

Deans' Council

Agenda: Tuesday, February 10, 2015

1:30 – 3:00 pm

President's Conference Room

Martha Potvin x

Kenning Arlitsch

Kregg Aytes

Matthew Caires

Nancy Cornwell x

David Singel x

Shelly McKamey x

Charles Boyer x

Brett Gunnink x

Robert Hietala x

Karlene Hoo x

Ilse-Mari Lee x

Ronald Larsen x

David Di Maria x

Helen Melland x

Michael Reidy x

Nicol Rae x

Lynda Ransdell x

Renee Reijo Pera x

Martin Teintze x

Other participants: Ian Godwin, Brian Rossman (for Kenning Arlitsch), Aaron Grusonik (for Matt Caires), Megan Bergstedt, Jeff Bader, Kathy Attebury, Terry Leist, Chris Fastnow.

I. Call to order: 1:31 p.m.

II. Approval of Minutes: Ilse-Mari Lee moved to accept, Helen Melland seconded, approved.

III. Topics for Discussion:

- A. Update on JAGS Policy review: A review of policies under consideration was discussed. No questions were received.

IV. Items for Approval

- A. New Building Energy Systems Minor: Nancy Cornwell expressed concern regarding courses in A & A that are required for the minor regarding course overload and financial impact of adding extra sections. Brett Gunnink reviewed individual courses for requirements of the minor and/or corresponding major(s). The proposal has been returned for discussion between the College of Engineering and College of Arts and Architecture. The proposal will be sent forward to the March, 2015 Deans Council as an action item.
- B. Review of Voting Members and additions from the Honors College and Graduate School: Nic Rae moved to admit the Deans of the Honors College and Graduate School as voting members, Brett Gunnink, seconded, passed. The recommendation will go forward to the President.

V. Information/Announcements

- A. Performance Funding: Kathy Attebury/Terry Leist/ Chris Fastnow. A discussion of information that will be presented to the March Board of Regents was undertaken. Chris Fastnow and Terry Leist outlined the metric for determining performance funding, goals for the University and distribution of funds. The model will be reviewed in two year increments. Campus wide input is being solicited. Kathy asked for the group to review the information on the Board of Regents site and provide input as to the weight of measurements.
- B. Activity Insights Reporting Capabilities: Ian Godwin. The system was reviewed and a discussion of data entry was undertaken. The reporting side of the system is being underused and the Deans were asked to discuss with the Department Heads to eliminate

redundancy of data entry. The Deans have access to a variety of reports regarding their respective College in addition to customized and ad hoc reports.

- C. Honorary Degree: Bridget Kevane. The Honorary Degree committee honors someone from the community and/or state and the committee is finding that the guidelines for nominating a candidate are not being fully followed and nominations are not coming through as expected. The committee has developed a checklist for documentation and supporting materials. The committee is asking for Dean's assistance to increase nominations and the quality of nominations. The next call for nominations will go out in March for December commencement and the nominations for May commencement will go before the Board of Regents March meeting.
- D. Main Street Montana: Renee Reijo Pera: OCHE has asked for a monthly report on what the University is doing on Main Street Montana.
- E. Reminder that there is a state contract with United Van Lines and should be used as much as possible for relocation of new employees.
- F. NWC UU Accreditation report was received with a favorable review.

Meeting adjourned at: 2:52 p.m.

Please Note: Next Meeting: Tuesday, March 10, 2015: 1:30-3:00pm; PCR