



## Intramural Sports Job Descriptions

### Intramural Sports Officials

**Definition & Purpose:** Intramural Sports Officials and Scorekeepers at Montana State University are a crucial part to the intramural team. They are responsible for providing an atmosphere of fun in a competitive, yet safe, environment. Officials must be able to implement Intramural Sports policies and playing rules in order to maintain an appropriate level of control, fairness, and safety. They should maintain a positive attitude on-site and should always be striving to improve their officiating skills.

### Overview & Requirements:

- This position is available to current MSU students with varied hours, typically evenings and late nights. Starting pay is \$9.10/hour.
- The work is seasonal based upon the sports offered. Some sports offered include: flag football, volleyball, kickball, basketball, soccer, and dodgeball. **No prior experience is necessary**, as training clinics are provided, but it is a bonus to have previous knowledge as a player or spectator.
- Preferred skills include: a familiarity with the sport (as a ref, player or fan), willingness to learn, positive attitude, hustle, ability to accept feedback and a willingness to improve throughout the season. Scorekeeping may also be required.

### Duties and Responsibilities:

- Officiate and score keep intramural sport contests
- Assist with pre and post-game logistics and administrative functions
- Assist with preparation and inspection of the game site
- Provide public relations, program promotion, and policy education to participants
- Attend all officials training clinics and staff meetings
- Ensure sportsmanlike conduct of participants and spectators
- Provide a friendly, upbeat and customer service-oriented environment at all times
- Report all injuries, equipment needs, and user issues to Rec Sports staff
- Communicate and consistently enforce University, departmental, and facility policies and procedures with a culturally and behaviorally diverse campus community
- Maintain a positive, friendly, and professional environment. Wear staff apparel and maintain a clean, professional appearance.

### **Application Process:**

To apply please send your resume to the Intramural & Club Sport Coordinator, Allie Bogard, at [Allison.bogard@montana.edu](mailto:Allison.bogard@montana.edu)