**Deans’ Council**

**Agenda: Tuesday, June 14, 2016**

**2:00 – 4:00 pm President’s Conference Room, Montana Hall**

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| Voting Members |
| x  | Martha A. Potvin - Provost | x | Charles Boyer – COA  | x | Helen Melland – CON  |
| x | Kenning Arlitsch – Library  |  | Brett Gunnink – COE  | x | Randy Babbitt – Faculty Senate  |
| x | Kregg Aytes – JJCBE  | x | Robert Hietala – GC  | x | Nicol Rae- CLS |
| x | Matthew Caires – VPSS Designee  | x | Alison Harmon - EHHD |  | Bill Shields – COAA |
| x | Renee Reijo Pera – VPR | x | Karlene Hoo – Graduate School | x | Ilse-Mari Lee – Honors College |
|  | Other Members |
| x | Ronald Larsen – Associate Provost | x | Martin Teintze – WWAMI | x | Shelly McKamey - MOR |
|  | David Di Maria – Associate Provost | x | David Singel – Associate Provost  |  | Kim Obbink – Extended University |
|  | Other Participants in Attendance |
| X | Deb Barkley | x | Megan Bergstedt | x | Chris Fastnow |
| x | Sara Rushing | X | Mike Babcock | x | Jessi Smith |

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1. **Call to order: 2:02 pm**
2. **Approval of Minutes from May 10, 2016: Ilse-Mari moved to approve, Kregg Aytes seconded, approved.**
3. **Topics for Discussion:**
	1. **Faculty Handbooks Policies:**
		1. **Academic Freedom: Helen Melland moved for approval, Nic Rae seconded, approved.**
		2. **Ethical and Professional Standards: Helen Melland moved for approval, Ilse-Mari Lee seconded, approved.**
		3. **Emeritus Faculty: Nicol Rae moved to table policy and return to JAGS, Alison Harmon seconded, approved.**
		4. **Corrective Action: Kregg Aytes moved for approval, Alison Harmon, seconded with minor edits, approved.**
4. **Information/Announcements:**
	1. **Faculty Modified Duties: Sara Rushing, Jessi Smith; Discussed the proposed policy to include cost sharing from Deans and Academic Affairs.**
	2. **Budget Process Feedback: Megan Bergstedt: Base budget requests and funding considerations will be looked at in Fall with one-time-only fund pool requests in the Spring.**
	3. **Orientation: David Singel: Discussed the stronger emphasis on academic affairs and shifting the emphasis to Degree Works. Requested feedback after orientation sessions and a reminder of participation at the welcome and parent reception.**
5. **Additional Topics:**
	1. **What a Dean needs to know: Deb Barkley: Family Medical Leave Act (FMLA) and Americans with Disabilities Act (ADA) were presented with resources for properly administering.**
6. **Adjourned: 3:50 pm**
7. **Please Note: Next Meeting July 12, 2016, President’s Conference Room**