Council in Attendance:
Ahmed Al-Kaisy (Engineering)
Marc Giulian (Business)
Brock Smith (Agriculture)
Dennis Aig (Arts)
Robert Rydell (Letters & Science)
Jason Clark (Library)
Ron Larsen (Interim Dean of The Graduate School)
Nicolas Yunes (Letters & Science)
Yujian Wang (International Programs)
Eric Austin (Faculty Senate)
Christopher Livingston (Architecture)

Also in Attendance:
Lauren Cerretti (Graduate School)
Emily Peters (Graduate School)

Absent:
Tena Versland (Education)
James Becker (Health & Human Development)
Jean Shreffler-Grant (Nursing)
Sobia Anjum (Student Representative)
Sara Mannheimer (Library)

Meeting started at 2:03 pm

Jan 28, 2019 minutes
• Livingston moves, Rydell second, unanimous approval

Announcements
• Faculty Senate update (Austin)
  o Workload policy and guidelines were approved; should be provided to departments later this spring or fall
  o Internship policy for undergrad and graduate students was revised to include academic components
    ▪ First reading in faculty senate this week
• Graduate School update: new DPC staff member Emily Peters

Old Business
• PhD Enhancement Funds, decisions
  o 19 requested, historically budgeted for 12
• Reporting of Comprehensive Exam requirement  
  o Review of changes: exam name changed for consistency, changed reporting time requirement  
  o Concern raised about the change of policy and “Mastery of Foundations” terminology  
  o Open discussion  
    ▪ Discussion that name change was originally proposed to avoid confusion with current terminology that is used interchangeably (comprehensive or qualifying)  
    ▪ Concern that mastery of foundation covers qualifying but not comprehensive exams  
    ▪ Call for suggestions of alternate names  
      ▪ Suggestion: first and second exams  
      ▪ Suggestion: milestone exam one and two  
    ▪ Discussion of the purpose of reporting these exams, such as tracking and accreditation; potential uses of qualifying exam distinctions, such as increased stipends, student status  
    ▪ Question of how many programs have multiple exams: 10  
    ▪ Suggestion to create a separate form to report exams versus defense  
  o Dean Larsen will draft an updated proposal

New Business  
• MS in Bioengineering program proposal (Livingston)  
  o Interdisciplinary team proposed the program to fill a need; no additional funding requested  
  o Call for comments  
    ▪ No concerns  
  o Livingston will submit UGC approval for faculty senate

Committee Reports  
• Policy & Procedures Committee  
• Curriculum Committee  
• Governance Committee

Adjourned at 2:49 pm

Next scheduled meeting – Monday, March 11, 2019, 2:00 – 3:00 PM in ABB 145