

**REQUEST FOR OFFERING INDIVIDUAL PROBLEMS AND  
RESTRICTED ENTRY CARD**



Montana State University  
Office of the Registrar

The Department/School of \_\_\_\_\_ requests permission to offer the  
following **INDIVIDUAL PROBLEM** during the \_\_\_\_\_ term \_\_\_\_\_

**FOR:** \_\_\_\_\_  
Student's Last Name First Name Middle Initial

**Student ID#:** \_\_\_\_\_

Subject Abbr.	Course Num.	Section Num.	Title of Problem*	Credits**	Instructor's Name
			_____	_____	_____

\*Only generic title "Individual Problems" will appear on student's permanent record.

\*See below for required documentation.

\*\*Be specific as to the number of credits; do not list as 1-5.

Circle One:

Summer term only: F6 I6 L6 All

**APPROVED:**

\_\_\_\_\_  
Department Head or Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Instructor's Signature

Fill out in duplicate; take both requests to the department offering the course for approval. If approved by the department head, the student may then register for the individual problems by bringing the original form to the registrar's office or the registration site. Turn a copy into the department.

**\*REQUIRED DOCUMENTATION**

Requests by students for Individual Problems must be accompanied by a written proposal describing the exact activities to be engaged in for the credits. The proposal must be presented to the instructor for review. If approved by the instructor, a statement must be attached by the instructor indicating the process to be used for evaluation of the student's achievement and assignment of grade. Such documentation will be retained in the departmental office and must be available to the college dean, or Vice President of Academic Affairs upon request.