UNIVERSITY GRADUATE COUNCIL
MINUTES

Wednesday, February 28, 2018 11-12:30pm Library CR1

Council in Attendance:
John Borkowski (Sciences) Ann Ewbank (Education alternate)
James Becker (Health & Human Development) Ahmed Al-Kaisy (Engineering)
Christopher Livingston (Architecture) Dennis Aig (Arts)
Robert Rydell (Letters) Jean Shreffler-Grant (Nursing)
Marc Giullian (Business) Kathryn Bills (Student Representative)
Karlene Hoo (The Graduate School)

Also in Attendance:
Lauren Cerretti (Graduate School)
Amanda Brown (Graduate School)
Tracy Sterling (Agriculture alternate)

Absent:
Michael Babcock/Abigail Richards (Faculty Senate)
Tena Versland (Education)
Fabian Menalled (Agriculture)

Meeting started at 11:05am

Feb 14, 2018 minutes
• Livingston moves, Giullian second, unanimous approval

Announcements
• Update: Faculty Senate (Babcock/Richards)
  o Absent, no update

Old Business
• Department Handbooks (Borkowski)
  o Handout of template, also posted to UGC shared drive
  o Handout of checklist—purpose is to ensure departments are aware of Graduate School
    policies
  o Dean Hoo asks if she can share template with Deans
    ▪ Agreement to share with Deans
  o All example department handbooks are available on UGC shared drive

  • Update on Doctoral Program Prioritization (Hoo)
  o Charrettes (2/20, 2/28 two sessions/day (10:00 – noon, 1:30 pm to 3:30 pm) SUB C
  o Purpose: identify metrics and data source
  o Data sources: Academic Analytics, Activity Insight, Office of Planning Analysis, Office of
    Sponsored Programs, Budget Office, Financial Aid, Registrar, Grad School
  o Programs are compared within their peer groups
  o Institution must invest in programs to see them succeed
  o Administration desires to create a score for each program
• **Master of Arts in English Education (MAEE) proposal (Livingston)**
  o Ongoing discussions between Department of Education and English Department
  o UGC decides to delay vote on the proposal
  o CLS and EHHD Deans meeting with Provost March 20

• **Master of Science in Data Science (MADS-MS) proposal (Livingston)**
  o Concern: where program is housed—joint ownership seems problematic
  o Chair Borkowski will follow-up with Math Department regarding housing the program
    ▪ Notes there is current demand for this program
  o Q: who would provide resources for new faculty needed to teach courses?
  o Q: What is the minimal expected for “cross-department” collaboration?
  o Chair Borkowski will follow-up with Math department regarding Council’s concerns

**New Business**

• **Master of Science in Biological Science (BIOL-MS) proposal (Livingston)**
  o Catalog change
  o Livingston rolled back to department because doesn't meet Grad School policy re: thesis credits requirement

• **Comments and general discussion re: there are many new programs coming through CiM**
  o Q: Most new program proposals seem to be master's level. Is this incongruent with University's mission to grow PhD production?
  o UGC’s boundary: to review proposals for their academic merit and needs of university

• **Master of Science in Dietetic Systems Leadership (DSLI-MS) proposal (Livingston)**
  o Currently there is a Montana Dietetic Internship program, non-degree, very limited capacity and limited internship availability
  o A 39-credit program is proposed
  o Program structure not entirely clear to Council
  o Nursing: Dietetic field is moving in a direction that requires the MS degree to practice; found proposal to be thorough
  o Send comments to Livingston by March 5th and he will send to MDI department/HHD

• **Master of Science in Health Science (HLSS-MS) proposal**
  o General confusion regarding what is being proposed. Dean Hoo emailed Director and will forward her response to subcommittee

• **Graduate Certificate in Pre-Medicine (PMCP-CERT) proposal**
  o Again unclear; Dean Hoo will contact the Director

• **Schedule discussion**
  o Council agreed to cancel 3/14 meeting due to a lack of quorum

Adjourned at 12:26 pm

**Next scheduled meeting**—March 28, 2018 at 11 am