

UTEC Meeting
April 23, 2014, Reid 223

PRESENT: Judge Vaughn, Amanda McCarthy-Rogers, Lynda Ransdell, Tobin Stewart, Cyndi Meldahl, Katherine Will, Christine Lux, Jioanna Carjuzza, Carl Igo, Tracy Dougher, Steve Holmgren, Peter Tillack, Bill Freese, Walter Fleming, Lidia Haughey, Jayne Downey, Alyson Wynhoff Olson, Tobin Stewart, Micki MacGregor

Welcome by Jayne Downey

UPDATES:

Dean Ransdell indicated she attended a meeting in Helena for Chapter 57 revisions. Items discussed:

1. Input on the proposal to revise regulations for **TEACHER LICENSURE** - making it easier for MSU to determine who is licensed.
2. Counselor K-12 Education and **INDIAN EDUCATION FOR ALL** - providing an opportunity for Tribal Colleges and reservation communities to have the right to decide who is licensed under Indian Education
3. **DUAL ENROLLMENT** to meet the needs of schools, the state is considering eliminating the major/minor for those in dual enrollment. No decision made yet but MSU, UM, Northern, Western expressed concern.
4. OPI is considering that **PROFESSIONAL DEVELOPMENT** will be awarded only through PD events and not through the colleges. Universities were concerned about this issue, as it appears that courses will not be considered professional development

Discussion:

Steve: Who would provide PD if it is not through higher education institutions

Lynda: They are moving away from courses as professional development

Jayne: Maybe RESAs

Kathryn: What is the source that is requesting this change

Lynda: unknown

COMMON CORE INVENTORY FOR OPI:

Jayne indicated she had talked with Peter in Modern Languages regarding common core and asked him to share. Peter said he was unclear about what we are asking people to do – mainly about clarifying what OPI wants through the Department of Education and what is being asked on questionnaires. He identified websites on common core for English, language and literacy and anchor standards. Modern Languages has three sections and they will each develop forms for two courses in each section that address common core.

Jayne wanted the group to know we will focus on completing the common core inventory fall semester.

Allyson from English indicated they are teaching reading and writing for secondary and they are focusing on lesson planning with common core - making sure students understand the common core, use it with unit plans and articulating what is missing and expanding on the core. Their class has a face book page they access for professional English teachers & students are hearing both sides of the conversation—pros & cons of common core.

ACCREDITATION PROCESS:

2008 was the last accreditation process – only three people in the group were here during that process. Together we need to understand the big picture and what each program needs to provide.

Accreditation by the State of Montana - in Oct 2015 the State will have an onsite visit, review our documents, talk to us and our students, partner school district administrators and teachers to assess if what we say on paper is really happening. If we do not have State accreditation then our students can't be licensed in Montana.

National Accreditation

Valuable process because we bring in people from across country to verify what we are doing. Currently we are accredited by TEAC but TEAC has merged with CAEP. We have a choice to go under the Legacy TEAC or new CAEP standards. The Department of Education faculty voted unanimously to seek accreditation with CAEP. There will be a site visit in 2015 and we will have time to phase in the 5 standards – Can we meet the “gold standard”? Can we provide evidence that our graduates improve student learning. At MSU we will be identifying ways to document the “gold standard” because Montana student test score and teacher evaluations are never compared.

5 CAEP STANDARDS:

Standard 1: Content and Pedagogical Knowledge
Standard 2: Clinical Partnerships and Practice
Standard 3: Candidate Quality, Recruitment, & Selectivity

Standard 4: Program Impact
Standard 5: Provider Quality, Continuous Improvement, & Capacity

Accreditation Teams in the department

1. Data team 4 faculty & staff and 3 doc students working with data
2. State Accreditation 6 faculty and 2 doc students - this team will run data this summer and begin planning in fall semester. The team will spend October and November working with UTEC members. A draft will be completed mid spring semester 2015 and the final submitted in Aug 2015. The state will visit in Oct 2015.
3. Educational Leadership team 5 faculty and 2 doc students
4. National Accreditation 5 faculty and 2 doc students – this team is starting this semester to determine how to meet the five standards. A draft is due in Nov 2014 to CAEP.

This is a big task but will we will break it up in doable chunks and hopefully in meaningful ways.

Jayne passed out documents to each UTEC program sharing what was turned in for 2008 Accreditation for the State. The Green document has the state standards for each program and ALL are under revision right now. The white document is the report written by your department addressing the state standards.

Accreditation Discussion:

- *College of Art just went through accreditation—they are confident that their information will be useful in developing their report.*
- *Some of the evidence provided were syllabi— if you indicate that a standard is met in the course, then a current syllabus needs to be provided. (Syllabi will need to specifically address the standard so instructors will need detailed syllabi as documentation) This will be an important piece if we site syllabi as evidence. These will be hyperlinked through the report.*
- *How is evidence offered? Syllabi, detailed lesson assignments, student assignments and rubrics. When we met last time we provided assignments, rubric and samples from students... (Carl-maybe a low and a high student example?) Is this representative of students? Let's think about this and how we want to offer evidence. Are syllabi viewed as weak without student evidence?*

- *Since College of Art has just done accreditation, does that mean we still need this accreditation? Yes for teacher certification*
- *Music has 10 courses - if we turn in fewer syllabi and provide substantial assignments is that acceptable - YES*
- *Bill – we provide the student examples as well*
- *Steve – Chemistry does not keep student exams – can we provide a sample exam & the scores for the students?*
- *Lidia - Tech Ed and Ag Ed overlaps – do we both provide documentation? Yes The Anchor is the standard – if there is overlap that is ok – yes both can provide documentation.*
- *Carl - Do we have the provost and president onboard because there may be reluctance to give this information?*
- *Provost Potvin is on board – she encouraged us to go with CAEP – we will be looking to the provost for financial support as well because this goes across all UTEC departments.*
- *Allyson - When will the state standards be available?*
- *Jayne – The revisions go to the Board of Public Instruction in July, so shortly after.*