

**COMMISSIONERS PROCEEDINGS  
REGULAR SESSION  
March 3, 2014**

BOARD MEMBERS PRESENT:

CHAIRMAN: Robert P. Cosgriff  
VICE-CHAIRMAN: Teddy R. Robertson  
MEMBER: Jerry L. Coldwell

MINUTES TAKEN BY: Carla McWilliams

CALL TO ORDER – ROLL CALL

Chairman Cosgriff called the meeting to order at 9:00 a.m.

AGENDA

Motion by Coldwell and seconded by Robertson to approve the agenda as posted 48 hours ago. Motion carried unanimously.

OLD BUSINESS

Discussed bill received from Central Montana Health District for Deen Pomeroy going to Rock Creek. Motion by Robertson, seconded by Coldwell to pay the mileage portion of the bill. Motion carried unanimously.

Discussed the application for the gravel pit on the Old Stage Road. Motion by Coldwell, seconded by Robertson to send proposed lease of old BLM building to Brian Schwend. Motion carried unanimously.

JESSICA McWILLIAMS – SUPT. OF SCHOOLS

McWilliams stopped by to discuss the situation with the janitor at the old grade school. Attorney Ryder will be contacted to see what the next step will be. McWilliams also wanted to let the Commissioners know she is working from home because of her foot injury. McWilliams said she may have to have surgery on it but does not know yet. General discussion on schools.

KEVIN MILLER – ADJUSTER – GLASGOW

Miller called to see if the repairs had been done for the hail damage claims from last summer. Commissioners indicated that he should contact Ray Hageman about the fire vehicles. Miller asked about the damages to structures. Cosgriff said he was not sure if the repairs had been completed at the Health Center. The Commissioners will get back to Miller later today.

REVIEW HOME CHORE APPLICATIONS

Mega McDonald and Jill Clark met with Commissioners to review home chore applications. Clark and McDonald indicated they were going to adopt a policy concerning confidentially. Clark will contact Marilyn Mischel concerning a policy.

Motion by Coldwell, seconded by Robertson to go with the McDonald and Clark's recommendation to hire Emma Higgins as the new home chore person. Motion carried unanimously.

Discussed where to store commodities. Discussed various options but no decision was made.

Motion by Coldwell, seconded by Robertson to authorize Cosgriff to sign updated gas tax map. Motion carried unanimously.

#### COUNTY BOARDS

Reviewed county boards. Commissioners will contact persons currently on boards to see if they would like to be reappointed.

#### MINUTES

Motion by Robertson, seconded by Coldwell, to approve February 18, 2014 minutes with corrections. Motion carried unanimously.

Recessed for lunch at 12:00 p.m.

Reconvened by Chairman Cosgriff at 1:00 p.m.

#### CLAIMS

Claim Check Nos. 30985 through 30988 in the amount of 1,265.67 were approved and paid.

#### HANZ ARNSTON – ADMINISTRATOR

Arnston requested a closed meeting to discuss matters of confidentially.

Chairman Cosgriff then closed the meeting at 3:05 p.m. under the provisions of §2-3-203 to discuss matters of confidentially with Hanz Arnston. Meeting was opened at 3:38 p.m. No action was taken.

#### HEALTH CENTER

Hanz Arnston, Administrator and Sarah Nordlund, DON met with Commissioners for weekly report. Arnston said he had written up an article to explain the Commissioners minutes and submitted it to the Jordan Tribune and Janet Guptill told him the Commissioners were the only ones who could amend the minutes. Arnston is concerned about the wording of the November 18, 2013 minutes. Commissioners suggested that Arnston write a letter to the Editor explaining the CAH and the cost report. Coldwell asked if anything had been heard about the x-ray machine. Discussed maintenance position. CMS is working on a project called F-Chip to help rural facilities but after further review Arnston said the cost would have to be paid for by the Health Center because CMS is not investing any money. Discussed confidentially letter. Arnston said he received a letter from Montana Health Network stating the employees need to sign a confidentially agreement. Nordlund said she received the template and changed the names. Arnston presented a copy of a letter he received from Central Montana Foundation with a check in the amount of \$19,722.99. Discussed whether these funds can be used towards the Red Button. Cosgriff explained the funds have already been anticipated in the current budget.

Nel Phipps will be taking her test to be the dietary manager. Arnston said he and Pat Murnion looked at the plumbing and Murnion said there needs to be some shut-off valve's and Arnston agreed.

Nordlund said a Policy & Procedure meeting was held on February 25, 2014, and they got 4 policies done. Nordlund said she has talked to Dan Muniak and he and Dr. Kidder will be working on the ER policies. Lori Oladel has turned in her resignation effective May 31, 2014.

Nordlund said she will be contacting Megan Kreider and Amber McDonald to see if they can pick up a shift. Nordlund said she will most likely pick up a shift. Discussed staff meetings and the attendance by the employees. Nordlund said she is going to start sending out surveys for the hospital and the ER. Nordlund said the County's policy manual does not work very well for the Health Center. Nordlund and Arnston will make some suggestions on what they think

Jackie Muri with Holy Rosary Hospital is going to make it possible for Nordlund to go to Holy Rosary to see how their facility is run.

Motion by Coldwell, seconded by Robertson to authorize Cosgriff to sign letter to the Department of Transportation specifying projects to be requested

**DAVE AWBERY – ROAD SUPERVISOR**

Awbery asked if the two gravel retrievers could be sold since they are rarely used. Awbery said the money could be used to purchase other equipment. Awbery asked if the grader that is out at Watt's could be brought back to town and sold as well. Cosgriff said it would be a good idea to keep it for locals to use but needs to be brought in to be serviced and the carburetor on the starting motor rebuilt. Dominic Burgess said he was going to gravel his road and yard and if the County would pay Hoverson for the gravel he would haul some on the county road. Awbery will contact Hoverson to see what the gravel costs. Awbery asked if the Commissioners would agree to purchase an air hammer for Steve Mothershead since he was using his personal one for the county. Awbery asked when the vacancy was going to be filled in the road department. Cosgriff said it would be best to wait until the road department starts work in the springs. Awbery said when someone is hired the County will need to purchase another pickup. It was agreed to try and get some surplus equipment. Discussed cattleguard that is being requested by Donnis Doman. Awbery also requested a bead breaker for the County shop. Awbery said he had talked with Bob Wilson about buying re-caps. \$266.00 is the cost.

**MINUTES**

Motion by Coldwell, seconded by Robertson to approve February 18, 2014 minutes with corrections. Motion carried unanimously.

Meeting adjourned at 5:04 p.m. The next regular meeting is scheduled for March 10, 2014, at 9:00 a.m.

**GARFIELD COUNTY COMMISSIONERS:**

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Robert P. Cosgriff – Chairman

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Teddy R. Robertson – Vice-Chairman

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Jerry L. Coldwell – Member

**ATTEST:**

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Janet Sherer, Clerk & Recorder