



LIFE Scholars

Learning Is For Everyone

Student Application Packet

2019-2020



Dear Applicant,

Thank you for your interest in applying to be a student in the MSU LIFE Scholars program. Our goal is to provide you with a fully inclusive college experience where you will have the opportunity to become a lifelong learner, develop self-determination to achieve your personal and professional goals, make friends to expand your social networks, explore careers and get a meaningful, competitive job after graduation.

Every applicant must be at least 18 years of age, identified as an individual with an intellectual and developmental disability, have completed all high school requirements, and most importantly, have a strong desire to go to college! If this is YOU, then please complete this application packet to the best of your ability.

Applications will be reviewed on an ongoing basis. To ensure a successful college experience for all LIFE Scholars, student enrollment each year will be limited 10 new students.

Included with this packet is an overview of the LIFE Scholars program, as well as a list of estimated costs and fees. Additional program information is available at www.montana.edu/ehhd/lifescholars/.

If you have any questions, please contact:

Christy Sofianek

MSU LIFE Scholars Director

christy.sofianek@montana.edu

406.994.3114

We look forward to receiving your application and hope to welcome you into the MSU community!

Sincerely,

The MSU LIFE Scholars Team

MSU LIFE Scholars Program Overview

As a land grant university, Montana State University is committed to widening access to higher education and ensuring equality of opportunity for all; committed to inclusion, social justice, equity, and diversity by creating and sustaining an environment that welcomes, respects and nurtures all students, staff, faculty and community; and believes that a more diverse and inclusive institution will contribute to the highest level of excellence that ultimately benefits the entire university community toward becoming outstanding citizens and leaders in local to global communities. As part of that commitment, the university has launched the LIFE (Learning Is For Everyone) Scholars program. The Mission of this program is to “*educate and provide students with intellectual and development disabilities a fully inclusive post-secondary education.*”

Learning Outcomes

Students will:

1. Become lifelong learners and develop self-determination to achieve individual life goals.
2. Gain knowledge by enrolling in courses that interest them and explore careers by working in internships.
3. Expand social networks and develop authentic peer relationships through engagement in the campus community.
4. Earn a LIFE Scholars Certificate by completing all program requirements.
5. Obtain meaningful, competitive employment upon graduation.

LIFE Scholars Program Details

LIFE Scholars is a three-year, non-degree certificate program. The curriculum consists of three main domains: academics, campus engagement and career development. Students audit or take classes for credit to gain knowledge in their areas of interest, engage in extra-curricular campus activities to develop social networks, and participate in internships to develop job skills and explore careers. Self-determination is woven into each aspect of the curriculum as students set goals for their learning, choose which courses to take, make decisions about joining clubs or attending events and learn how to advocate for themselves. LIFE Scholars direct their college experience with support from staff and peers. The primary role of LIFE Scholars staff is to facilitate and support the inclusion of students into classes, campus activities and work opportunities. A *MSU LIFE Scholars Certificate* is awarded upon successful completion of program requirements and presented during the MSU graduation ceremony.

LIFE Scholars Program Student Eligibility

Students must be a minimum of 18 years of age, have completed all high school requirements, be identified as an individual with an intellectual and developmental disability, and have a strong desire to attend college.

ACADEMICS: Students audit 1-4 courses per semester. Classes may be taken for credit, if warranted. Academic accommodations are provided by the Office of Disability Services. Additional modifications and support are provided by LIFE Scholars staff and peer partners. LIFE Scholars are matched with peer partners who provide academic support to help students meet the requirements of a course. Partners typically attend class with the student and may assist with note taking, class participation or in class assignments. Peer partners may also support students in completing required out of class assignments.

CAMPUS ENGAGEMENT: LIFE Scholars are encouraged to get involved in all aspects of the campus community. They are matched with peer partners who facilitate engagement in campus activities. Peer partners and students may have a weekly coffee date, make plans to attend campus events together or be workout buddies at the gym. Monthly social events are also planned through the LIFE Scholars program.

CAREER DEVELOPMENT: Students rotate through three different campus internships to explore careers and gain job skills during their last year of the program.

Montana State University LIFE Scholars Certificate

The MSU LS Certificate will be awarded to students upon successful completion of the requirements in academics, campus engagement and career development, as well as self-determination and independent living. Students will be expected to demonstrate satisfactory progress in each of the five categories of their individual action plans. Satisfactory progress will be assessed using a proficiency scoring scale.

