

# How to keep from getting too “worked up” during your Job Interview



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# Guess who your interviewers are:

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# Guess who your interviewers are



## Human Resources (HR)

What she cares about:  
"Are you a cultural fit for our company?"

The HR person handles your application, resume and schedules your visit. She can answer pay and benefits questions.

Impress her by: being on time, respectful and professional



# Guess who your interviewers are



## Worker/Technician

What he cares about:  
"do I look good in front of  
the boss?"

He does not care about you  
because he is busy with his  
job. Be brief, ask no hard  
questions

Impress him by: Don't make him look bad in front of the  
boss



# Guess who your interviewers are

## Mechanical Engineer



What he cares about:  
"Would I want you on my team?"

Charismatic corporate clown that you will be introduced to even though he is not an interviewer. He sets the bar for the culture.

Impress him by: Be personal and look for common interests



# Guess who your interviewers are



## Director of Engineering

What he cares about:

“What are your skills/talents and how can they help me”

No fluff. Do NOT bullshit this person! He is busy and eager to get your help.

Impress him by: Ask him what he does (before he asks you!) and tell him how your skills/talents can help him



# Guess who your interviewers are

General Manager  
(aka the BOSS)



What he cares about:

“Are you enthusiastic to be a part of our team?”

Sees the big “corporate picture” and knows stuff you never will know or care about. TIP: ask him about how you can grow your new position!

Impress him by: Be enthusiastic about this job



# Guess who your interviewers are



## Engineering Manager

What he cares about:

“What exactly are your skills and talents so I know where you go. Are you trainable?”

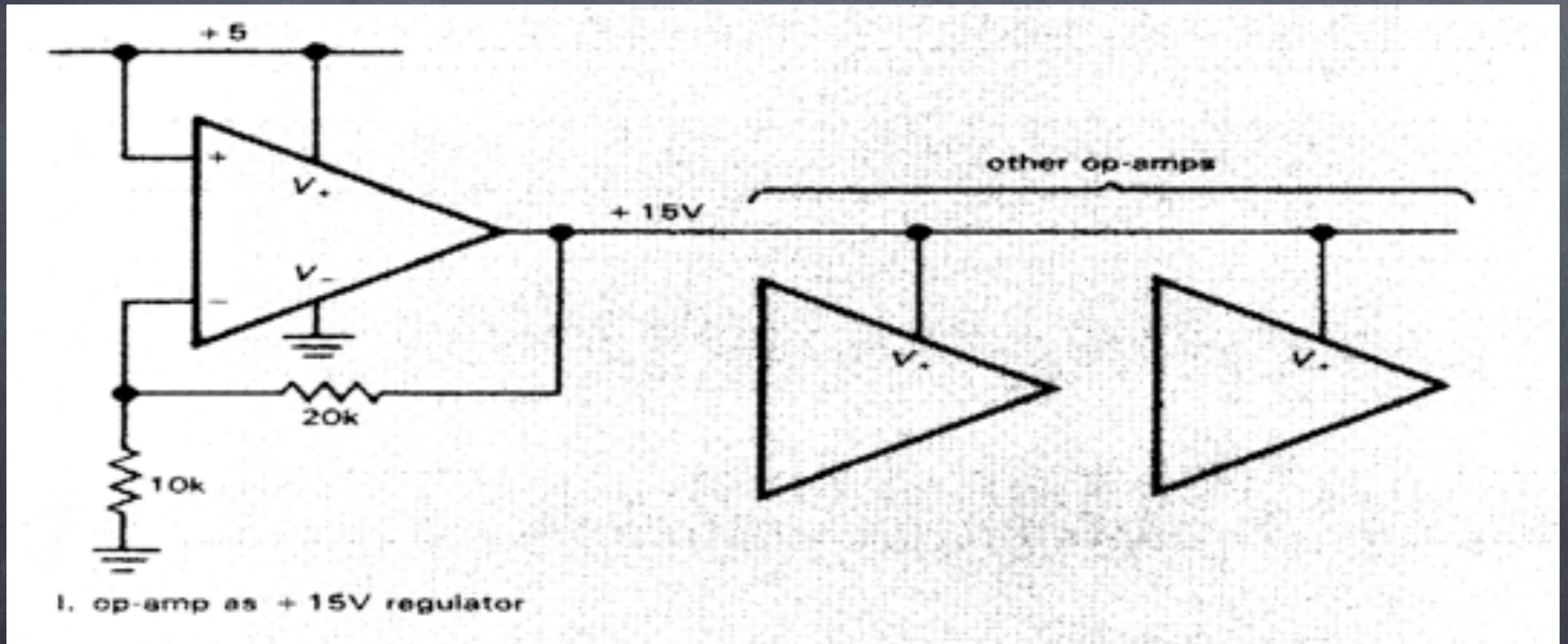
This is the guy you are actually going to work for and the one you need to impress with your skills and talents.

