

**Agenda**  
**HHD FY/07/08**  
**Planning Meeting**  
**Morning snacks- 8:00- 8:45**  
**Meeting starts- 8:45**

1. 15 minutes - Larry Baker and Jill Thorngren; welcome to the faculty
2. 10 minutes - Introducing new faculty  
Melody Anacker                  Carol Burroughs                  Lisa Collins                  others  
Wendy Bianchini                  Jim Carter                  Dawn Tarabochia
3. 1.5 hours - Strategic Planning - Review/discussion of departmental mission, goals, culture and structures for the next 4 years...relationship with the college and university.
  - a. Winter retreat
  - b. Departmental and individual outcomes
  - c. Breakout session...what is needed to address our mission and goals by tables
  - d. Resource allocations (2-page request and agreement)
4. Moebus

**15-minute break**

5. 45 minutes - Definition and assignment to strategic planning committees
  - a. Strategic planning vs. service committees
  - b. Committee objectives
  - c. Participating on a committee
    - Committee size?
6. 20 minutes- Graduate undergraduate and graduate introductions and comments

**1-hour lunch**

7. 30 minutes - Open faculty positions (process and procedures...see handout)
  - a. All positions aligned with our mission of well-being and the need to integrate
  - b. Exercise Science position and search committee
  - c. Criteria and process for Bullock position
8. 15 minutes - Preparation for 5 new undergraduate majors
  - a. What needs to be completed and the timeline of events
9. 20 minutes - Service committee assignments
  - a. Faculty Affairs (Laura), Faculty Council (new person), Library, Department P&T (2008/2009, at least one female and a full professor and a minimum rank of associate and not going up in 2008/09), scholarship committee (Jill is the dean's rep.), College P&T, University P&T (see handout for all committees)
10. 15 minutes - Staff functions
  - a. See handouts
11. 10 minutes - College research designation (hard copy)
12. 20 minutes - P&T document (last year's committee makes changes to the document...where are we?)
  - a. Anyone going up next year?
13. Monthly faculty meetings...room 117 HH on the following dates and times:
  - a. Sept 21<sup>st</sup>- 1:30-3:00; October 12<sup>th</sup> 1:30-3:00; Nov. 16<sup>th</sup> 1:30-3:00; Dec. 7<sup>th</sup> 1:30-3:00.

**Meeting adjourns at 3:00**