



Division of Graduate Education
(406)994-4145 www.montana.edu/gradstudies

Doctoral ETD Checklist

Submit the following to the Division of Graduate Education by the deadline date:

One printed ETD Approval Page (page ii) – signed by the chair of your committee and your department head. Be sure to type their names and the Vice Provost’s name in the space provided on the form. Word and PDF versions are available at the following website:

http://www.montana.edu/etd/guidelines/samples/sample_approval_withsignatures.doc

http://www.montana.edu/etd/guidelines/samples/sample_approval_withsignatures.pdf

One Certificate of Approval form for ETDs. This must be signed by you, your chair, department head and each member of your committee. Word and PDF versions are available at the following links:

<http://www.montana.edu/wwwdg/newforms/ETDApprovalform.doc>

<http://www.montana.edu/wwwdg/newforms/ETDApprovalform.pdf>

Completed Survey of Earned Doctorates – obtained in the Division of Graduate Education Office.

A final PDF version of your dissertation should be submitted to the UMI Dissertation Publishing web interface at <http://dissertations.umi.com/montana>. There is a standard fee of \$55 for the archiving of the dissertation. During the submission process, you will have the option to request that ProQuest/UMI file for copyright on your behalf. *If you chose this option, your copyright fee of \$65.00 is payable via credit card during the online submission process.*