Length of program: 3 years

- Students may complete the program in as few as 2 years and a maximum of 4 years.

Minimum Academic Credit Requirements: 20 (14 academic + 6 internship credits)

Minimum Campus Engagement Hours: 60

Academic Career Pathway Courses

Students identify a career pathway through the STAR Person-Centered Planning process.

Students select four or more courses identified in their program of study. 1 foundation course is recommended.

Minimum required credits: 12

Electives

Students select a minimum of two 1-credit activity classes or other classes of interest.

Minimum required credits: 2

Career Development

Students participate in three, 10-week internship rotations.

Students attend the daily Project SEARCH Employability Skills class.

Students complete a final capstone project.

Minimum required credits: 6

Campus Engagement

Students engage in a minimum of 10 activities semester.

Students document engagement on the LS blog 10 times per semester.

Minimum required hours: 60

Self-determination and Independent Living

Students identify individual goals through the STAR Person-Centered Planning process.

Co-curricular Learning

Students may participate in supplemental learning opportunities.

Minimum required hours: N/A

STUDENT ADMISSIONS PROCESS

1. Students must complete an application packet that includes the following:

- Completed and Signed Application
- Student Inventory (pages 9-10)
- Parent / Guardian Inventory (pages 11-12)
- Documentation of disability (one or more of the following):
 - Individualized Education Plan (IEP)
 - Personal Support Plan (PSP)
 - Other
- Postsecondary Program Records, if applicable
- MSU Immunization Documentation (pages 13-15)
- 2 Letters of Recommendation
 - One Personal Letter
 - One Professional (non-relative) Letter
 - Letters must include the name and contact information of person writing the letter and the relationship to applicant
- Current Student Photograph

2. **Students must submit a \$30 non-refundable check made out to MSU and the completed application packet to:**

**MSU LIFE Scholars
College of Education, Health & Human Development
C/O Christy Sofianek
311 Reid Hall
P.O. Box 172940
Bozeman, MT 59717-2940**

3. A selection committee will review the applications and invite eligible applicants and their parents or guardians to campus for an interview.

5. Applicants will be notified of the acceptance decision by mail.

Information on orientation and registration will be sent after students are accepted into the program. Students beginning in the fall 2019 should plan to attend the July orientation session.

Enrollment is limited to 6-10 new students each year.

**LIFE Scholars Application**Term of enrollment: Fall Spring Year _____**PERSONAL INFORMATION**

Name: First _____ Middle _____ Last _____

Social Security Number: _____

Mailing Address: _____

Telephone: _____ Student Cell Phone: _____

Email: _____

Birthdate: _____ Country of Citizenship: _____

If not a U.S. citizen, are you a permanent resident of the U.S.? Yes NoStudent is his/her own guardian Yes No***PARENT CONTACT INFORMATION**

Name: _____ Relationship: _____

Address: _____

Phone: _____ Email: _____

*** GUARDIAN CONTACT INFORMATION (if different from parent)**

Guardian's name: _____ Relationship: _____

Address: _____

Phone: _____ * Email: _____

EDUCATION HISTORY (include high school(s) and colleges or universities)

Name of School	City, State	Dates Attended	Graduation Date or Reason for Leaving

Name of diploma or certificate received: _____

Date received: _____

MSU SAFETY AND SECURITY INFORMATION

1. Have you ever been convicted of a felony? (Please include instance of deferred sentencing)? Yes No

A felony in Montana State law is defined as a crime for which more than one year in prison may be imposed.

If yes, please explain: _____

2. Have you ever been subjected to court-ordered confinement for threatening or causing physical or emotional injury to persons or property? Yes No

If yes, please explain: _____

3. Have you ever been disciplined by, suspended from, or placed on probation at any educational institution for nonacademic reasons? Yes No

If yes, please explain: _____

4. Have you ever been required to register as a sexual or violent offender? Yes No

If yes, please explain: _____

If you answered yes to any of these questions, you may be asked by MSU to provide additional information, which will be reviewed to ensure campus safety.

SUPPORT SERVICES

Student receives support or services from: (Please check those that apply and indicate if you are on a waiting list for services.)

