

**UNIVERSITY GRADUATE COUNCIL  
MINUTES**

Wednesday, April 11, 2018

11-12:30pm

Library CR1

Council in Attendance:

John Borkowski (Sciences)

Robert Rydell (Letters)

Marc Giullian (Business)

Karlene Hoo (The Graduate School)

Brock Smith (Agriculture)

Joshua Meyer (alternate student member)

Christopher Livingston (Architecture)

Tena Versland (Education)

Ahmed Al-Kaisy (Engineering)

Also in Attendance:

Lauren Cerretti (Graduate School)

Amanda Brown (Graduate School)

David Carlisle (OIP)

Absent:

Michael Babcock (Faculty Senate)

James Becker (Health & Human Development)

Dennis Aig (Arts)

Jean Shreffler-Grant (Nursing)

Kathryn Bills (Student Representative)

Meeting started at 11:00am

**March 28, 2018 minutes**

- Giullian moves, Rydell second, unanimous approval

**Announcements**

- **Update: Faculty Senate (Babcock/Richards)**
  - Absent, no update
  - Chair Borkowski will contact Babcock
- **Update: DPC**
  - Graduation Celebration, April 27 @ 3:30 in Alumni Legacy Lounge
    - All spring graduates & their research chairs invited, UGC invited
- **IIP Proposal (Hoo)**
  - New proposal for fall 2018; deadline has passed but subcommittee agrees to review
  - Will be reviewed by ad-hoc subcommittee as before (Al-Kaisy, Borkowski, Becker, Shreffler-Grant)
  - Proposal revisions of two existing applicants have been submitted to ad-hoc subcommittee for re-evaluation.

## Old Business

- **Reporting of Comprehensive Exams requirement, discussion of draft proposal (Al-Kaisy)**
  - Added qualifying exam language to PhD policy
  - Revised timeline to retake a failed exam
  - Minor language changes, e.g., outcome instead of grade
  - Added provisional pass language
  - Introductory paragraph—asks if there is issue with this paragraph
    - Suggests avoid defining comprehensive exam, avoid candidacy language because only used by one program at MSU
  - Suggests asking departments to use the same language across disciplines (this is a separate topic to be discussed by council)
  - Al-Kaisy will make minor change to policy and re-post to shared drive; asks Council to review for next meeting to hold vote
- **Master of Science in Data Science (MADS-MS) proposal (Livingston)**
  - Responses from Math were sent to UGC
  - Approved by UGC in CiM system
- **Master of Science in Dietetic Systems Leadership (DSL-MS) proposal (Livingston)**
  - Discussion
    - Resource concern—what exactly does the program need? Total faculty and staff requests? Depending on NTT?
    - Are there enough internship opportunities locally/in Montana if program grows?
  - Livingston will draft letter and send to UGC for review
- **Doctor of Philosophy in Psychological Science (PYSC-PHD) proposal (Livingston)**
  - 690 credit change to range of 18-28 (per GS policy)
- **Q: Graduate Handbooks progress report?**
  - Dean Hoo: Academic deans still need to review.
  - Suggests adding info regarding international travel: health & safety, behavior, notifying OIP, and so forth
  - Q: Is there a college that wants to volunteer to pilot handbooks?
    - Struggle might be convincing departments that writing a handbook is positive for everyone and not an attempt to micromanage programs
    - Also timing may not be the best given that departments are being asked to work on workload policies and so forth

## New Business

- **MSU (Renne) Library, ex officio non-voting member request (Hoo)**
  - Library has asked to have a member sit on UGC
  - Would be ex-officio and non-voting
  - Could have benefits for graduate programs/students
  - Q: Council hasn't ever really needed Library input; what would benefit be? Expanded membership can create issues
  - Dean Hoo asks to ask Library to respond to the above question.

Adjourned at 12:16 pm

Next scheduled meeting –April 25, 2018 at 11 am