UNIVERSITY GRADUATE COUNCIL
MINUTES

Thursday, September 1, 2016 2:00 – 3:00 p.m. Sherrick 114

Council in Attendance:
Ahmed Al-Kaisy (Engineering)  Tim LeCain (Letters)
Jean Shreffler-Grant (Nursing)  Franke Wilmer (Faculty Senate)
Mary Miles (Health & Human Development)  Karlene Hoo (The Graduate School)
Christopher Livingston (Architecture)  Amanda Brown (The Graduate School)
Tena Versland (Education)  Lauren Cerretti (The Graduate School)
Joan Broderick (Sciences)  Megan Prettyman (Office of International Programs)

Also in Attendance:
Amanda Brown (The Graduate School)
Lauren Cerretti (The Graduate School)
Megan Prettyman (Office of International Programs)

Absent:
Fabian Menalled (Agriculture)
Marc Giulian (Business)

Meeting started at 2:01 pm

April 27, 2016 minutes
• Miles moves, Livingston second, unanimous approval.

Announcements
• Introduction of new/alternate members
  o Franke Wilmer, Prof of Political Science and Faculty Senate chair-elect
  o Joan Broderick, Prof of Chemistry—replacing John Borkowski for fall term
  o Tena Versland, Prof of Education—replacing Ann Ewbank as member
  o Chris Livingston will serve as vice chair for fall term (email vote)
  o Ahmed Al-Kaisy will serve as chair for fall term (email vote)
  o In spring 2017, John Borkowski will begin his term as chair
• Update from Faculty Senate (Wilmer)
  o Withdrawing Graduation Application—was not informed by previous faculty senate member
• Provost Retreat (Hoo)
  o President, deans, and department heads: chaired by Interim Provost Mokwa
  o Task force discussion (recruitment, enrollment)
    ▪ Not all departments have recruitment/admissions committee
    ▪ Create best practices for recruiting/admissions
    ▪ Graduate Faculty status, presented as optional
      • UGC had broached topic in past year or two
• Issue is tied to workload (subject of one of three task forces)

Old Business
• Graduate Student Representative on UGC - review applications, discussion
  o UGC received 10 applications (a mix of master’s and doctoral students)
  o Student’s “tenure” in program is a consideration (e.g., if student just started, might not have enough information about MSU and expectations of Council)
  o If UGC had two students, could stagger their membership
  o Must be able to attend the meeting—meeting dates and times not advertised
  o Suggestion—Ph.D. student could add more to the conversation
    ▪ Q: Should we contact students and ask availability?
    ▪ Q: Should we gather more information on students?
  o Miles moves to contact four finalists (Betiku, Botros, Guerra, Smith)
    ▪ Lecain second; unanimous pass
  o Dean Hoo will contact applicant Mailhiot for her availability
  o Office of Degree Programs and Certificates will draft an email and send to Al-Kaisy and Livingston for review; then reach out to students
  o Al-Kaisy will send final list to UGC listserv and call for an email vote
• IIP Proposal, review
  o Hoo: Some Deans did not vote, because their department heads did not review draft
  o Dean Hoo has responded to feedback from CLS
    ▪ Responses will be sent to UGC curriculum subcommittee chair Miles.
  o Miles will distribute revised draft and responses to UGC listserv for review
  o Faculty Senate had no criticisms of proposal

New Business
• Shreffler-Grant will chair Policy and Procedure sub committee

Committee Reports
• Policy and Procedures Committee
• Curriculum Committee
• Governance Committee

Meeting adjourned at 2:59 p.m.

Next scheduled meeting – Sept 15, 2016