MT Vocational Rehabilitation (VR)

MT Developmental Disabilities Program (DDP)

Supplemental Security Income (SSI)

Social Security Disability Insurance (SSDI)

Other _____

Did you participate in general education classes during high school? Yes No

If yes, please list inclusive classes:

Please describe your academic strengths and challenges.

How do you think you learn best?

Please describe any accommodations used in school.

Are there any assistive tools that you use regularly? Yes No

If yes, please explain:

WORK HISTORY

Volunteer (V) Paid (P)	Name of Employer or Organization	Job Title	Job Duties	Start-End Dates

Have you received job coaching during your work experience? Yes No

Have you ever been fired from a job? Yes No

If yes, please explain: _____

Have you ever quit a job? Yes No

If yes, please explain: _____

Have you ever had difficulty getting along with a supervisor, co-worker or customer on a job?

Yes No

If yes, how did you handle that? _____

Please list how you are currently occupied (school, work, volunteer, support services activities, etc.):

ACTIVITY	TIME (Day of week, Hrs.)	Provider (if applicable)

VOLUNTARY INFORMATION

Gender: Female Male Self Identify _____

Have either of your parents or guardian(s) completed a bachelor's degree? Yes No

If so, is this a degree from Montana State University in Bozeman? Yes No

Please indicate if you are:

Hispanic or Latino

Black or African American

American Indian or Alaska Native

Asian

Native Hawaiian or other Pacific Islander

White

Race/Ethnicity unknown

Other (please specify) _____

SIGNATURE (required)

This application for admission is not legally binding.

I certify that the information submitted in this application is true and complete. If I enroll at Montana State University, I agree to pay to the University all tuition, fees, fines, and debts that I may incur by the assigned due dates. If I fail to make acceptable payment arrangements to bring my account current, Montana State University will take action against me to collect any unpaid debts including withholding of registration and transcript(s) and assignment of the debt for collection. I understand that I will then be responsible for paying the principal plus collection agency fees of a maximum of 33% of my delinquent account balance, including costs, expenses and reasonable attorney's fees necessary for the collection of my delinquent account. Collection accounts are reported to one or more of the national credit bureaus.

Applicant's Signature: _____ **Date:** _____

Legal Guardian or Conservator (if applicable): _____

Name of person assisting student with the application: _____

Relationship to student: _____ **Date:** _____

STUDENT QUESTIONNAIRE

The LIFE Scholars program is designed as a three-year, non-degree certificate program. Scholars audit classes, but may choose to take classes for credit, if appropriate. Please indicate your preference.

- Audit classes
- Take classes for credit
- I don't know

Why do you want to be a MSU LIFE Scholar?

What classes are you interested in taking?

What social activities, clubs or events are of interest to you?

What are your future career goals after college? *(What type of job would you like?)*

How do you want to be employed in the community upon completion of your college experience?

Full-time Part-time (16+ hrs./week)

What are your future living goals? *(Do you want to live on your own, with a roommate or your family?)*

Please use this space to share anything else about yourself that you'd like us to know.

**MSU LIFE Scholars
Student Inventory**

Applicant's Name: _____ Date: _____

How well do you know your skills? Please rate yourself and tell us how you do in the following areas.

- 1 = I need total support.**
- 2 = I need some support.**
- 3 = I am independent.**

				Comments
Academics				
Read	1	2	3	
Write	1	2	3	
Basic Math	1	2	3	
Money	1	2	3	
Take notes in class	1	2	3	
Study and homework skills	1	2	3	
Communication / Social Skills				
Introduce yourself	1	2	3	
Follow directions	1	2	3	
Follow a schedule	1	2	3	
Show up on time	1	2	3	
Communicate what you need	1	2	3	
Engage in a conversation	1	2	3	

Accept feedback	1	2	3	
Disagree politely	1	2	3	
				Comments
Technology				
Phone - Make calls, answer the phone, take messages	1	2	3	
Send and receive texts	1	2	3	
Use social media (FB, snapchat, etc.)	1	2	3	
Computer – search the web, email, create documents	1	2	3	
Type	1	2	3	
Transportation / Navigation				
Use Public Transportation	1	2	3	
Navigate places (campus)	1	2	3	
Ask for directions or help	1	2	3	
Set up rides, read bus schedule	1	2	3	
Make plans and go places with friends or family	1	2	3	
Careful around strangers	1	2	3	
Hygiene and Grooming				
Take a bath or shower every day and use deodorant	1	2	3	
Brush teeth daily	1	2	3	
Keep your hair clean and neat	1	2	3	
Dress for the weather	1	2	3	

**MSU LIFE Scholars
Parent or Guardian Personal Support Inventory**

Applicant's Name: _____ Date: _____

Name of person completing form: _____ Relationship to Applicant: _____

Please use the following scale to represent the applicant's skill level in each area.

