UNIVERSITY GRADUATE COUNCIL
MINUTES

Monday, April 22, 2019 2-3pm ABB 145

Council in Attendance:
Ahmed Al-Kaisy (Engineering)
Jean Shreffler-Grant (Nursing)
Marc Giullian (Business)
Brock Smith (Agriculture)
Dennis Aig (Arts)
Sobia Anjum (Student Representative)
Christopher Livingston (Architecture)
Tena Versland (Education)
Eric Austin (Faculty Senate)
Robert Rydell (Letters & Science)
Ron Larsen (Interim Dean of The Graduate School)

Also in Attendance:
Lauren Cerretti (Graduate School)
Emily Peters (Graduate School)
Donna Negaard (Graduate School)

Absent:
Yujian Wang (International Programs)
Sara Mannheimer (Library)
Nicolas Yunes (Letters & Science)
James Becker (Health & Human Development)

Meeting started at 2:03 pm

April 8, 2019 minutes
• Motion to approve made by Livingston, 2nd by Aig, unanimously passed

Announcements
• Faculty Senate update (Austin)
  o 3 grad proposals (Music, EHHD, and Political Science) previously held up with OCHE are all now released and will be at BOR for July meeting
    ▪ Level 2 proposals will be developed over the summer
    ▪ Process: College Curriculum→UGC→Faculty Senate→Dean’s Council→President’s Executive Council→BOR
    ▪ Must be through internal review by early October; hope is to have level 2 proposals for approval at BOR November meeting
    ▪ Q: Can UGC get copies of level 1 proposal to help with the tight timeline?
      • A: Will provide intent to plan for UGC members to review
Common concerns that come up: funding, duplicity, what department does the program reside in, etc.

Have designee prepared to answer questions

- **Graduate School update**
  - Changes to membership for Fall 2019
    - New Dean starting August 1st
    - Jean retiring this summer
  - Currently filling 3 positions in The Graduate School
  - Reminder: one-credit extension deadline is May 13th

**Old Business**

- **Reporting of Comprehensive Exams requirement, proposal revisions (Larsen)**
  - Plan is to let the next dean review the policy before moving forward

- **IIP Proposals**
  - 2 approved; 3rd proposal will now go forward as well, after supplying some additional information

- **Strategic Planning**
  - Review of the strategic planning process; deadline is September 15, 2019
  - The Graduate School will continue work on a draft for the new Dean
  - Will try to keep process open and allow for UGC input – will bring to UGC for review in early fall

- **Full Time Equivalency**
  - Review of history behind full time equivalency; some students registered for 6 credits that wanted to be designated full-time for various reasons/requirements; conscious decision to allow students to be less than full-time if on appointment – save grants money
  - Review of other institutions’ policy
    - Example of policy: specifies veteran’s requirements
    - Examples of other scenarios: graduate students trying to apply for scholarships, student loan deferral, fellowships, international, departmental, etc.
  - Q to UGC: Is this something we should pursue?
    - Yes, better to have consistency then case-by-case exemptions
    - Would help students to have more flexibility
  - Can email any additional suggestions

- **Q:** Any information on work load policy—going to come up in the fall?
  - Review of work load discussion: teaching graduate v. undergrad; advising (x) number of PhD students – count as a course; how to compare to master’s students; intent is to reflect the amount of time faculty member invests

Adjourned at 2:40 pm

Next scheduled meeting – Fall 2019 TBD