

**Office of Financial Aid Services**

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Study Abroad Agreement

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|----------------------|--|-------------------|--|
| Student's Name: | | MSU ID: | |
| Name of Institution: | | Country: | |
| Date Classes Begin: | | Date Classes End: | |

Financial aid is only offered through your participation in an approved Montana State University study abroad program. If you enroll in a study abroad program sponsored by other organizations, colleges or educational institutions, or enroll directly in a foreign institution, you should contact the school or program to learn about financial resources available.

APPLICATION PROCEDURES:

1. Complete the Free Application for Federal Student Aid (FAFSA) for the appropriate award year.
2. Complete this form and attach a signed copy of the Study Abroad Budget Form. **Return both documents to the Office of Financial Aid Services.**

DEADLINE:

⇒ Completed documents must be received by the Office of Financial Aid Services sixty days (60) before the first day of classes at the study abroad institution.

STUDY ABROAD AGREEMENT RESTRICTIONS:

⇒ A Study Abroad Agreement will not be approved if you (1) have not earned a minimum of 12 credit hours at MSU with satisfactory academic progress, (2) enroll in a study abroad program sponsored by another organization or college, or (3) enroll directly in a foreign institution.

DISBURSEMENT OF FINANCIAL AID:

Financial aid funds cannot be disbursed until the first day of classes of the semester at Montana State University. If you are leaving on your program before the first class day of the semester contact the Student Accounts Office at (406) 994-1991 to make arrangements regarding the disbursement of your financial aid funds.

STUDENT REQUIREMENTS:

1. **You must be enrolled for at least 12 semester credit hours (or its equivalent)** for each semester at the study abroad institution to be eligible for financial assistance.
2. You must notify Montana State University Office of Financial Aid Services of any changes in your enrollment status at the study abroad institution within 10 days. In the event of non-attendance or withdrawal from any or all classes, you may be responsible for repayment of aid received according to applicable federal and institutional regulations.
3. **You must transfer credits earned from the study abroad institution to Montana State University within sixty days** after classes end, to be recorded into your academic record at Montana State University by the Registrar's Office.
4. You must maintain satisfactory academic progress as outlined by Montana State University's Satisfactory Academic Progress Requirements.

STUDENT CERTIFICATION:

I understand and agree to the student requirements indicated above and if I fail to comply with these requirements, I may have to repay any financial aid received immediately.

Student Signature: _____ **Date:** _____

Please keep a photocopy of completed documents for your records.