1 = Needs complete assistance

2 = Needs some assistance

3 = Total independence

	1	2	3	Comments
Academics				
Reading				
Writing				
Basic Math				
Money				
Note Taking				
Study / Homework Skills				
Communication / Social Skills				
Introduces self				
Follows directions				
Follows a schedule				
On Time				
Communicates needs appropriately				
Engages in conversation				
Accepts feedback				
Disagrees politely				

	1	2	3	Comments
Technology				
Phone etiquette – make calls, answer phone, take messages				
Send and receive texts				
Appropriate use of social media (FB, snapchat, etc.)				
Computer – search the web, email, create documents				
Typing				
Transportation / Navigation				
Uses Public Transportation				
Navigate places (campus)				
Asks for directions or help				
Handles logistics of transportation (sets up rides, looks at bus schedule)				
Arranges outings				
Uses caution with strangers				
Hygiene and Grooming				
Toileting needs				
Daily Bath / showering with deodorant use				
Brushes teeth daily				
Maintains clean and neat hair				
Appropriate dress for season				

IMMUNIZATIONS

Montana State University requires all students to meet the following immunization requirements before registering for classes.

REQUIRED IMMUNIZATIONS

1. MMR (measles, mumps, and rubella)

- Students need to submit official documentation showing two MMR vaccinations that meet the following requirements:
 - Two doses started after 12 months of age
 - Must be at least 28 days between dose 1 and 2
 - Can be combined or individual vaccines
 - The second dose must be after 1980
 - Students can have titers to prove immunity to measles, mumps, and rubella in place of MMR vaccination records.

Examples of Official Documentation

- Immunization record from doctor's office
- State certificate of immunizations
- High school transcript including immunizations
- Military immunization record
- Yellow immunization card
- Childhood immunization booklet
- Lab results of titers showing immunity to measles, mumps, and rubella
- UHP - Medical Services immunization form to be completed by a health care provider

2. **Tuberculosis Screening**

- Please read and complete the Tuberculosis Screening Form and return with application.

RECOMMENDED VACCINATIONS (Discuss with your health care provider)

- Tetanus, Diphtheria and Pertussis (TDAP)
- Hepatitis A
- Hepatitis B
- Polio. Student complies if primary series completed (2 oral Polio or 3 intramuscular vaccinations)
- Meningococcal Meningitis
- Human Papillomavirus Vaccine (HPV2 or HPV4)
- Influenza (annually)
- Varicella (chicken pox)



MSU University Health Partners Immunization Record

MSU-Bozeman PO Box 173260
 Bozeman, MT 59717-3260
www.montana.edu/health

Telephone: (406) 994-2311
 Fax: (406) 994-2504
 E-mail: immune@montana.edu

SECTION - I

Student's Name:	Date of Birth:	Student ID#:
Address:	Phone Number:	Parent name:

SECTION - II

Required Vaccines	Month, Day and Year of Each Dose		
MMR	1	2	
28 days apart for students born after January 1, 1957			

**Tuberculosis Screening Form ~See form. Testing may not be required~

See our website for more immunization details

SECTION - III

Elective immunizations	Month, Day and Year of Each Dose				
	1	2	3	4	5
Meningococcal(MCV) ACYW- 135					
Meningococcal B					
Tetanus, Most Recent (circle which one) Tdap or Td					
Hepatitis A					
Hepatitis B					
Human Papilomavirus (HPV)					
Varicella					
Last Flu Shot					
Pneumococcal 23 (PCV) or Prevnar 13 (circle the one given)					

TO BE FILLED OUT BY HEALTH CARE PROVIDER

Medical Professional's Official Name:	Office Stamp:
Medical Professional's Official Signature:	
Date Signed:	

Rev. 9/2017



TUBERCULOSIS SCREENING FORM

MSU- Bozeman PO Box 173260
 Bozeman, MT 59717-3260
www.montana.edu/health

Telephone: (406) 994-2311
 Fax: (406) 994-2504
 E-mail: immune@montana.edu

Please complete form & send or bring into the University Health Partners before registration.

