UNIVERSITY GRADUATE COUNCIL
MINUTES

Tuesday Oct 31, 2017 2 – 3 p.m.  Wilson 2-257

Council in Attendance:
John Borkowski (Sciences)  Fabian Menalled (Agriculture)
Ahmed Al-Kaisy (Engineering)  Dennis Aig (Arts)
James Becker (Health & Human Development)  Jean Shreffler-Grant (Nursing)
Christopher Livingston (Architecture)  Kathryn Bills (Student Representative)
Robert Rydell (Letters)  Tena Versland (Education)
Karlene Hoo (The Graduate School)  Marc Giullian (Business)

Also in Attendance:
Lauren Cerretti (Graduate School)
Megan Prettyman (International Programs)
Ann Vinciguerra (Graduate School)
Joshua Meyer (Alternate Student Representative)

Absent:
Michael Babcock (Faculty Senate)

Meeting started at 2:00 pm

October 17, 2017 minutes

• Giullian Moves, Livingston second, unanimous approval

Announcements

• Update: Faculty Senate (Babcock)
• Update: Ann Vinciguerra professional development update and Research Rendezvous recap
• Dean Hoo: UM prioritizing administrative and academic services and MSU expected to do the same
  o Dean Hoo asked to conduct comprehensive doctoral program review by The Office of the Provost
  o Review would be done by a team of faculty
    ▪ Composition could include: Office of Planning & Analysis (OPA), Faculty Senate
  o Data from Activity Insight (AI), Academic Analytics, OPA, and so forth
  o Q: Accreditation review just conducted. Was there anything in report about graduate education specifically?
    ▪ No, but graduate students did meet privately with accreditors

Old Business

• Graduate Faculty Status (Borkowski)
o Borkowski sent revised draft which incorporated Council feedback and other feedback including Legal Counsel (copies provided)
o The College of Letters & Science Dean’s Office suggested that UGC review graduate faculty for compliance rather than approving applicants and suggested a notification action (table 1, Summary of Approval, last page)
o Q: How will UGC review graduate faculty for compliance without access to AI?
  ▪ Grad School can supply AI reports with help from OPA
o Chair Borkowski asks for any additional feedback to be sent to him directly; will re-send draft to Council as soon as possible
o Council encouraged to share forthcoming revision with their faculty

• **Department Handbooks (Borkowski)**
o Last year there was ad-hoc committee to review department handbooks; asks for volunteers
  ▪ Student member Bills volunteers
o Working to develop handbook template/best practices

**New Business**

• **MAT proposal (Livingston)**
o New Intent to Plan proposal for an online degree program: Master of Arts in Teaching through Dept of Education in College of Education, Health & Human Development
o Education faculty visit scheduled for Nov 14
o Council asked to send questions to curriculum sub-committee chair Livingston who will convey questions to Education prior to their visit—deadline one week from today to send questions

• **Review PhD Enhancement announcement for clarity (Hoo)**
o Suggest clarify/revise language:
  ▪ Programs can apply (rather than department) and
  ▪ Clarify award is for existing/continuing student who has demonstrated excellence in GTA; NOT to be used to recruit a new student
  ▪ Must provide the name of the student (it is expected that the student is in good standing with preference for a doctoral candidate)
  ▪ DPC will send current announcement to Council/ place on shared drive

• **Graduate Committee co-chair policy (Hoo)**
o Propose change language/policy of chair/co-chair (current) to co-chair/co-chair

Adjourned at 2:59pm
**Next scheduled meeting** – Nov 14 at 2 p.m.