MINUTES  
Curriculum & Program Committee  
Monday, March 2nd, 2015 @11:00a.m.  
Leon Johnson Room 325  

Present: Dean Adams, Diane Donnelly, Jim Meyer, Randy Babbitt, Martha Potvin, Kregg Aytes, Bob Heitela, Lynda Ransdell, Yoshi Colclough, Ron Larsen, Scott Bryant, Ryan Haskins, Abbie Richards, Tony Hartshorn, Ann Elsworth, Kirsten DeMoss, Shauna Pratt, Gale Gough, Keely Holmes, Stephany Gray, Alison Harmon

1. Carried Over Courses from CourseLeaf (CiM) Program: If you haven’t reviewed these, haven’t been notified, or are unable to access these courses, please let Keely know.
   - FRCH 105 Accelerated Elementary French I and II, Fall 15, Jim Meyer—CARRIED OVER FROM 2/23 DUE TO TIME LIMITATION  
     - New Course  
     - Combines FRCH 101 and FRCH 102D into one Semester  
     - For those who are rusty and not ready to go right into the second year of French.  
     - Success is measured, by a standardized system set up for teachers of foreign languages  
     - Trying to standardize methods  
     - Intensified version.  
     - Are they asking for Diversity Core? Yes.  
     - How can you cover a full year and a diversity credits, take 8 credits and turn it into 3.  
     
     CARRIED OVER TO MARCH 16TH DUE TO TIME LIMITATIONS
   
   - ANSC 436 Professional Development in Beef Production Systems, Fall 15, Anthony Hartshorn—CARRIED OVER FROM 2/23 DUE TO TIME LIMITATION

   CARRIED OVER TO MARCH 16TH DUE TO TIME LIMITATIONS

2. Carried Over Courses CHANGES from CourseLeaf (CiM) Program:
   - FRCH 101 Elementary French I, Jim Meyer
   - FRCH 102D Elementary French II, Jim Meyer  
     - Minor changes  
     - Make them 3 credit, as opposed to 4

   CARRIED OVER TO MARCH 16TH DUE TO TIME LIMITATIONS

3. New Courses from CourseLeaf (CiM) Program: If you haven’t reviewed these, haven’t been notified, or are unable to access these courses, please let Keely know.
   - ARTZ 110 Visual Language: Ideation and Creativity, SP 16, Dean Adams  
     - Went through a major revision. More robust version. Will be core, not yet.  
     - As time goes by it will be offered to non majors as well.

Abigail Richards moves to approve, Jim Meyer seconds. Unanimously approved.
4. **Course Changes for review from CourseLeaf (CiM) Program:** If you haven’t reviewed these, haven’t been notified, or are unable to access these courses, please let Keely know.

5. **Programs currently at the APWG**
   - **Paper**
     - Hospitality Management Degree Program/Associate of Applied Science Culinars Arts-Sent 10/15/14 **STEPHANIE GRAY AND ALLISON HARMON FROM GALLATIN COLLEGE WILL BE AT 3/2 MEETING TO ANSWER QUESTIONS.**
     - Sustainability Certificate-Sent 11/12/15
       - Requirements do not encourage interdisciplinary study
       - Not much in it to get you to go outside of your major.
       - Student can pick 5 courses they want and may not have any connection to them.
       - A lot of electives. By themselves, they are not sustainability related.
       - Only 5 courses are required. 9 credits must be unique, and not doubled up to use for Major or Minor. Some courses you have to count for one or the other, not both. Some CAN count for both, depending on college.
       - BOR says there should be industry recogniznable skills.
       - What happens when Ecology is gone? Where will it fall?
       - Why was it not signed by a specific Dean? Because it is interdisciplinary and does not belong to any one college.
       - Plan should be preapproved, (five courses), ahead of time.
       - APWG’s recommendation is that we do need a Sustainability Cert., but this one may want to be reconsidered.
       - Can we add some sense some coherence?
       - Where does the Capstone fit?
       - Needs an advisor for this, that works with students from beginning the end. Who is this for this certificate? Right now, that is the
Major advisor, who may, or may not, know anything about Sustainability. Need a point person.

- Office of Sustainability could be the PLACE for them to go. They are non-academic, but they could work with Major advisors/academics, or a team of faculty. Somewhere students can always go to get information.

2/23/15-SENDING BACK TO COLLEGE WITH COMMENTS FOR REVISION.

- 3/2/15 Meeting: Addressing concerns brought up at last meeting.

PLEASE REFER TO THE ATTACHMENT “HOSPITALITY RESPONSES TO APWG” FOR THE EXACT QUESTIONS AND RESPONSES.

- Point number 1
  - 18-1 student to faculty ratio brought up by faculty senate. Don’t feel that is logical. 18-1 is a GC standard.
  - Related to faculty research and scholarships: hospitality workers are not researchers.
  - Not a graduate program. Budget has 5 GA’s in it.