Impress him by: Be honest and upfront with your skills and talents (without bragging). Be someone he can work with.



# You may get to take a test!

## What is wrong with this circuit?



There is no way to prepare for these tests, including personality tests. Just be honest and learn from the test



Go on a tour of the company....



You do NOT have to know what all this stuff is so enjoy the tour. Look for a few things you may recognize.



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Are workstations orderly? Cluttered? Vacant?



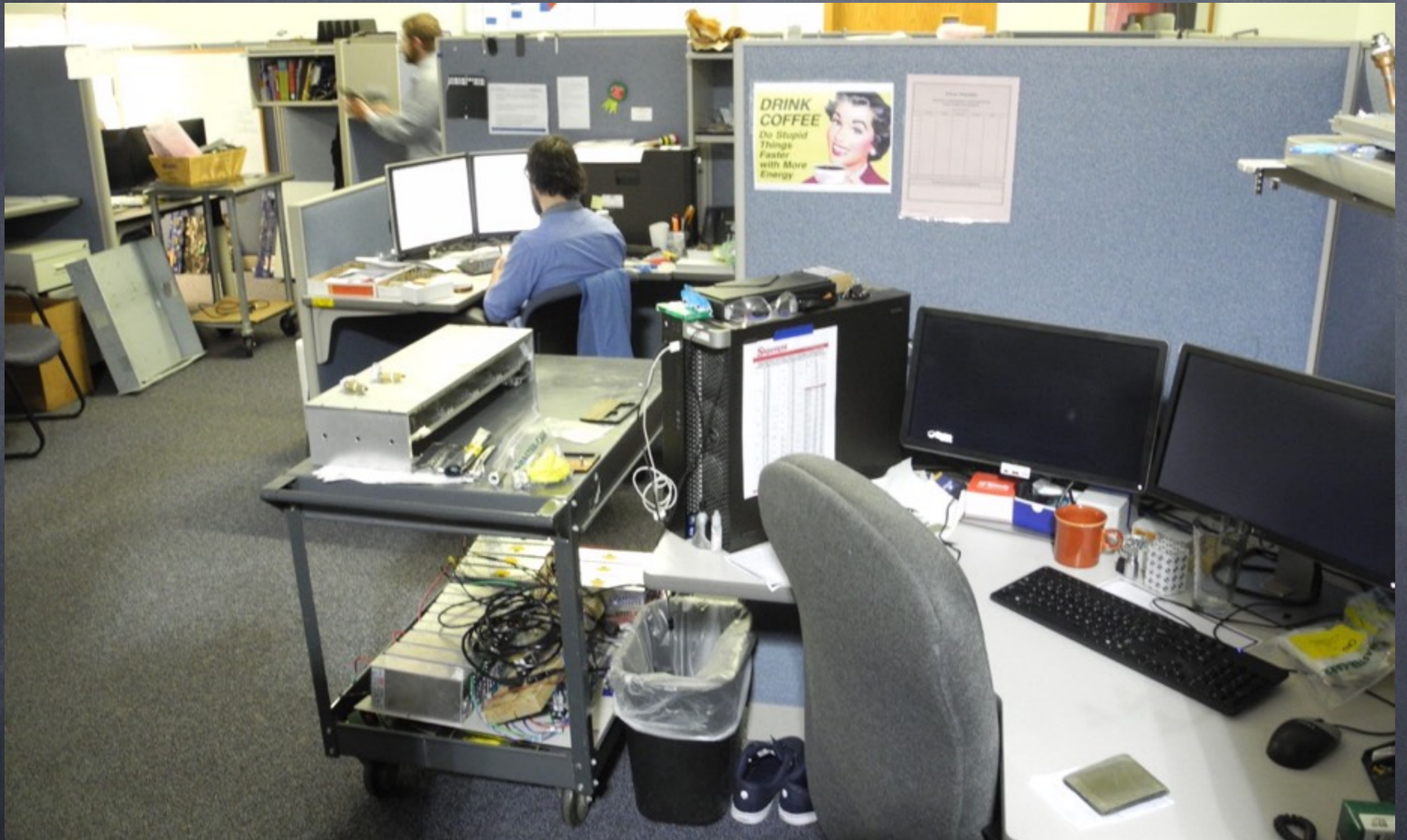
Go on a tour of the company....



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Can you get an idea of a culture? Does it fit you?



Go on a tour of the company....



Are they shipping products out?



# The interview room...





# The interview room...



Try to ignore the damn clock above your head "tick, tick"



Go on a tour of the company....



Tour may be kind of a blur. Look for unhappy people!



# Follow up your interview

- **Send HR a simple thank you card.** (The company just spent hundreds of dollars interviewing you so they deserve it and it leaves a HUGE impression!)
- **Connect with your interviewers on LinkedIn**
- **Follow up with any requests for additional information as soon as possible**