GRADUATE STUDENT TRAVEL AWARD NOTICE - 2017-2018

The Graduate School is pleased to announce another round of domestic travel grants for academic year 2017-18. The funds will be used to support travel opportunities for existing MSU Bozeman graduate students (in good academic standing), from any department, to present (oral) their research findings at domestic professional conferences and workshops or to conduct research for their dissertation at domestic locations.

The amount will be dependent on the travel budget available to the Dean of The Graduate School and will be disbursed until depleted.

APPLICATION INSTRUCTIONS

Current graduate students must be in good standing. A request should be submitted three (3) months prior to the requested travel to Melis Edwards (melisenda.edwards@montana.edu).

The Dean of The Graduate School will award funding based on the strength of the evidence submitted by the graduate student and the research advisor. Preference will be given to those requests that have matching travel funds provided by the research advisor, the department, the college, and so forth.

The proposal must be submitted as a single continuous document. The header for each page must have the student’s name, and will include the following information:

1. Student/Information (Page 1):
   a. Name, telephone number, address, and email address.
   b. Title of the research to be presented.
   c. Venue in which the research will be presented.
   d. Detailed budget request that includes transportation (type & cost) accommodations, registration fees, and justifies the duration of the trip.

2. Evidence that the research has been accepted for oral presentation (e.g., a letter of acceptance, a program listing their name and submitted research) (Page 2).

3. Letter of support from the research advisor that addresses the significance of the opportunity for the student. (Page 3).

4. A one page abstract of the research to be presented. (Page 4).

NOTE:

The student is expected to participate in the Annual Graduate Student Summit Research Rendezvous Poster Session.

THE STUDENT MUST ACKNOWLEDGE SUPPORT OF THEIR GS TRAVEL ON THEIR PRESENTATION

MECHANISM FOR DISTRIBUTION OF THE TRAVEL AWARD

- Upon return from travel, reimbursement of up to the amount of the award will be made as long as original receipts are provided for each item to be reimbursed. The Graduate School will not be responsible for reimbursement of funds that exceed the award amount.

- The student may provide to The Graduate School, the research result, e.g., peer reviewed manuscript, the research artifact, presentation slides, and so forth.