- Point 2 hand out to randy

- Point 3 suggest there are a significant number of new courses
  - Well set up to integrate this curriculum. Half of courses needed are already there.
  - Ramp up schedule of when courses would need to be developed each particular year? Orig proposals have a five year time line of proposals. Has evolved a bit since this was submitted. Timeline could be revised.

- Point 4 Faculty that have expertise, or not expertise.
  - Number of faculty who do have expertise in this area. Would necessitate new faculty with more expertise. Do not agree that this is outside of their expertise.

- Point 5 School proposal is to sustain interdisciplinary program. Create a strong home for such a program but give a lasting home to interdisciplinary programs that have been shown to be successful. Hard to hire faculty without the program having a home
  - Kregg Aytes: interdisciplinary programs are very hard to sustain if you don’t have a “home” for them. Someone to champion for them.
  - Hospitality I, sustainable energy, MT dietetic internship, Towne’s Harvest Garden, could all be a part of this interdisciplinary “group”.

- Point 6: FTE
  - Changes to budget: Provost Potvin went over last Friday. HAND OUT
    - Provost Potvin: this group should be more concerned about curriculum, not budget. Number of faculty and administrators. Some of these administrator are faculty
    - Added TT faculty so that Allison could be half time director of this program.
    - Overhead: program should make enough money to do more than cover the costs of program.
    - Capital startup expenses: will need a commercial kitchen. If we get Romney, there is money to put the kitchen there. If we don’t get the Romney, may be able to work with auxiliary money/services.
A lot of people in this community want to help with this program, but cannot until we have a program. It’s a program that will bring new students to university. Different enough that will bring in new students and money to support it.

- Point 7: where should this program be housed. Proposed from HHD, most related to those programs.
  - HHD does embrace this.
  - Cornell has a business degree with hospitality worked in.
  - This has a Montana flare to it. Gallatin River Lodge, not the Hyatt in New York City.
  - JJCBE enthusiastic about working together on this, but doesn’t see that they have the energy, man power or expertise to house this program.
  - Allison is the champion on this. Dean Ransdell is very confident that she can do this.

- Point 8: Hospitality in Montana looks very different than other states
  - What would happen to students taking two year culinary degree somewhere else? How do they fit in here? They will be able to move in here easily.
  - What happens if this doesn’t work out? If the numbers aren’t there they would be re-prioritized.
  - Potvin, the best culinary people in the states ae willing to give these students internships. ProStart at the high school. The highest interest among students is culinary arts.
  - Would keep these students here. These students wouldn’t have to leave the area to put their education to use.
  - Much potential for collaboration.

- Point 9: Needs assessment. Strong demand for hotel tourism in a bachelor’s degree.
  - Worked with Education Advisory Board
  - Had Dept of labor find the job listings. Jan-June of 2014 had 116 job openings
  - Highest tourism count in the state.
  - Our focus is Gallatin and Park County. FVCC is five hours away, Missoula’s down a little bit. We have nothing east of us so we can pull from Billings, and other schools around here.

- Point 11: Budget: Budget NOW includes all costs.

- Point 12: indoor recreation. Managing health and fitness business is similar to hospitality. There is a lot more demand for this. Focused on indoor: Decide if duplication of outdoor recreation is a good idea. They come to all of MT schools, partly for outside rec. The word RECREATION and the word TOURISM. They feel like UOFM feels like they own t hose words. Is some duplication okay? Blending the physical activity, (indoor rec), part of this is unique. U of M is not doing that. Would like to send both proposals to the BOR together

- Point 13: Great opportunity to collaborate. Those that want to go to U of M want to do that program. MSU want to do this program
Point 14: Talks about indoor then also about outdoor. Some business are focused on outdoor sports, can’t keep it all indoors.

Point 15: Is there a possibility of a smaller version. The problem with cutting out part of it is that it is very integrated and other parts wouldn’t be so strong.

Point 16: 18 letters of support from a variety of stakeholders. Advised that a more effective letter would be the voices of Montana tourism, vs gov’t appointed individuals.

Other follow up questions: Allison will send info from today’s meeting to Randy and Keely. Keely will upload to Opal.

**Abigail Richards moves to vote, Dean seconds to VOTE ON GROUP. Unanimously approved.**

**CiM**
- BADI-BA: Directed Interdisciplinary Studies (BA)-Sent 1/26/15

**CARRIED OVER TO MARCH 16TH DUE TO TIME LIMITATIONS**

6. **Next Meeting**: March 16th, 2015

**PLEASE SEE CHANGES IN MEETING DATES AND LOCATIONS FOR THE REMAINDER OF THE SEMESTER BELOW.**

Spring 15 Meeting Dates (11:00AM – 12:00PM) We have the room scheduled EVERY Monday in case we need it. Please note the room changes below.

- January 26th
- February 9th
- February 23rd – Leon Johnson 731 Abbie is gone this day. I spoke with Ron and we are going to meet anyway.
- March 2nd We will meet this day instead of March 9th which is during Spring Break.
- March 9th During Spring Break-Will NOT meet.
- March 16th – Leon Johnson 731
- March 23rd – Leon Johnson 731 The committee can decide if they think they still need to meet this week.

- April 6th
- April 20th