**Emergency Contacts:**
- University Police: 406.994.2121
- Medical/Fire/Emergency: 911
- VOICE Center 24/7 Support Line: 406.994.4111
- HAVEN Center 24/7 Support Line: 406.994.7069
- Counseling & Psychological Services: 406.994.4531
- Office of the Dean of Students: 406.994.2826
- Bozeman Deaconess Hospital: 585-5000

**VOICE Center**
- Sexual Assault Reporting
- When in doubt, a CSA crime should be reported.
- When in doubt, a CSA crime should be reported.
- All MSU faculty and staff have been given the duty of reporting incidents of sexual misconduct.
- This means CSAs need to properly classify the incident.
- Sexual misconduct involving a sexual assault.
- Any campus employee.

**Lost and Found**
- MONTANA STATE UNIVERSITY
- Office of Emergency Management

**The Clery Act**
- In 1986, Jeanne Clery was raped and murdered in her dorm room by another student she did not know. In 1990, Congress approved the Crime Awareness and Campus Security Act, later renamed the Clery Act, which took effect in 1991.

**Campus Crime Data**
- Colleges and Universities inform their campus communities by sharing select crime statistics required under the Clery Act. This information is included in the MSU Annual Security and Fire Safety Report located at: montana.edu/reports/security.pdf

**Who is a CSA?**
- A member of the campus police or security department
- Responsible for campus security, but not a campus police officer
- Designated by the institution to receive a crime report
- Someone with significant responsibility for student and campus activities

**CLERY ACT CRIMES**

#### Primary Crimes
- Murder/Non-negligent Manslaughter
- Negligent Manslaughter
- Sexual Assault (Clery & Title IX)
  - Rape
  - Fondling
  - Incest
  - Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson

#### Arrests & Referrals
- Drug Law Violations
- Liquor Law Violations
- Weapons Law Violations

#### 2013 Clery Additions
- Dating Violence
- Domestic Violence
- Stalking

**HATE CRIMES:** Any of the above offenses and incidents of Larceny-Theft, Simple Assault, intimidation or Destruction/Damage/Vandalism of Property which were motivated by bias (race, gender, religion, ethnicity, sexual orientation, gender identity, national origin, disability).
What Information Must I Collect?

- On campus
- On campus student housing facility
- On campus public property adjacent to & accessible from campus
- Non campus property or building owned or controlled by the institution or a recognized student organization
- Date & time incident occurred
- When the person reported it to you
- Detailed location (inside building, outside building, cross streets, etc.)
- Detailed description (nature of the crime)
- Identities of any known suspects or witnesses

Don’t forget to include...

- Date & time incident occurred
- When the person reported it to you
- Detailed location (inside building, outside building, cross streets, etc.)
- Detailed description (nature of the crime)
- Identities of any known suspects or witnesses

Mandatory Crime Reporting Options

If you are a student CSA, ask your Senior CSA how they want you to report. All other CSAs must report using the following forms or in person:

1. Online Clery Crime Reporting Form located at www.montana.edu/clery and if Title IX reportable you must ALSO submit a Sexual Misconduct Reporting Form at www.montana.edu/titleix
2. In person (MSU Police Department, 7th Ave. & Kagy Blvd.)

Helpful Tips...

- If informed about a crime or incident, you must report
- Include reports from a witness, third party, victim or offender
- Share the information as related by the person
- CSAs are not responsible for determining whether a crime occurred; it is not your responsibility to find the perpetrator
- Detailed information will help correctly categorize the Clery crime
- Tell the person who disclosed the crime that you must share the information for reporting purposes
- Responsible Employees must report all Title IX offenses
- Help connect the person to available options and resources
- When in doubt, REPORT!

Crime Statistics: Clery Act Crimes that occurred within Clery geography are recorded in MSU’s Annual Security and Fire Safety Report & online at montana.edu/police. The MSU Police department must also maintain a public crime log with all reported crimes.

Immediate Notification/Timely Warning: MSU must notify the campus community of serious or continuing threats to our health or safety. The MSU Police Department evaluates reports from CSAs to determine whether a warning must be issued. For more information: montana.edu/msualert

What if I’m Concerned about Someone?

- In order to promote student safety and wellness, the Campus Safety and Welfare Team addresses behaviors that are disruptive or concerning and may include mental health and/or safety issues.
- Please visit www.montana.edu/deanofstudents Student Safety and Welfare for more information or to report a concern.