

## HHD Departmental Meeting Minutes

October 12<sup>th</sup> 2007

### HHD Activities

1. Another Day/time we can meet? Lehilina will check with faculty to find another time to meet... it will likely be around 3:00 on Monday-Thursday.
  - a. 5 minutes- Meeting with the Provost to review our strategic planning. The updated strategic planning document can be found on the departmental web site. The goal on undergraduate students involved with research-related activities was added to the HHD goals based on Dr. Dunnagan's visit with the provost.
2. Exercise Science Search Update- The search has been approved and is on the University Web site. Candidates should visit campus in Jan/Feb.
3. Budget Update... teaching, research & outreach. Dr. Dunnagan reviewed the resources that have been committed to faculty to support the department teaching, research and outreach functions.
4. Isaac Prilleltensky will provide assistance with the HHD Strategic Planning. Everyone needs to attend the Feb 14<sup>th</sup> presentation/interactive session (9:00-4:00)... please make arrangements to have your classes covered and make sure you attend. Feb 15<sup>th</sup> will be used for group meetings but will not require that faculty make arrangements to cover their classes. Make sure you are available for these meetings.
  - a. 15 minutes- Grants and contracts - A discussion was initiated on common IDC rates that need to be generated through contracts with entities such as MTDPHHS and OPI. The research committee reported on efforts designed to remove obstacles associated with G&C activities & having a research night where faculty discuss their research activities.
5. Blood, body fluids and safety precautions will be developed for faculty, T.As and students who engage in course work that involves the collection of body fluids. This nutrition and exercise science group will develop a protocol by the end of October 2007. This safety protocol will be followed in all classes that collect body fluids.
6. 6 New Majors- Thank you Lynn Owens, Program Leaders and faculty/staff for their efforts on meeting our deadlines.
7. TEAC- We will need information from many of you including... copies of exams, book table of contents, student work (2). Please help Holly and Nancy with this effort.
8. P & T document- We will address changes that were initiated by last year's P & T committee and changes identified by this year's P & T committee in the winter of 2008.