Student's Name:	Date of Birth:	Student ID #:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address:	Phone number:	Today's Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Past History:

- Have you lived in any of the following countries for six months or more?**

Afganistan, Bangladesh, Bolivia, Brazil, Cambodia, China, Congo, Ethiopia, Ghana, India, Indonesia, Kazakhstan, Kenya, Mongolia, Mozambique, Myanmar, Namibia, Nepal, Nigeria, Pakistan, Peru, Philippines, Republic of Korea, Russian Federation, South Africa, Tajikistan, Thailand, Uganda, United Republic of Tanzania, Viet Nam, Zambia, Zimbabwe
(Sources: WHO Report 2014: Global Tuberculosis Control, P. 9, Table 2.1 listing "High TB Burden Countries, and MSU Statistics.)

Yes No
- Have you used intravenous drugs or had a history of alcoholism?**

YES NO
- Do you have cancer, Leukemia, kidney disease, Diabetes, AIDS/HIV or take immunosuppressive medications such as prednisone?**

YES NO
- Have you been in close contact with someone with Tuberculosis?**

YES NO
- Have you resided, worked or volunteered in a prison, homeless shelter, hospital, nursing home or other long-term treatment facility?**

YES NO

If you answered -yes- to any of the above questions. Please complete the rest of the form.

Because you answered -Yes- to one or more of the above questions, you are required to have a PPD skin test before you register for classes at MSU-Bozeman. This PPD must be completed within the 12 month period before your class start date. You can receive the PPD skin test from your local healthcare provider or at MSU UHP Medical Services.

Did you receive BCG? (Vaccination for Tuberculosis often given in foreign countries) YES NO

TB Skin Test	
Date PPD Applied:	Medical Professional's Office Stamp:
Date PPD Read:	
Size of Induration: mm	
Medical Professional's Official Name:	Medical Professional's Official Signature:
<input type="text"/>	<input type="text"/>

Rev. 3/2018

MSU LIFE SCHOLARS ESTIMATED PROGRAM COSTS

The anticipated costs for MSU LIFE Scholars includes MSU tuition and fees, a LIFE Scholars program fee, supplies and optional meal plan. **Students are required to provide their own technology.** The costs listed do not include any applicable course or online learning fees. Student payment options may include private pay, scholarships, grants, vocational rehabilitation benefits and social security work incentives. The LIFE Scholars program intends to apply for the designation of a Comprehensive Transition Program (CTP), which would allow students to apply for federal financial aid. If interested in financial aid or student scholarships, please send inquiries to LIFE Scholars Director, Christy Sofianek.

2018/2019 STUDENT COSTS	MSU 3 credits (1 class)	MSU 6 credits (2 classes)	MSU 9 credits (3 classes)
MSU Tuition	\$706.80	\$1,413.60	\$2,120.40
MSU Fees	\$163.80	\$240.00	\$735.19
Student Access Fee	\$418.99	\$418.99	\$0 *
LIFE Scholars Program Fee - \$1000/yr.	\$500	\$500	\$500
Books/Supplies	\$50	\$100	\$150
MSU Student ID card -one time only	\$15	\$15	\$15
New Student Fee - one time only	\$90	\$90	\$90
Meal Plan - optional	-	-	-
TOTAL COST – 1 semester	\$ 1,944.59	\$2,777.59	\$3,610.59
TOTAL COST – 2 semesters	\$3,789.18	\$5,445.18	\$7,121.18

LIFE Scholars Student Access Fees

*When a student takes 7 or more credits, the Student Access Fee is included in the MSU fees.

Students registered for less than 7 credits are responsible for paying this fee.

ASMSU Fees - Access to the gym	\$113.24
Health / Dental Fees - Access to campus clinic	\$ 227.00
Athletic Fee - Access to sporting events	<u>\$ 78.75</u>
Total	\$418.99

LIFE Scholars Program Fee – Provides funds for monthly peer partner events, peer tutor training, regular meeting supplies, student accommodations

Meal Plan Pricing

25 meals	\$225
50 meals	\$425
75 meals	\$581.25
100 meals	\$700

Student Technology – All students are required to bring technology of their choice (iPad, smartphone, tablet, etc.) to campus on a daily basis.