Minutes of University Graduate Council
October 26, 2010

Present: Tim McDermott (AG), Bonita Peterson (BUS), Chris Livingston (ARCH), Warren Jones (ENGR), Carl Fox (DGE), Robert Bennett (L&S-Letters), Jane Scharff (NURS). Also in attendance was Donna Negaard (DGE).

Meeting commenced at 1:10 p.m. in 114 Sherrick Hall.

Approval of Minutes

- Minutes for September 28, 2010 – moved, seconded and unanimously approved.

Open Campus Forum

None

UGC Committee Reports

None

Graduate Representatives

a. Available pool of qualified graduate representatives is currently very small.
   a. DGE would like to appoint tenured or tenure track faculty with terminal degrees in their field.
   b. It would also be beneficial to educate faculty on the role of a graduate representative.

b. Proposed revision of policy: The Division of Graduate Education appoints the Graduate Representative at the time the student submits their Program of Study. A Graduate Representative must be a tenured or tenure-track faculty member from a department outside of the degree granting department. This member must have a terminal degree in their field. The Division of Graduate Education will notify, via e-mail, each committee member of the appointment within three weeks of receiving the proposed committee from the department.

Admission Requirements

a. Departments should be more public and more specific about their degree requirements.
   a. These requirements should be clearly stated on departments’ websites.
   b. If students don’t meet the departments’ standards, they shouldn’t be applying.
c. Statements should be carefully worded so that standards are viewed as a guideline and not an absolute.
d. Provisional admission allows students who don’t meet all of the admission requirements to be admitted.
b. With the committee’s support, Carl will look into departmental admission requirements across campus.

NRC Rankings

a. The National Research Council has provided a report that presents a range of scores for doctoral graduate programs across the country.
b. Carl will summarize the information for individual departments to consider and discuss.
   a. The data could be used to assess our programs internally.

Graduate Minors

a. Offering minors would be of great benefit to our graduate students.
b. Because students would be taking courses that are already being taught there is not much cost associated with initiating minors.
   a. Some paperwork revisions would be made in DGE.
c. In order to initiate this process a department or program will have to propose a minor to UGC, Faculty Senate, Dean’s Council, and finally, BOR.

Research Council

a. There isn’t currently a connection between UGC and the Research Council.
b. Carl will keep UGC abreast of Research Council agendas, and if we are continually considering the same issues then perhaps we should have a representative attend Research Council meetings.

Motion on 480s from 09/28/10

a. The committee has been informed that we cannot make changes to 480 course request forms as it is a Registrar office form.