

EHHD Course Load Reduction Worksheet

This form is to be completed by the PI *after* a grant has been awarded. Provide the following information about the course load being reduced with grant funding.

Faculty requesting buyout:	
MSU GID:	
Grant Name:	
Grant index number:	
Grant end date:	
Course Rubric and Number:	
Course Title:	
# Credits:	
Semester:	
10% AY salary:	
Amount budgeted in your grant for this buyout:	
Proposed Instructor:	

Approval – Once signed please give to EHHD HR Officer

Dept. Head

Date