Program Change/Retitle Request

From: MEd in Education, School Counseling Option

To: MEd in School Counseling

This is part of an overall retitling of the masters degree options in HHD. The other proposed changes convert the existing MS HHD into individually labeled MS degrees based on the current options. These proposed changes create new MS degrees in Banner and require more detailed paperwork (Level II) for the Board of Regents. This program change request is a straightforward retitle request from MEd in Education, School Counseling Option to MEd in School Counseling.

Note: This proposal should be submitted via CIM, but I have not been able to make CIM cooperate on this one – Ron Larsen
Montana Board of Regents
ACADEMIC PROPOSAL REQUEST FORM

Item Number: XXX-XXXX+XXXXX
Meeting Date: ______________________________

Institution: Montana State University
CIP Code: 131101

Program Title: Master of Education: Education major; School Counseling concentration/option

Please mark the appropriate type of request and submit with an Item Template and any additional materials, including those listed in parentheses following the type of request. For more information pertaining to the types of requests listed below, how to complete an item request, or additional forms please visit the Academic, Research and Student Affairs Handbook.

A. Notifications:

Notifications are announcements conveyed to the Board of Regents at the next regular meeting.

1a. Placing a program into moratorium (Document steps taken to notify students, faculty, and other constituents and include this information on checklist at time of termination if not reinstated)

1b. Withdrawing a program from moratorium

2. Intent to terminate an existing major, minor, option or certificate – Step 1 (Phase I Program Termination Checklist)

3. Campus Certificates, CAS/AAS-Adding, re-titling, terminating or revising a campus certificate of 29 credits or less

4. BAS/AA/AS Area of Study

XX B. Level I:

Level I proposals are those that may be approved by the Commissioner of Higher Education. The approval of such proposals will be conveyed to the Board of Regents at the next regular meeting of the Board.

X 1. Re-titling an existing major, minor, option or certificate

2. Adding a new minor or certificate where there is a major or an option in a major (Curriculum Proposal Form)

3. Revising a program (Curriculum Proposal Form)

4. Distance or online delivery of an existing degree or certificate program

5. Terminating an existing major, minor, option or certificate – Step 2 (Completed Program Termination Checklist)

Temporary Certificate or AAS Degree Program

Approval for programs under this provision will be limited to two years. Continuation of a program beyond the two years will require the proposal to go through the normal Level II Proposal approval process.
C. Level I with Level II Documentation:

This type of proposal may go to the Board as a Level I item if all Chief Academic Officers are in agreement. If consensus among the Chief Academic Officers is not reached, however, the item will go to the Board as a Level II request.

1. Adding an option within an existing major or degree (Curriculum Proposal Form)

2. Consolidating existing programs and/or degrees (Curriculum Proposal Form)

D. Level II:

Level II proposals require approval of the Board of Regents. These requests will go to the Board in a two-meeting format, the first being informational and the second as action.

1. Re-titling a degree (ex. From B.A. to B.F.A) (Curriculum Proposal Form)

2. Adding a new minor or certificate where there is no major or option in a major (Curriculum Proposal Form or Center Proposal Form)

3. Establishing a new degree or adding a major or option to an existing degree (Curriculum Proposal Form or Center Proposal Form)

4. Forming, eliminating or consolidating a college, division, school, department, institute, bureau, center, station, laboratory or similar unit (Curriculum Proposal Form or Center Proposal Form, except when eliminating or consolidating)

5. Re-titling a college, division, school, department, institute, bureau, center, station, laboratory or similar unit

Specify Request:

The Department of Health and Human Development currently offers a Master of Education degree with a major in Education and with a concentration/option in School Counseling. The department proposes to retitle the M.Ed. in Education with a concentration/option in School Counseling to:

- Master of Education with a major in School Counseling.

The reason we are requesting this retitling is to diminish confusion for the students and hiring authorities. Once students graduate and seek employment, their diploma simply states Master of Education. This create confusion and lack of specificity for school administrators and especially human resources departments in larger school districts. Retitling the degree to Master of Education with a major in School Counseling would be clear and much more understandable. It will allow us to more clearly market the degree/major to potential applicants.

This request seeks to simply change the title of the major from Education to School Counseling. There are no changes in curriculum, faculty resources, and the major will remain in the Department of Health and Human Development. Nothing will change other than the title of the major. A recent accreditation reviewer (Council for Accreditation of Counseling and Related Educational Programs – CACREP) questioned why our degree is configured in such a way that school counseling is not even indicated on the diploma.
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ACADEMIC PROPOSAL REQUEST FORM

Retitling will make our School Counseling program more visible to perspective students, thereby increasing our recruitment rates within the Department of Health and Human Development.

We submit that this is as a Level I B1 retitling of an existing major.