UNIVERSITY GRADUATE COUNCIL
MINUTES

Thursday, September 29, 2016         2:00 – 3:00 p.m.  Sherrick 114

Council in Attendance:
Ahmed Al-Kaisy (Engineering)          Tim LeCain (Letters)
Jean Shreffler-Grant (Nursing)        Karlene Hoo (The Graduate School)
Mary Miles (Health & Human Development)
Christopher Livingston (Architecture) Marc Giullian (Business)
Fabian Menalled (Agriculture)         Tena Versland (Education)
Franke Wilmer (Faculty Senate)

Also in Attendance:
Amanda Brown (The Graduate School)
Lauren Cerretti (The Graduate School)
Kristin Smith (Student Representative)

Absent: Joan Broderick (Sciences)

Meeting started at 2:02 pm

Sept 15, 2016 minutes

• Livingston notes Architecture recruiting practices are missing from the minutes.
• With amendment from Architecture, Chair Al-Kaisy calls for approval
• Livingston moves, LeCain second, unanimous approval

Announcements

• Update from Faculty Senate (Wilmer)
  o Will meet with Dean Hoo (Sept 30) to discuss withdrawing graduation application policy
  o FS approved four new graduate-level courses
  o At September Board of Regents meeting, the Board approved an Associate of Nursing to Bachelor of Nursing online program at MSU-Billings

Old Business

• Revised Program of Study & Committee Form
  o Form used for student to plan degree program and form graduate committee
    ▪ If not submitted on time, a registration hold is applied to the student’s account
  o Added “exam/defense projected timeline” area
  o Reordered some of the coursework boxes based on feedback from Livingston
  o How is deadline communicated to departments/students?
    ▪ DPC runs report and shares results (students whose programs are due) with graduate admins and GCs
The GS Scholar’s Corner e-newsletter is sent to students to communicate deadlines (and items of interest) each term

- What is the connection between program and DegreeWorks?
  - Each program of study is individually scribed into DegreeWorks by GS staff
- Suggestion: change “projected schedule” to “estimated schedule”
- Form seems more contractual than initial impression; filing another form to amend the program seems difficult for smaller departments, where course offerings may change often
  - Form is a planning strategy for the student to make progress towards degree
  - Miles moves to approve with language change to “estimated schedule”, Giullian second, unanimous pass

- IIP proposal update (Hoo)
  - Deans Council revisions were sent to UGC via email
  - IIP is meant to allow students to have an interdisciplinary experience with at least two or more departments
  - Discussion
  - “Home” department of student is concern
    - Q: Can student have their home dept be one that does not offer a PhD?
      - Does the benefit of allowing faculty in departments that don’t offer PhDs to participate overrule the challenges of finding a home?
      - Option: give 1/3 credit to each
      - Option: student follows the chair and thus the chair’s department (and support)
      - Option: if there is a chair and co-chair, could split credit? What does this mean?
      - “Counting” students is currently done through the Banner system, which does not allow for a student to be listed as having more than one department
    - Q: Who should receive credit for the student, given three departments are involved?
      - Need there be an official policy, or can departments figure it out as it emerges?
    - Q: How do you envision the participating departments providing support for the student (GTA lines, tuition waivers, and so forth)?
      - If the Workload task force completes a workload equation in the future, the issue of credit for the faculty may be better articulated
      - Dean Hoo will email three questions to Council

Committee Reports
- Policy and Procedures Committee
- Curriculum Committee
  - Review of curriculum committee process when new courses are recommended in CIM, work flow to Faculty Senate and Dean.
- Governance Committee

Adjourned at 3:01pm

Next scheduled meeting – Oct 13, 2016