**Deans’ Council**

**Agenda: Tuesday, November 10, 2015**

**2:00 – 4:00 pm President’s Conference Room, Montana Hall**

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| Voting Members | | | | | |
| x | Martha A. Potvin |  | Charles Boyer – COA | x | Helen Melland – CON |
| x | Kenning Arlitsch – Library | x | Brett Gunnink – COE | x | Randy Babbitt – Faculty Senate |
| x | Kregg Aytes – JJCBE |  | Robert Hietala – GC | x | Nicol Rae- CLS |
| x | Matthew Caires – VPSS Designee | x | Alison Harmon - EHHD | x | Bill Shields – COAA |
|  | Renee Reijo Pera – VPR |  | Karlene Hoo – Graduate School | x | Ilse-Mari Lee – Honors College |
|  | Other Members | | | | |
| x | Ronald Larsen – Associate Provost |  | Martin Teintze – WWAMI |  | Shelly McKamey - MOR |
| x | David Di Maria – Associate Provost | x | David Singel – Associate Provost |  | Kim Obbink – Extended University |
|  | Other Participants in Attendance | | | | |
| x | Chris Fastnow | x | Deb Barkley | x | Brenda York |
| x | Tony Waller |  |  |  |  |

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1. **Call to order:** 2:03 pm
2. **Approval of Minutes from October 13, 2015, Helen Melland moved to approve, Ilse-Mari Lee, seconded, approved.**
3. **Information/Announcements:** 
   1. Veteran Student Mentoring: Brenda York: An overview of the pilot program with JJCBE was given. The mentors are volunteers with workload units from the college assigned. The mentors are imbedded in the college and can provide frequent interaction. Veterans Services will provide a breakdown of Veteran Students in each college.
   2. Identify Finder and LANDesk: Jerry Sheehan: Thirty percent of administrative units have been installed with Identify Finder and of those 65 million pieces of personal information with 20% being social security numbers have been found. The next step is a communication to be sent out campus wide regarding greater participation.
   3. Diplomacy Lab Project Call for Spring 2016: Tony Waller: MSU was named a Diplomacy Lab University by the US Department of State this past summer. An overview of the program was given. An accepted project can be made a part of coursework and submitted to the Department of State for review. It was suggested that the project list be circulated from the Office of Academic Affairs.
   4. Board of Regents Deadlines: There is a proposal before OCHE to change the submission process for Board items. A brief overview of the proposed changes was given.
   5. Deans’ Follow-up Retreat: An update on the agenda for the December 14, 2015 retreat was given.
4. **Additional Topics:** 
   1. Next week is International Education week: A celebration of international students
   2. All day workshop on 11/11 on Avalanche safety.
   3. Non tenure track contract has been ratified by the Union and will go before the Board at the November meeting.

**Please Note: Next Meeting December 8, 2015 President’s Conference Room**