2018-2019 Calendar for MSU BPE/Class V Interns

August 2018	MSU BPE/Class V Internship Calendar					
Sun	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23 Review Internship Handbook	24 Review CEEX 280 syllabus & calendar	25 Make sure you have access to an updated transcript of your coursework from previous academic year (fall, spring, summer). A scanned replica of the transcript and a copy of your new teaching schedule are due in the Brightspace Assignment Dropbox by Wednesday, Sept. 5. No exceptions
26	27 MSU Classes Begin CEEX 280 Course Commences. **Send me a test Ecat email (due by 11:30 p.m.) by going to the course, selecting "Resources," selecting "Classlist" and double clicking on my name (Virginia Mohr)**	28 Check Ecat email weekly. See directions for forwarding Ecat email to personal email address: http://www.montana.edu/ecat/help/email/index.html	29	30	31 Remember, a scan of your updated transcript and copy of your new teaching schedule are due in the BRIGHTSPACE Assignment Dropbox Sept. 5. If not received by 9/10, CEEX 280 & internship will be cancelled. No exceptions	

*Non-negotiable due dates or events

September 2018 — MSU BPE/Class V Internship Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	**3** Labor Day	**4*** Post a personal introduction on the Q & A D2L Forum. This forum is available to you all semester. Post questions anytime; checked each work day.	**5** Scanned copy of updated transcripts and current teaching schedule are due in Brightspace Assignment Drop Box by 11:30 p.m.	**6**	**7**	**8**
9∗	**10** Any interns who have not submitted copies of transcripts in Brightspace Assignment Drop Box by 11:30 p.m. will be dropped from CEEX and the internship. No exceptions	**11**	**12**	**13**	**14**	**15**
16∗	**17** Plan for Evidence of Professional Development due in the Brightspace Assignment Drop Box by 11:30 p.m.	**18**	**19**	**20**	**21**	**22**
23∗	**24**	**25**	**26**	**27**	**28**	**29**
30						

*Red font indicates non-negotiable due dates or events

October 2018	MSU BPE/Class V Internship Calendar					
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7*	8	9	10	11	12	13
14*	15	16	17	18	19	20
21*	22	23	24	25	26	27
28*	29	30 Formal observed lesson by field supervisor using Danielson Observation Tool, downloadable in the content area of Brightspace. Intern must provide field supervisor with a blank hard copy for this observation.	31 Reflection on observed lesson feedback (provided by field supervisor) due in the Discussion Area of Brightspace by November 30			

Red font indicates non-negotiable due dates or events

November 2018	MSU BPE/Class V Internship Calendar					
Sun	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**
				1	**2**	**3**
4*	**5**	**6**	**7**	**8**	**9** Veterans Day	**10**
11*	**12**	**13**	**14**	**15**	**16**	**17**
18*	**19**	**20**	**21**	**22**	**23**	**24**
25	**26** **Link to Danielson Framework-based Performance Assessment and Content Knowledge Eval DfFPA & CKA) emailed to field supervisors from FPLO**	**27**	**28**	**29**	**30** **Reflection on observed lesson feedback (provided by field supervisor) due in the Discussion Area of Brightspace. Discussion box closes on Nov. 30 at 11:30 p.m.**	

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December 2018 — MSU BPE/Class V Internship Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	**3** Link to DfFPA & CKA resent from FPLO to field supervisors	**4** Collected Evidence of Professional Development OR Final Reflection Paper (for those finishing their internship) Due in Brightspace Assignment Dropbox by 11:30 p.m.	**5**	**6** Remind your field supervisor to submit the Danielson Framework-based Performance Assessment (DfFPA) FINAL due date 12/10	**7**	**8**
9	**10** Final Danielson Framework-based Performance Assessments due by 11:30 p.m. Final Deadline	**11**	**12**	**13**	**14**	**15**
16	**17** MSU Break ⟶	**18**	**19**	**20**	**21**	**22**
23	**24**	**25**	**26**	**27**	**28**	**29**
30	**31**					

Red font indicates non-negotiable due dates or events