UNIVERSITY GRADUATE COUNCIL
MINUTES

Wednesday, March 28, 2018        11-12:30pm  Library CR1

Council in Attendance:
John Borkowski (Sciences)        Ahmed Al-Kaisy (Engineering)
James Becker (Health & Human Development)  Dennis Aig (Arts)
Robert Rydell (Letters)         Jean Shreffler-Grant (Nursing)
Marc Giullian (Business)        Kathryn Bills (Student Representative)
Tena Versland (Education)       Karlene Hoo (The Graduate School)
Brock Smith (Agriculture)       Ahmed Al-Kaisy (Engineering)

Also in Attendance:
Lauren Cerretti (Graduate School)
Amanda Brown (Graduate School)
David Carlisle (International Programs)

Absent:
Michael Babcock (Faculty Senate)
Christopher Livingston (Architecture)

Meeting started at 11:05am

Feb 28, 2018 minutes
• Rydell moves, Al-Kaisy second, unanimous approval

Announcements
• Thank you to Fabian Menalled, Agriculture, for service
• Welcome to Brock Smith, new member for Agriculture
• Update: Faculty Senate (Babcock/Richards)
  o Absent, no update
• Dept Handbooks to Deans (Hoo)
  o Handbook template will be shared with the Deans; requested a preamble from Chair Borkowski before distribution
• OIP Update (Carlisle)
  o Soon to be recruiting in Jordan with professor from Engineering
  o Invites Council to share international recruiting ideas or goals—open invitation, would like to collaborate; trying to engage more actively with graduate programs
  o OIP open to cost-sharing
  o Reports on changes in trends over past year
• JJCBE Dean Search Update (Giullian)
  o Three candidates, two have visited and already given presentations
  o Decision should be made by end of term, new Dean to start July 1
• Q: Have PhD Enhancement Award notifications been sent out?
Dean Hoo called all the recipients, a formal letter will follow
Waiting for budget in case more than 12 awards can be made

Old Business
- Department Handbooks (Borkowski)
  - On hold while Deans review
- Master of Arts in English Education (MAEE) proposal (Rydell)
  - Deans (Harmon and Rae) meeting did occur
  - Meeting with Provost and Deans Harmon and Rae was postponed
  - Dean Hoo: proposal has merit and UGC should move it forward to Faculty Senate
  - Provost’s Office reviews programs for similarities/overlap and they make decisions
  - Rydell will convey UGC conversation to Livingston
  - Chair Borkowski calls for motion, Giulian moves to approve MAEE as is, Aig second, unanimous approval
- Master of Science in Data Science (MADS-MS) proposal (Rydell)
  - Livingston sent Council questions to Math Dept Head and she replied
  - Dean Hoo asks that responses be sent to Council
- Master of Science in Health Science (HLSS-MS) proposal
  - Dean Hoo: HLSS is requesting a change to some of their course rubrics to distinguish themselves from WWAMI/MEDS
  - Request will go through UGC subcommittee
- Graduate Certificate in Pre-Medicine (PMCP-CERT) proposal
  - Dean Hoo: likely just needed learning outcomes, isn't an actual proposal
  - Dean Hoo will request a change to “Post-Bacc” instead of “Graduate” Certificate
  - Request will go through UGC subcommittee
- Master of Science in Biological Science (BIOL-MS) proposal
  - On hold, pushed back to Cell Biology & Neuroscience department head
- Master of Science in Dietetic Systems Leadership (DSLI-MS) proposal
  - No update
- Doctor of Philosophy in Psychological Science (PYSC-PHD) proposal
  - No update
- Master of Science in Land Resources & Environmental Sciences (LRES-MS)
  - No update

New Business
- IIP (Hoo)
  - Two applications/proposals submitted
  - Dean Hoo convened subcommittee from UGC to review proposals (Shreffler-Grant, Borkowski, Becker); student success at forefront of review; subcommittee sent each student feedback
  - Applicant 1: HHD/MB/ANRS/IID
  - Applicant 2: HHD/PSYC/ECOL
  - Subcommittee made sure apps all met normal doctoral requirements (what would comprehensive exams look like? How many credits will student take? Etc)
  - Subcommittee stated that all applications were very interesting and truly interdisciplinary
    - Agreed that the IIP program will have a positive effect
Dean Hoo: do we need a handbook for the IIP? So student knows what is expected of them? Should layout of committee be predetermined (chair, co-chair, etc)?

Q: What sort of social support will there be for these IIP students? Could affect student success
  - Program is geared toward applicants that are close to finishing a master’s degree at MSU

Committee Reports

- **Policy & Procedures Committee**
  - Reporting of Comprehensive/Qualifying Exam requirement, draft proposals
    - Draft from 2016/17
    - Currently no GS policy on qualifying exams
    - Will post to shared drive; to be discussed at next meeting
  - Exam requirements across departments (handout)
    - No consistency in language use (comprehensive vs qualifying)
    - Only 1 or 2 departments use candidacy language
    - Will post to UGC shared drive; please review for next meeting

Adjourned at 12:27 pm

**Next scheduled meeting** – April 11, 2018 at 11 am