

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

Wednesday, March 28, 2018

11-12:30pm

Library CR1

Council in Attendance:

John Borkowski (Sciences)

James Becker (Health & Human Development)

Robert Rydell (Letters)

Marc Giullian (Business)

Tena Versland (Education)

Karlene Hoo (The Graduate School)

Brock Smith (Agriculture)

Ahmed Al-Kaisy (Engineering)

Dennis Aig (Arts)

Jean Shreffler-Grant (Nursing)

Kathryn Bills (Student Representative)

Also in Attendance:

Lauren Cerretti (Graduate School)

Amanda Brown (Graduate School)

David Carlisle (International Programs)

Absent:

Michael Babcock (Faculty Senate)

Christopher Livingston (Architecture)

Meeting started at 11:05am

Feb 28, 2018 minutes

- Rydell moves, Al-Kaisy second, unanimous approval

Announcements

- **Thank you to Fabian Menalled, Agriculture, for service**
- **Welcome to Brock Smith, new member for Agriculture**
- **Update: Faculty Senate (Babcock/Richards)**
 - Absent, no update
- **Dept Handbooks to Deans (Hoo)**
 - Handbook template will be shared with the Deans; requested a preamble from Chair Borkowski before distribution
- **OIP Update (Carlisle)**
 - Soon to be recruiting in Jordan with professor from Engineering
 - Invites Council to share international recruiting ideas or goals—open invitation, would like to collaborate; trying to engage more actively with graduate programs
 - OIP open to cost-sharing
 - Reports on changes in trends over past year
- **JCBE Dean Search Update (Giullian)**
 - Three candidates, two have visited and already given presentations
 - Decision should be made by end of term, new Dean to start July 1
- **Q: Have PhD Enhancement Award notifications been sent out?**

- Dean Hoo called all the recipients, a formal letter will follow
- Waiting for budget in case more than 12 awards can be made

Old Business

- **Department Handbooks (Borkowski)**
 - On hold while Deans review
- **Master of Arts in English Education (MAEE) proposal (Rydell)**
 - Deans (Harmon and Rae) meeting did occur
 - Meeting with Provost and Deans Harmon and Rae was postponed
 - Dean Hoo: proposal has merit and UGC should move it forward to Faculty Senate
 - Provost's Office reviews programs for similarities/overlap and they make decisions
 - Rydell will convey UGC conversation to Livingston
 - Chair Borkowski calls for motion, Giullian moves to approve MAEE as is, Aig second, unanimous approval
- **Master of Science in Data Science (MADS-MS) proposal (Rydell)**
 - Livingston sent Council questions to Math Dept Head and she replied
 - Dean Hoo asks that responses be sent to Council
- **Master of Science in Health Science (HLSS-MS) proposal**
 - Dean Hoo: HLSS is requesting a change to some of their course rubrics to distinguish themselves from WWAMI/MEDS
 - Request will go through UGC subcommittee
- **Graduate Certificate in Pre-Medicine (PMCP-CERT) proposal**
 - Dean Hoo: likely just needed learning outcomes, isn't an actual proposal
 - Dean Hoo will request a change to "Post-Bacc" instead of "Graduate" Certificate
 - Request will go through UGC subcommittee
- **Master of Science in Biological Science (BIOL-MS) proposal**
 - On hold, pushed back to Cell Biology & Neuroscience department head
- **Master of Science in Dietetic Systems Leadership (DSL-MS) proposal**
 - No update
- **Doctor of Philosophy in Psychological Science (PYSC-PHD) proposal**
 - No update
- **Master of Science in Land Resources & Environmental Sciences (LRES-MS)**
 - No update

New Business

- **IIP (Hoo)**
 - Two applications/proposals submitted
 - Dean Hoo convened subcommittee from UGC to review proposals (Shreffler-Grant, Borkowski, Becker); student success at forefront of review; subcommittee sent each student feedback
 - Applicant 1: HHD/MB/ANRS/IID
 - Applicant 2: HHD/PYSC/ECOL
 - Subcommittee made sure apps all met normal doctoral requirements (what would comprehensive exams look like? How many credits will student take? Etc)
 - Subcommittee stated that all applications were very interesting and truly interdisciplinary
 - Agreed that the IIP program will have a positive effect

- Dean Hoo: do we need a handbook for the IIP? So student knows what is expected of them? Should layout of committee be predetermined (chair, co-chair, etc)?
- Q: What sort of social support will there be for these IIP students? Could affect student success
 - Program is geared toward applicants that are close to finishing a master's degree at MSU

Committee Reports

- **Policy & Procedures Committee**
 - Reporting of Comprehensive/Qualifying Exam requirement, draft proposals
 - Draft from 2016/17
 - Currently no GS policy on qualifying exams
 - Will post to shared drive; to be discussed at next meeting
 - Exam requirements across departments (handout)
 - No consistency in language use (comprehensive vs qualifying)
 - Only 1 or 2 departments use candidacy language
 - Will post to UGC shared drive; please review for next meeting

Adjourned at 12:27 pm

Next scheduled meeting –April 11, 2018 at 11 am