ITEM

Change of program name of Women and Gender Studies Minor

THAT

Women and Gender Studies wishes to change the name of their program to “Women’s, Gender, and Sexuality Studies”

EXPLANATION

In order to be more inclusive and cover all of the topics included in this minor we wish to change the program name. This new name would more closely mirror similar programs at other institutions as well as reflect congruence with other programs at other institutions of higher education in Montana.

ATTACHMENTS

Montana BOR Level I Request Form
Montana Board of Regents
LEVEL I REQUEST FORM

Item Number: ____________________________  Meeting Date: 5/22/14

Institution: Montana State University- Bozeman  CIP Code: ____________________________

Program Title: Women and Gender Studies

Level I proposals are those that may be approved by the Commissioner of Higher Education or the Commissioner’s designee. The approval of such proposals will be conveyed to the Board of Regents at the next regular meeting of the Board. The institution must file the request with the Office of the Commissioner of Higher Education by means of a memo to the Deputy Commissioner for Academic and Student Affairs, by no later than five weeks prior to the final posting date for the next scheduled meeting of the Board. The Deputy Commissioner will review the proposal and respond to the proposing campus with any questions or concerns within one week, allowing the proposing campus one week to respond before the item is posted for the BOR scheduled meeting.

X A. Level I (place an X for all that apply):

Level I proposals include campus initiatives typically characterized by (a) minimal costs; (b) clear adherence to approved campus mission; and (c) the absence of significant programmatic impact on other institutions within the Montana University System and Community Colleges. For Level I actions on degree programs or certificates, the process must begin when the proposing campus posts its intent on the MUS academic planning web site.

X 1. Re-titling existing majors, minors, options and certificates

2. Adding new minors or certificates where there is a major (Submit with completed Curriculum Proposals Form)

3. Adding new minors or certificates where there is an option in a major (Submit with completed Curriculum Proposals Form)

4. Departmental mergers and name changes

5. Program revisions (Submit with completed Curriculum Proposals Form)

6. Distance or online delivery of previously authorized degree or certificate programs

7. Placement of program into moratorium (No Program Termination Checklist at this time — document steps taken to notify students, faculty, and other constituents and include this information on checklist at time of termination if not reinstated)

8. Filing Notice of Intent to Terminate/Withdraw existing majors, minors, options, and certificates (No Program Termination Checklist at this time)

9. Terminate/withdraw existing majors, minors, options, and certificates (Submit with completed Program Termination Checklist)
Montana Board of Regents
LEVEL I REQUEST FORM

B. Level I with Level II documentation:

With Level II documentation circulated to all campus chief academic officers in advance, the Deputy Commissioner or designee may propose additional items for inclusion in the Level I process. For these items to move forward, the Deputy Commissioner or designee must reach consensus with the chief academic officers. When consensus is not achieved, the Deputy Commissioner or designee will move the item to the Level II review process.

1. Options within an existing major or degree (Submit with completed Curriculum Proposals Form);

2. Eliminating organizational units within larger institutions such as departments, divisions and colleges or schools with the exception of the Colleges of Technology where changes require Board action (Submit with completed Curriculum Proposals Form);

3. Consolodating existing programs and/or degrees (Submit with completed Curriculum Proposals Form);

C. Temporary Certificate or A.A.S. degree programs

Certificate or Associate of Applied Science Degree Programs may be submitted as Level I proposals, with memo and backup documentation, when they are offered in cooperation with and/or at the request of private or public sector partners and the decision point to offer the program is not consistent with the regular Board of Regents program approval process. Level I approval for programs under this provision will be limited to two years. Continuation of a program beyond the two years will require the normal program approval process as Level II Proposals.

All other Level I Certificate or Associate Degree programs may be placed on submission at any Board of Regents meeting. They will be placed on action agendas at subsequent meetings. All campuses agree to insure that all other campuses receive program information well in advance of submission.

D. Campus Certificates

Although certificate programs of 29 credits or fewer may be implemented by the individual campuses without approval by the board of regents, those certificates do need to be reported to the office of the commissioner of higher education and listed on the Montana University System’s official degree and program inventory. These Level I proposals will be listed as information items at the next regular meeting of the board.

Specify Request:

The minor of Women and Gender Studies in the College of Letters and Science requests to change their name to “Women’s, Gender, and Sexuality Studies.”
Montana Board of Regents
LEVEL I REQUEST FORM

Approvals
Department Head

Kristin Lemmens  4/8/14
Signature Date

Dean
Melody Zapfel  4/9/14
Signature Date

Academic Programs Working Group

Signature Date

Faculty Senate

Signature Date

Deans Council

Signature Date