search committee Chair for Associate Provost Office of International Programs is Isla-Mari Lee. Sharon Stoneberger will be providing staff support for the search. April 18th is target date for first committee meeting. Comments are welcome.
 - e. Matt Caires: Office of Institutional Equity Staff (Diane Letendre position). There is ongoing discussion about the structure of this position.
 - f. Terry Leist: VP of student success search went well. Chris Kearns will provide a nice bridge between academic and student affairs and faculty.
- C. Activity Insights Update: Ian Godwin provided an update. Activity Insights was open for business on January 7, 2014. Merging with FAD created some problems; Improving documentation.
- This tool has had limited use in some colleges. Will update webpages for faculty; Overnight feed updates daily; Scholar-works compatible; Departments must use Activity Insights for annual evaluations and merit decisions.
- D. Mission Review: Last update was in 2010; response needs to be quick due to short deadline.
 - E. Retreat Dates: Please reserve July 23 and July 31; Shannon will set up meeting requests for tentative hold. Please forward general ideas to the Provost.
 - F. Peace Corps: Career fair – Handouts presented to Deans. Please try to get faculty involvement.
 - G. Faculty senate leadership: moving policies into a new policy manual; looking for input to policy statement. The Deans discussed Ron Larsen’s annual review draft.
 - H. Performance funding: A new process will be approved at the next May BOR meeting.

Meeting Adjourned at 3:00pm

Please Note: Next Meeting: Tuesday, May 13, 1:30-3:00pm; PCR